

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
February 14, 2019 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 6:00 PM:

Present Board Members:

Ms. Theresa Allen
Ms. JoAlyce Harper
Ms. Clara Beth Hyde
Mrs. Gayle Rufli
Ms. Charlene Sheehan

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Assistant Superintendent of Instruction	James Mangels, Director of Student Services & Personnel
Howell Hopson, Board Attorney	Holly Greene, Treasurer	Jeanette Hoover, Secretary to Superintendent
Sarah Elliott, Cadiz Record	Joshua Claussen, WKDZ Radio	Aimee Keeler, EDU21 Student HCC
Matt Ladd, Director of Facilities	Brian Parker, Teacher TCPS	
Andrew Owens, Sherman	Keith Sharp, JKS	
Barnhart Carter, Project Manager		

Chairperson Harper asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#19-035 Approval of Agenda

Motion Passed: Approval of the agenda as presented passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

#19-036 Good News

#19-037 Delegations & Recognitions

#19-038 Reports

- 1. Superintendent's Report**
- 2. Upcoming Events**

B. Staff Reports

- 1. Assistant Superintendent of Instruction**
- 2. Director of Student Services and Personnel**

#19-038 Consent Agenda

Motion Passed: Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde.
5 Yeas - 0 Nays.

A. Approval of Minutes

Minutes of Regular Called Board Meeting January 24, 2019

B. Acknowledge the Following Superintendent's Personnel Actions

Employment:

Adam Warren	High School Assistant Baseball Coach	Effective 01/18/2019
Tina Larkin	Substitute Teacher	Effective 01/21/2019
Karla Livingston	Substitute Bus Driver	Effective 01/18/2019
Kimberly Ennis	Preschool Bus Monitor	Effective 01/28/2019
Kamillah Chrisman	Substitute Teacher	Effective 01/28/2019
Sandra Rose	Substitute Teacher	Effective 01/28/2019
Dorothy Dannelly	Trigg Tots Daycare Worker (Part-time)	Effective 02/04/2019
Margo Leneave	Primary School ESS Daytime Tutor Reading and Math	Effective 02/06/2019
Jessica Fowler	Primary School ESS Daytime Tutor Reading and Math	Effective 02/06/2019
Carol Martin	Primary School ESS Daytime Tutor Reading and Math	Effective 02/06/2019
Margo Leneave	Intermediate School ESS Daytime Tutor Reading and Math	Effective 02/06/2019
Rita Stewart	Intermediate School ESS Daytime Tutor Reading and Math	Effective 02/11/2019
Tim McGinnis	Intermediate School ESS Daytime Tutor Reading and Math	Effective 02/11/2019

Transfer:

Gregory Brown	Transfer from Vehicle Mechanic to Bus Garage Foreman	Effective 01/28/2019
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Resignation:

Ashley Boaz	Substitute Teacher	Effective 01/25/2019
Toree McMain	Middle School Girls' Softball Head Coach	Effective 01/31/2019

C. Leave of Absence

D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

1. WARRANT - 02/10/2019 - \$90,755.72

2. WARRANT 02/14/2019 - \$404.00

E. School Related Student Trips

1. TCHS Girls Basketball to Nashville, TN, February 17, 2019 for team building activity

2. TCHS Softball travel to Pigeon Forge, TN March 31 - April 4, 2019 to see a variety of competition

3. TCHS DECA travel to Louisville, KY March 2-5, 2019 for State Competition

F. Staff Travel Requests (Out of State)

G. Approval of Annual Contract Renewals or Renewal MOA's for Services

H. Approval of New Contracts or MOA's

1. Approval of agreement with NOCTI to be used in the High School for FY19

2. Approve agreement with Book Creator (Red Jumper Limited) for FY19 at a cost of \$180

I. Approval to declare attached list of equipment from Primary School and Trigg Tots as Surplus

J. Authorize Superintendent to send RFP for Workers Compensation

K. Authorize Superintendent to send RFP for General Liability, Property, etc.

L. Authorize Superintendent to send RFP for Student Accident Insurance

M. Approval of the second KETS offer of assistance in the FY-2019 in the amount of \$12,655.00 to be matched equally by the Board of Education and that it be escrowed for up to three years

