

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

The Kenton County Board of Education met in regular session at 1045 Eaton Drive, Ft. Wright, KY at 7:00 PM on March 4, 2019.

I. CALL TO ORDER

Mr. Wicklund called the meeting to order at 7:00pm, and welcomed guests.

- I.A. Roll Call confirmed that board members Karen Collins, Carla Egan, Shannon Herold, Jesica Jehn and Carl Wicklund were present. Superintendent, Dr. Henry Webb; Board Attorney, Jeremy Deters and Board Secretary, Cathy Finley were Also present.
- I.B. Mr. Wicklund called for a Moment of Silence and Ms. Herold led the Pledge of Allegiance

II. PRESENTATION

- II.A. Roger Maybrier from CMTA Energy Solutions presented a Status Report on our Guaranteed Energy Performance Contract

III. MONTHLY REPORTS

III.A. Construction

III.B. Energy

III.C. Human Resource

III.C.1. Employee Days without Pay

III.C.2. Personnel Actions 01.25.19 – 02.21.19

Certified

ALBRINCK	LAURA ANN	2/25/19 CERT ADD ADDITIONAL PERIOD TEACHER @ DIXIE
BALDWIN	AUSTIN MAX	2/19/19 CERT SUB TO CERTIFIED SP ED TEACHER @ TURKEY FOOT
BAUMGARDNER	ERIN ELIZABETH	02/04/19 CERT SAL CHG RTW FROM LOA CHG PAY RECORD TO ACTIVE
CHEN	YIN	2/15/19 CERT ADD HS TENNIS BOYS HEAD COACH @ SK
CHINN	LEA M	1/22/19 CERT ADD ATHLETIC SUPPORT LEVEL I @ TURKEY FOOT
DUE	SHERRI	1/30/19 CERT LOCATION CHG FROM TURKEY FOOT TO NKYDC
FICKE	JONI B	1/19/19 CERT REHIRE TEACHER @ TURKEY FOOT
FICKE	JONI B	1/28/19 CERT STEP INCREASE FROM 0 TO 2 EXPERIENCE TCHR @ TF
FRENCH	KRISTINA S	12/1/18 CERT ADD MS TRACK ASST COACH @ TW
FUNKE	STEPHEN M	12/1/18 CERT ADD HS TRACK BOYS LEVEL I @ SK
GILBERT	NATHAN D	10/15/19 CERT ADD 0.25 HS WRESTLING HEAD COACH @ SK
GILBERT	NATHAN D	2/15/19 CERT ADD HS TENNIS GIRLS HEAD COACH @ SK
GORE	ASHLEY	1/11/19 CERT ADD 42% OF 0.5 HS SPON TEACHER @ SCOTT
HEFFERNAN	STEPHANIE W	2/11/19 CERT NEW HIRE MATH TEACHER @ TF
HERBST	JESSE J	1/22/19 CERT CHG BOY HEAD TRK CO TO .75 + .75 GRLS HEAD TRK
JORDAN	ROBERT B	2/22/19 CERT REMOVE ADDITIONAL PERIOD TEACHER @ DIXIE
KELLY	EMILY K	1/11/19 CERT REMOVE 0.5 HS SPONSOR TEACHER @ SCOTT
MORGAN	KAYLA R	2/15/19 CERT ADD HS SOFTBALL FAST PITCH LEVEL I @ SK
NIXON	REBECCA	06/30/19 CERT RETIREMENT DIRECTOR OF SPEC ED @ DISTRICT WIDE
SHIVELY	CHRIS	1/22/19 CERT ADD ATHLETIC SUPPORT LEVEL 1 @ TURKEY FOOT
WARNING	ADAM	2/15/19 CERT ADD 0.5 HS BASEBALL ASST COACH @ SK
WILLIAMSON	KYLE R	12/1/18 CERT ADD HS TRACK HEAD COACH @ TW
ZOELLER	ROBERT F	2/19/19 CERT LOCATION CHG FROM TURKEYFOOT TO TWENHOFEL

