

Board of Education Regular Meeting  
February 19, 2019 6:00 PM  
Professional Development Center  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Lisa Baird  
Mr. Kirk Haynes  
Mr. Wesley Smith  
Mrs. Tracey Williams

Absent Board Members:

Mr. Michael Waller

**I. Welcome & Call Meeting to Order**

Discussion:

Mrs. Lisa Baird called the meeting to order.

**I.A. Moment of Silence & Pledge of Allegiance**

Discussion:

After a moment of silence, Lilly and Mason Payne led the Pledge of Allegiance.

**II. Approval of Agenda**

**Order #112 - Motion Passed:** A motion to approve the agenda as listed passed with a motion by Mrs. Tracey Williams and a second by Mr. Kirk Haynes.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**III. Students & Staff Recognition**

**III.A. February Judge's Scholar**

Rationale:

Hank Francke - 5th Grade - Jefferson Elementary

### **III.B. Love the Bus**

Discussion:

The Board recognized the HCS Transportation Department for Love the Bus Month.

### **III.C. Building a Better Graduate South Heights Elementary School Media Center**

Discussion:

Susan Overton highlighted the South Heights Elementary School Blazerspace STEAM program.

### **IV. Public Participation & Recognition of Guests**

Discussion:

The Board recognized HCHS Student Ambassadors in attendance: Will Steiner, Jackson Hogg, Hannah Watkins and Katie Ivie.

### **V. Approve Minutes from Prior Meetings**

**Order #113 - Motion Passed:** A motion to approve the Minutes from the January 22, 2019 Special Meetings passed with a motion by Mr. Kirk Haynes and a second by Mrs. Tracey Williams.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

### **VI. Reports**

#### **VI.A. Spottsville Elementary School SBDM Report**

Discussion:

Mrs. Sarah Estabrook, Principal, presented the SBDM Report for Spottsville Elementary School.

#### **VI.B. South Heights Elementary School SBDM Report**

Discussion:

Mr. Rob Carroll, Principal, presented the SBDM Report for South Heights Elementary School.

## **VI.C. Niagara Elementary School SBDM Report**

Discussion:

Ms. Paige O'Nan, Principal, presented the SBDM Report for Niagara Elementary School.

## **VI.D. Spottsville Elementary School Project Update**

Discussion:

Mr. Randall Johnson updated the Board on the Spottsville Elementary School Project.

### **VI.D.1. Approve Change Orders for BG 15-016 - Spottsville Elementary School Project**

Rationale:

Change Orders: 3-8, 23-3, 24-4-1 and 24-5

Discussion:

Mr. Randall Johnson presented for Board approval Change Order 3-8, 23-3, 24-4-1 and 24-5 for BG 15-016 - Spottsville Elementary School Project.

**Order #114 - Motion Passed:** A motion to approve Change Order 3-8 with Hazex Construction in the amount of \$45,447.88 which is the cost for removal of unsuitable soils and replacement with stone and associated storm system. Cost to install the stone loop road around the perimeter of existing school and installation of swale at rear of new school to prevent potential ponding. Rock wedge installation per state building inspector for ADA compliance for BG 15-016 - Spottsville Elementary School Project passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**Order #115 - Motion Passed:** A motion to approve Change Order 23-3 with Atlas in the amount of \$800.00 for the cost to modify the height of Type B bookshelves to allow installation beneath exterior windows in media center for BG 15-016 - Spottsville Elementary School Project passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**Order #116 - Motion Passed:** A motion to approve Change Order 24-4-1 with WinSupply with a credit of (\$16.54) for remaining balance of purchase order for BG 15-016 - Spottsville Elementary School Project passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**Order #117 - Motion Passed:** A motion to approve Change Order 24-5 with Henry's Plumbing in the amount of \$4,200.00 to tap new water main, extend service line to sewage treatment station and installation of yard hydrant for BG 15-016 - Spottsville Elementary School Project passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**VI.E. New Jefferson Elementary School Project Update**

Discussion:

Mr. Jeff Justice updated the Board on the new Jefferson Elementary School Project. Mr. Justice presented updated plans which have been resubmitted to the Kentucky Department of Education.

**VI.F. Guaranteed Energy Savings Contract Update**

Discussion:

Mr. Chris Jagers and Mr. Dale Toms updated the Board on the Guaranteed Energy Savings Contract.

### **VI.F.1. Approve FACPAC BG4 for BG 18-133 - HCS Guaranteed Energy Savings Contract**

Discussion:

Mr. Chris Jagers presented for Board approval the FACPAC BG4 Form (Ref# 28292) for BG Number 18-133 - Henderson County Schools Guaranteed Energy Savings Contract.

