

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**The Kenton County Board of Education met in special session at 1045 Eaton Drive, Ft. Wright, KY on February 25, 2019.**

**I. CALL TO ORDER**

**Mr. Wicklund called the meeting to order at 4:06pm and welcomed visitors.**

**I.A. Roll Call confirmed that Karen Collins, Carla Egan, Shannon Herold and Carl Wicklund were present. Jessica Jehn was absent. Superintendent, Dr. Henry Webb; Board Attorney, Jeremy Deters and Board Secretary, Cathy Finley were also present.**

**II. DISCUSSION AND ACTION**

**II.A. Approval of the Memorandum of Understanding between Kenton County School District and Boone County School District regarding the Ignite Institute passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.**

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Absent
Mr. Carl Wicklund	Yes

**II.B. Approval of the five (5) new job descriptions specific to the Ignite Institute; Ignite Institute Principal, Ignite Institute Assistant Principal, Ignite Institute Guidance Counselor, Ignite Institute College and Internship Coach and Ignite Institute Teacher, passed with a motion by Mrs. Karen Collins and a second by Ms. Shannon Herold.**

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Absent
Mr. Carl Wicklund	Yes

**III. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS**

**Approval making the agenda and attachments part of the Official Board Meeting Records passed with a motion by Mrs. Carla Egan and a second by Ms. Shannon Herold.**

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Absent
Mr. Carl Wicklund	Yes

**IV. MOTION TO ADJOURN**

**Approval to adjourn passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.**

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Absent
Mr. Carl Wicklund	Yes

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**Carl Wicklund, Chairperson**

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**Cathy Finley, Secretary**