Classified

COLLINS	JAMES S	2/8/19 CLAS RESIGN BLDG OPERATIONS SUPPORT @ RR
DAVIDSON	ERIN N	2/5/19 CLAS RESIGN BUILDING OPERATIONS SUPPORT @ TW
DECKARD	ADAM WAYNE	2/15/19 CLAS NEW HIRE BUILDING OPERATIONS SUPPORT @ SVA
DEFILIPPI	LOURDES A	2/22/19 CLAS RESIGN BUILDING OPERATIONS SUPPORT @ SK
HENDRICKS	JACKLYN LOUISE	2/21/19 CLAS NEW HIRE CAFETERIA WORKER 4 HRS 1 YR ONLY @ KE
JACKSON	SIRYE M	12/1/18 CLAS ADD MS TRACK ASST COACH @ TURKEY FOOT
KANE	KELLI LYNN	2/6/19 CLAS RESIGN BUILDING OPERATIONS SUPPORT @ SC
KELLY	DANIELLE R	2/18/19 CLAS CHANGE SC TO SC/WD BUILDING OPERATIONS SUPPORT
KENNETT	DAVID	2/15/19 CLAS ADD 0.5 HS BASEBALL LEVEL I @SK
LATAILLE	RENEE LEE	2/21/19 CLAS CHANGE SUB TO INSTRUCT ASSIST SP ED LVL 2 @ FW
LEACH	ARIANNA KAY	2/18/19 CLAS CHANGE SC TO WD BUILDING OPERATIONS SUPPORT
MAUER	ERIC W	2/11/19 CLAS CHANGE TF TO TW BLDG OPERATIONS SUPPORT
MC DONALD	AMY M	07/01/18 CLAS/TRS SALARY CHANGE UPDATED SALARY SCHEDULE WT
MC KINLEY	DANNY R	1/24/19 CLAS RESIGN BUILDING OPERATIONS SUPPORT @ TW
OTT	LYNDA S	1/28/19 CLAS NEW HIRE NON INSTR ASSIST/SP ED REPORTING @ SC
PICKETT	DANITA C	2/5/19 CLAS RESIGN BUS DRIVER @ 901C
PONZER	MICHAEL JON	2/21/19 CLAS CHANGE FROM SC TO SC/WD PLANT MANAGER
REYES	ASHLEY R	1/30/19 CLAS NAME CHANGE HINTON TO REYES CAFE WKR @ SC
SETTER	JEANNETTE DEBORAH	2/14/19 CLAS CHANGE SUB TO PT PRESCHOOL IA LEVEL 2 @ SVA
SHEANSHANG	KENNETH R	2/19/19 CLAS NEW HIRE BUILDING OPERATIONS SUPPORT @ RR
SHITA	ASMA ESSEDDIN	2/25/19 CLAS NEW HIRE INSTRUCTIONAL ASSIST SP ED LVL 3 @ BG
SOARD	GREGORY	01/23/19 CLAS SALARY CHANGE FROM ON LEAVE TO ACTIVE RY
TANABE	DANIEL YORITOMO	2/25/19 CLAS CHANGE CAFE WKR TO BLDG OP SUPPORT @ TF
TARLTON	MICHAEL DAVID	2/18/19 CLAS CHANGE SC TO WD BUILDING OPERATIONS SUPPORT
THOMPSON	TINA M	2/11/19 CLAS NEW HIRE CAFETERIA WORKER 4 HRS @ TM

