M E M O R A N D U M

**TO: Dr. Randy Poe, Superintendent**

**Ms. Karen Byrd, Chairperson**

**Board Members**

**FROM: Jehan M. Ghouse, Purchasing Administrator**

**DATE: March 7, 2019**

**RE: Ignite Institute: Audio Video System for the Multi-Purpose Room**

**A Request For Proposal (RFP) for design, supply and installation of audio video equipment for the Multi-Purpose Room at Ignite Institute was issued on December 6, 2018. Six vendors responded:**

**Radiant Technology TechSpcs**

**Video Solutions, Inc. ICB Audio Video**

**Emerge Workplace Tech. Nor-Com**

**Based on the review of proposed design, content and price, I recommend the award be made to Emerge Workplace Technologies of Cincinnati, Ohio for the following:**

* **Supply and installation of a Panasonic 26,000 Lumen Laser Projector and Zoom Lens, Controller and Audio System.**
* **Total price is $105,502.26. The Work Ready Grant is the source of funding.**

**Details of the above and the other proposals are available for review in the office of the Purchasing Administrator. I recommend approval of the award to Emerge Workplace Technologies, as presented.**