**Order #118 - Motion Passed:** A motion to approve FACPAC BG4 Form (Ref# 28292) for BG Number 18-133 - Henderson County Schools Guaranteed Energy Savings Contract as presented passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

### **VII. Old Business**

### **VIII. New Business**

#### **VIII.A. Capital Projects**

##### **VIII.A.1. Safety Upgrades - Secure Entrances Update**

Discussion:

Mr. Steve Steiner updated the Board on the safety upgrades - secure entrances project.

##### **VIII.A.1.1. Approve Revised BG1 for BG 19-053 - Safety Upgrades - Secure Entrances Project**

Discussion:

Mr. Steve Steiner presented for Board approval the BG1 Project Application Form (Revised) (Ref# 16810) for BG Number 19-053 - Safety Upgrades - Secure Entrances Project to provide control to the existing exterior front entrance doors. Mr. Kirk Haynes asked if the electricity was out or if there was a natural disaster, how many doors would be keyed at each building. Mr. Steiner said that there would be at least four at each spot. Mr. Haynes reiterated that at each property that's key less, there would be more than two entrances that are keyed and that there would be at least two people at each building that can access a key. Mr. Steiner confirmed that that is correct.

**Order #119 - Motion Passed:** A motion to approve BG1 Project Application Form (Revised) (Ref# 16810) for BG Number 19-053 - Safety Upgrades - Secure Entrances Project as presented passed with a motion by Mr. Kirk Haynes and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**VIII.A.2. BG1 Project Application Form for BG 19-230 - HCHS/CTE Paving Lot Project**

Discussion:

Mr. Steve Steiner presented for Board approval the BG1 Project Application Form (Initial) (Ref# 16829) for BG Number 19-230 - Henderson County High School/CTE - Paving Lot Project to remove existing and provide new asphalt paving at parking lot. Provide band practice field marking on CTE parking lot.

**Order #120 - Motion Passed:** A motion to approve the BG1 Project Application Form (Initial) (Ref# 16829) for BG Number 19-230 - Henderson County High School/CTE - Paving Lot Project as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**VIII.A.3. BG1 Project Application Form for BG 19-231 - LED Lighting Upgrade - Central Academy, South Middle School and North Middle School Project**

Discussion:

Mr. Steve Steiner presented for Board approval the BG1 Project Application Form (Initial) (Ref# 16830) for BG Number 19-231 - LED Lighting Upgrade - Central Academy, Henderson County South Middle School and Henderson County North Middle School Project for the bidding of bulk LED light bulbs.

**Order #121 - Motion Passed:** A motion to approve the BG1 Project Application Form (Initial) (Ref# 16830) for BG Number 19-231 - LED Lighting Upgrade - Central Academy, Henderson County South Middle School and Henderson County North Middle School Project as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**VIII.A.4. BG1 Project Application Form for BG 19-232 - Soccer Field Lighting - HCHS Project**

Discussion:

Mr. Steve Steiner presented for Board approval the BG1 Project Application Form (Initial) (Ref# 16831) for BG Number 19-232 - Soccer Field Lighting - Henderson County High School Project to provide new LED lighting arrays and install them on the existing metal light poles.

**Order #122 - Motion Passed:** A motion to approve the BG1 Project Application Form (Initial) (Ref# 16831) for BG Number 19-232 - Soccer Field Lighting - Henderson County High School Project as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**VIII.A.5. BG1 Project Application Form for BG 19-233 - IT Infrastructure - Technology Support Center Project**

Discussion:

Mr. Steve Steiner presented for Board approval the BG1 Project Application Form (Initial) (Ref# 16845) for BG Number 19-233 - IT Infrastructure - Technology Support Center Project to purchase five new servers with associated hardware and software, with two new EMC switches with associated hardware and software.

**Order #123 - Motion Passed:** A motion to approve the BG1 Project Application Form (Initial) (Ref# 16845) for BG Number 19-233 - IT Infrastructure - Technology Support Center Project as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**VIII.A.6. Capital Funds Request**

Discussion:

Mr. Steve Steiner presented for Board approval the Capital Funds Request Form for the following projects: BG 19-230 - Paving at HCHS CTE Parking Lot with amount requested \$187,875; BG 19-231 - New LED lighting at Central Academy School, North Middle School and South Middle School with amount requested \$70,750; BG 19-232 - Soccer Field LED lighting upgrade with amount requested \$125,700; and BG 19-233 - Technology Infrastructure Upgrade with amount requested \$233,450.