Para Professional

BINKLEY	BARRY	12/1/18 PARA ADD HS TRACK GIRLS ASST COACH @ SK
BINKLEY	BARRY	12/1/18 PARA ADD 0.25 HS TRACK GIRLS HEAD COACH @ SK
BLAU	PAUL J	2/15/19 PARA ADD HS SOFTBALL FAST PITCH ASST COACH @ SK
BUTLER	MICHAEL D	12/1/18 PARA NEW HIRE 0.5 HS BASEBALL ASST COACH @ SCOTT
DAVIS	HANNAH R	01/31/19 SUBS RESIGN CERT SUB ONLY-KEEP COACH STATUS
GERTH	JOHN	12/1/18 PARA ADD HS TRACK GIRLS LEVE I @ SK
HAHN	NATALIE J	1/29/19 PARA NEW HIRE ASST TENNIS COACH @ SK
HAMPTON	MIEKO J	2/15/19 PARA ADD HS TENNIS BOYS ASST COACH @ SK
JONES	EMMA M	11/15/18 PARA REHIRE PT SUPPORT PERSONNEL @ PINER
KENTON	BRYAN	2/15/19 PARA ADD HS BASEBALL LEVEL I @ SK
MORGAN	TONYA R	11/17/18 PARA RESIGNATION ASST SOFTBALL COACH @ SK
PACE	JAMES O	12/1/18 PARA ADD HS TRACK BOYS ASST COACH @ SK
PASS	CALEB	2/15/19 PARA ADD 0.5 HA BASEBALL LEVEL I @ SK
PETRIE	STEPHEN W	12/1/18 PARA NEW HIRE 0.25 HS TRACK BOYS HEAD COACH @ SK
SELFE	SEAN D	1/24/19 PARA ATHLETIC SUPPORT LEVEL I @ TF
STAMM	RICKEY A	2/15/19 PARA ADD 0.5 HA BASEBALL ASST COACH @ SK
SWOPE	JESSICA S	2/15/19 PARA ADD HS SOFTBALL FAST PITCH LEVEL I @ SK
TEKULVE	MICHAEL	10/1/18 PARA ADD HS BASS FISHING HEAD COACH @ DX
ULMER	DONALD E	1/9/19 PARA NEW HIRE 0.5 HS BSEBALL LEVEL I @ SC

Student Personnel

HAMPTON	ASHLEY V	2/4/19 STDT NEW HIRE PT STUDENT SUPPORT @ SCOTT
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Substitute Personnel

ADAMS	KELSEY L	01/30/19 SUBS RESIGNATION CERTIFIED SUBSTITIUTE
ALCANTAR	DAVID V	01/28/19 SUBS NEW HIRE CLASSIFIED SUBSTITUTE
BERRY	BRIANNA NICOLE	02/08/19 SUBS NEW HIRE CERTIFIED SUB
BISHOP	JACKLYN R	01/31/2019 SUBS RESIGN CLAS SUB INSUFFICIENT DAYS WORKED
BRITTON	THOMAS G	01/31/19 SUBS RESIGN SUB BUS DRIVER INSUFFICIENT DAYS WORKED
BROWN	ADDISON W	01/08/19 SUBS NEW HIRE CERTIFIED SUB
COOPER	DAVID OWEN	02/21/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
COX	CASEY J	02/08/19 SUBS NEW HIRE CERTIFIED SUB
CROME	JAMIE	01/03/19 SUBS ADD CLASSIFIED SUB LUNCHROOM MONITOR PAYRECORD
DONLIN	ROBIN N	01/25/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
DREES	ELIZABETH	01/03/19 SUBS ADD CLASSIFIED SUB LUNCHROOM MONITOR PAYRECORD