N. Consider and take appropriate action regarding the use of March 7 as a make-up day as designated on the school calendar

#19-039 Other Business

- A. Approval of Payment Application #2 to Bill Adams Construction, Inc. for Track Resurfacing BG#18-165 in the amount of \$12,848.40**

Motion Passed: Approve Payment Application #2 to Bill Adams Construction, Inc. for Track Resurfacing BG#18-165 in the amount of \$12,848.40 passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde. **5 Yeas - 0 Nays.**

- A. Review and take action on the final BG-3 document for BG-18-399 TCHS and TCMS Security Vestibules and authorize JKS to submit the BG-3 document to KDE for approval**

Motion Passed: Approve the final BG-3 in the amount of \$279,870 document for BG-18-399 TCHS and TCMS Security Vestibules and authorize JKS to submit the BG-3 document to KDE for approval passed with a motion by Mrs. Gayle Ruffli and a second by Ms. Clara Beth Hyde. **5 Yeas - 0 Nays.**

- B. Consider and take appropriate action to approve the revised BG-1 for security vestibules at Trigg County Middle School and Trigg County High School**

Motion Passed: Approve revised BG-1 for BG-18-399 security vestibules at Trigg County Middle School and Trigg County High School in the amount of \$279,870 passed with a motion by Ms. Theresa Allen and a second by Ms. Clara Beth Hyde. **5 Yeas - 0 Nays.**

- C. Consider and take appropriate action to approve the final plans for security vestibules at Trigg County Middle School and Trigg County High School and release funds to Kentucky State Treasurer in the amount of \$404.00**

Motion Passed: Approve the final plans for (18-399) security vestibules at Trigg County Middle School and Trigg County High School and release funds to Kentucky State Treasurer in the amount of \$404.00 passed with a motion by Ms. Theresa Allen and a second by Ms. Charlene Sheehan. **5 Yeas - 0 Nays.**

- D. Consider and take appropriate action to authorize architect to send out bid documents and receive bids for security vestibules at Trigg County Middle School and Trigg County High School once appropriate agencies have given their approvals**

Motion Passed: Authorize architect to send out bid documents and the superintendent receive bids for (18-399) security vestibules at Trigg County Middle School and Trigg County High School once appropriate agencies have given their approval of plans passed with a motion by Ms. Theresa Allen and a second by Ms. Clara Beth Hyde. **5 Yeas - 0 Nays.**

- E. Consider and take appropriate action to approve the revised schematic design for Trigg County Primary and Intermediate renovation project.**

Motion Passed: Approve the revised schematic design for Trigg County Primary and Intermediate renovation project passed with a motion by Mrs. Gayle Ruffli and a second by Ms. Theresa Allen. **5 Yeas - 0 Nays.**

#19-040 Board Member Reports

- A. Ms. Hyde**
- B. Ms. Sheehan**
- C. Ms. Allen**
- D. Ms. Ruffli**
- E. Ms. Harper**

#19-041 Motion to Go Into Executive Session per KRS 61.810 (1)(f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret; KRS 61.810 (1)(c) Discussions of proposed or pending litigation against or on behalf of the public agency - 8:26 p.m.

Motion Passed: To enter into Executive Session per KRS 61.810 Section (1)(f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This

exception shall not be interpreted to permit discussion of general personnel matters in secret; KRS 61.810 (1)(c) Discussions of proposed or pending litigation against or on behalf of the public agency - 8:26 p.m. passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

#19-042 Motion to Adjourn Executive Session – 9:54 p.m.

Motion Passed: To adjourn Executive Session at 9:54 p.m. passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

#19-043 Adjournment – 9:55 p.m.

Motion Passed: That the meeting be adjourned - 9:55 p.m. passed with a motion by Ms. Theresa Allen and a second by Ms. Charlene Sheehan. **5 Yeas - 0 Nays.**

Chairperson

Superintendent