**Order #124 - Motion Passed:** A motion to approve the Capital Funds Request Form for the following projects: BG 19-230 - Paving at HCHS CTE Parking Lot with amount requested \$187,875; BG 19-231 - New LED lighting at Central Academy School, North Middle School and South Middle School with amount requested \$70,750; BG 19-232 - Soccer Field LED lighting upgrade with amount requested \$125,700; and BG 19-233 - Technology Infrastructure Upgrade with amount requested \$233,450 as presented passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**VIII.B. Insurance**

Discussion:

Ms. Cindy Cloutier requested Board approval to add Houchens Benefits Group to the approved vendor list as a possible Section 125 Administrator.



**Order #125 - Motion Passed:** A motion to approve adding Houchens Benefits Group to the approved vendor list as a possible Section 125 Administrator passed with a motion by Mrs. Tracey Williams and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**VIII.C. Consent Agenda**

**Order #126 - Motion Passed:** A motion to approve the Consent Agenda as presented passed with a motion by Mr. Kirk Haynes and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**VIII.C.1. Adopt Retiree Resolution**

Rationale:

Sue Ellen Clements - Account Clerk III, Central Office - 27 years of service

**VIII.C.2. Approve Non-Resident Contract for Daviess County, McLean County, Union County and Webster County School Districts**

**VIII.C.3. Approve Board Member to attend NSBA Annual Conference**

Rationale:

NSBA Annual Conference & Exposition will be held March 30 - April 1, 2019 in Philadelphia, PA.

Board Member attending: Mike Waller

**VIII.C.4. Approve Updated ARC Chair List for 2018-2019**

**VIII.C.5. Approve Lock Box Designees**

Rationale:

Brian Bailey and Kasey Farmer

### **VIII.C.6. Approve Grant Applications**

Rationale:

TBJELC (\$500) KEA Grant to provide resources needed to provide the Touching, Telling and Sequencing to Success! materials;

South Middle School (\$5,000) SnapDragon grant to provide library books to schools; and

A.B. Chandler (\$5,000) SnapDragon grant to provide library books to schools.

### **VIII.C.7. Approve Bid Recommendations**

Rationale:

Bid Recommendation:

CNC Milling Machine #4-19-6-2

Print Bid #2-19-6-1

Bid Renewal Recommendations:

Audit #16

Drug Screening/Medical Service #4-17-3-4

Office Supplies #3-17-5-2

### **VIII.C.8. Approve Emergency Certificate**

### **VIII.C.9. Approve Student Overnight Trip Requests**

Rationale:

HCHS Technology Student Association Club to travel to the KY TSA State Conference in Louisville, KY April 22-24, 2019;

HCHS Academic Team to travel to Louisville, KY March 1-3, 2019 to compete in the KY NAQT State Championship;

HCHS Academic Team to travel to Versailles, KY March 22-23, 2019 to compete in the History Bee and Bowl State Championship; and

HCHS Co-Ed Y Club to travel to Louisville, KY for the KUNA-KY YMCA event March 24-26, 2019.

## **IX. Financial**

### **IX.A. Treasurer's Report**

Discussion:

Ms. Cindy Cloutier presented the Treasurer's Report for the month ending January 31, 2019. Mrs. Marganna Stanley requested the Board's approval of the Treasurer's Report as presented.

**Order #127 - Motion Passed:** A motion to approve the Treasurer's Report for the month ending January 31, 2019 as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**IX.B. Paid Warrant Report**

Discussion:

Ms. Cindy Cloutier presented the Paid Warrant Report for payments made between January 23, 2019 and February 19, 2019. Mrs. Marganna Stanley requested the Board's approval of the Paid Warrant Report as presented.

**Order #128 - Motion Passed:** A motion to approve the Paid Warrant Report for payments made between January 23, 2019 and February 19, 2019 as presented passed with a motion by Mr. Kirk Haynes and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**X. Personnel Actions**

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

**XI. Executive Session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the discipline of a student**

**Order #129 - Motion Passed:** A motion to move in to executive session pursuant to KRS 61.810(1)(f) for discussions or hearings which might lead to the discipline of a student at 7:37 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Kirk Haynes.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**Order #130 - Motion Passed:** A motion to move out of executive session at 7:56 p.m. passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**XII. Adjourn**

**Order #131 - Motion Passed:** There being no further business to come before the Board, a motion to adjourn the meeting at 7:56 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

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Lisa Baird, Chairperson

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Marganna Stanley, Superintendent