FERGUSON	DIANNA M	01/31/19 SUBS RESIGN CLAS SUB INSUFFICIENT DAYS WORKED
FITE	LESLI A	02/05/19 SUBS NEW HIRE CLASSIFIED SUB
GEMMER	TERESA J	11/14/18 SUBS RESIGNATION CLASSIFIED SUBSTITUTE
GRONEFELD	ALANA MARIE	02/13/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
HALL	LAWRENCE E	02/11/19 SUBS REHIRE SUB BUS DRIVER
HOFFMAN	ALYSSA NICOLE	02/19/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
HOWARD	WESLEY A	01/31/19 SUBS RESIGN CERT SUB INSUFFICIENT DAYS WORKED
KELLY	ASHLEY N	01/28/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
LINCOLN	REBECCA DAWN	02/20/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
LONG	SYDNEY DEAN	02/07/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
MAILE	LAURA	01/31/19 SUBS RESIGN CERT SUB INSUFFICIENT DAYS WORKED
MARTIN	SHERYL S	01/31/19 SUBS RESIGN CERT SUB INSUFFICIENT DAYS WORKED
MILES	MARVIN W	02/12/19 SUBS ADD CERTIFIED SUBSTITUTE
MILLS	PATRICIA	01/31/19 SUBS RESIGN CERT SUB INSUFFICIENT DAYS WORKED
NICHOLS	TONYA E	02/11/19 SUBS NEW HIRE CLASSIFIED SUB
NOWAK	ELIZABETH A	01/31/19 SUBS RESIGN CERT SUB INSUFFICIENT DAYS WORKED
PORTER	DEBRA S	01/23/18 SUBS ADD CLASSIFIED SUBSTITUTE
RADANO	ISABELLE FABIENN	02/15/19 SUBS NEW HIRE CLASSIFIED SUBSTITUTE
RIEGLER	PATRICIA M	01/31/19 SUBS RESIGN CERT SUB INSUFFICIENT DAYS WORKED
ROARK	JOBI R	1/23/19 SUBS NEW HIRE CLASSIFIED SUBSTITUTE
RUSCH	ANDRE H	02/08/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
SCHAWE	CARYL T	02/12/19 SUBS NEW HIRE CERTIFIED SUB
SCHLOEMER	KELSEA N	01/28/19 SUBS CERT SUB RANK CHANGE FROM 4 TO 3
SEXTON	LONNIE S	01/31/19 SUBS NEW HIRE SUB BUS DRIVER
SNELLEN	SUSAN G	01/31/19 SUBS RESIGN CERT SUB INSUFFICIENT DAYS WORKED
SPAULDING	MICHELLE	01/31/19 SUBS RESIGN CLAS SUB INSUFFICIENT DAYS WORKED
STEGMAN	SARAH C	01/31/19 SUBS RESIGN CERT SUB INSUFFICIENT DAYS WORKED
STRAMAN	SAUNDRA M	11/30/18 SUBS RESIGNATION CLASSIFIED SUBSTITUTE
SWANGO	JUDITH C	01/31/19 SUBS RESIGN CLAS SUB INSUFFICIENT DAYS WORKED
TINCH	JENNIFER	01/31/19 SUBS RESIGN CLAS SUB INSUFFICIENT DAYS WORKED
UTZ	JOSEPH HOWARD	02/20/19 SUBS REHIRE CERTIFIED SUBSTITUTE
VOGT	JACOB D	02/07/19 SUBS NEW HIRE CLASSIFIED SUB
WILKE	KENNEDIE BROOKE	02/14/19 SUBS NEW HIRE CERTIFIED SUBSTITUTE
YOUNG	MELISSA L	01/31/19 SUBS RESIGN CERT SUB INSUFFICIENT DAYS WORKED

III.D. Professional Travel

III.E. Student Nutrition

III.F. Treasurer's Report

IV. PUBLIC INPUT - None

V. CONSENT AGENDA

Approval of the following consent agenda Items A-R passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

V.A. Bid Requests

V.A.1. Awarded the Athletic Field Maintenance Bid to A&A Lawn, Alvis, and TruGreen as indicated on the Bid Tabulation for the period of March 5, 2019 through November 30, 2019, with three optional mutually agreed upon annual renewals

- V.A.2. Approved the rejection of all received proposals for the Insurance Agents of Records bid
- V.A.3. Approved the Rejection of the Student Nutrition Kettle Bid due to bid specifications that did not accommodate the facility's doorways
- V.A.4. Rescinded the Award to Willard Wheeler for Auction 2261536 - Bus #33 and Auction 2260422 - Bus #45 as awarded at the February 4, 2019 Board Meeting, and Approved a refund to Willard Wheeler for \$963.00 for two (2) buses awarded at the February 4, 2019 board meeting.
- V.A.5. Rescinded the Lawn Care Bid awards for Weed Control, Round-Up Applications, and Bush Hogging as awarded at the February 4, 2019 Board Meeting and Approved awarding of the Weed Control, Round-Up, and Bush Hogging parts of the Lawn Care Bid to A&A Lawn Care, Alton's Trenching, Central Lawn, Kenning Lawn, Merkle Lawn Care, Neltner Lawn, NKY Lawn , and True Green as indicated on the Lawn Mowing, Bush Hogging, and Weed Control Bid Tabulation for the Period of March 4, 2019 through December 31, 2019, with three optional mutually agreed upon annual renewals.
- V.B. Board Meeting Minutes
 - V.B.1. February 4, 2019 - Regular Session
 - V.B.2. February 6, 2019 - Special Session
 - V.B.3. February 13, 2019 - Special Session
 - V.B.4. February 25, 2019 - Special Session
- V.C. Camp Requests
 - V.C.1. Dixie Heights Camp Requests Summer 2019
 - V.C.2. Turkey Foot Middle School Camp Requests Summer 2019
- V.D. Field Trip Requests
 - Traveling via Common Carrier for the reason of comfort and distance:
 - Hinsdale Elementary – KY Science Center, Louisville, KY - March 8, 2019
 - Kenton Elementary – Conner Prairie, Fishers, IN – April 12, 2019
 - Kenton Elementary – Sports of All Sorts, Florence, KY – May 29, 2019
 - Piner Elementary – Conner Prairie, Fishers, IN – May 1, 2019
 - Ryland Heights – Conner Prairie, Fishers, IN – April 11, 2019
 - Simon Kenton – University of Kentucky, Lexington, KY – April 18, 2019
- V.E. Fund-Raising Requests - External Support/Booster
- V.F. Leave of Absence Requests
- V.G. Payment of Monthly Bills
 - V.G.1. Accounts Payable
 - V.G.2. Purchase Card
 - V.G.3. Student Nutrition
- V.H. Approved agreement with Fernside to provide an in-school grief support group program at Scott High School
- V.I. Approved contract with Demoulin to purchase new band uniforms for Scott High School, for \$35,147 to be paid from the Marching Band School Activity Account
- V.J. Approved contract with James Downs to supply DJ services for the Freshman/Sophomore Dance at Simon Kenton
- V.K. Approved contract with McHale's Events and Catering for the Dixie Heights High School Senior Dinner Dance to be held on 2/8/2020

- V.L. Approved contract with McHale's Events & Catering: Gardens at Park Hills for KCAIT's Military Preparatory Academy Annual Ball**
- V.M. Approved contract with Northern Kentucky University to rent the Student Union/University Center for the Kenton County Academies Senior Night Ceremony on March 29, 2019**
- V.N. Approved the Memorandum of Understanding (MOU) with Women Helping Women to provide healthy relationship psycho-educational group services at Scott High School**
- V.O. Approved the retroactive Professional Development Plan flex date change at Simon Kenton from January 31, 2019 to February 6, 2019 due to inclement weather school closing**
- V.P. Approved the Scott High School Digital Table and Chairs Fund Raising Project with Side Effects**
- V.Q. Approved appointment of the District Calendar Committee members to develop the 2020-2021 School District Calendar**
- V.R. Received revision to Procedure 03.125 AP.21 "Travel Authorization Request"**

VI. DISCUSSION AND ACTION

VI.A. Approval to post a cafeteria monitor position for the remainder of the 2018-2019 school year at R.C. Hinsdale Elementary passed with a motion by Mrs. Jessica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.B. Approval to hire one Instructional Assistant in the Emotional-Behavioral Specialty Unit at White's Tower Elementary and one Instructional Assistant in the Emotional-Behavioral Specialty Unit at Ft. Wright Elementary for the remainder of the 2018-2019 school year passed with a motion by Mrs. Carla Egan and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.C. Approval for the Special Education summer Extended School Year (ESY) program to run from Monday, July 8th through Friday, July 26th at Ft. Wright Elementary passed with a motion by Mrs. Carla Egan and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.D. Approval to purchase furniture and technology equipment for Scott High School in the total amount of \$416,616.39 from Tom Sexton and Associates, Wenger Corporation, Avant Technologies, and American Sound passed with a motion by Mrs. Jessica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.E. Approval of change order No. 09 for Morel Construction associated with Scott High School Phase IV - BG 18-038 for an additional \$1,027 passed with a motion by Mrs. Carla Egan and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VI.F. Approval of change order No. 09 for Radius Construction associated with RC Hinsdale Elementary School Secure Vestibule BG 18-040 Phase I for an addition of \$885.00 passed with a motion by Mrs. Jessica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VII. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS

Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

VIII. OTHER BUSINESS

VIII.A. Board Members - None

VIII.B. Staff and Teachers - None

IX. MOTION TO GO INTO CLOSED EXECUTIVE SESSION PER KRS 61.810(1)(c) (Litigation). Motion for the Board to go into Closed Executive Session, for the purpose of KRS 61.810 (1) (c) (Litigation) passed with a motion by Mrs. Carla Egan and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

X. MOTION TO ADJOURN

Approval to adjourn passed with a motion by Mrs. Jesica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

Carl Wicklund, Chairperson

Cathy Finley, Secretary