**SPENCER COUNTY BOARD OF EDUCATION**

**REGULAR MONTHLY MEETING**

**Monday, January 28, 2019 6:30 pm.**

**Spencer County Middle School Media Center**

**BOARD MEMBERS PRESENT:**

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Ms. Jeanie Stevens

**BOARD MEMBERS ABSENT:**

Ms. Debbie Herndon

**OTHERS PRESENT:**

Superintendent Chuck Adams, Chuck Abell, Mark Thomas, Matt Mercer, Steve Rucker, Jane Anderson, Todd Russell, Vicki Goodlett, Diana Thomas, Janet Allen, Pete Clevenger, Michele Barlow and others.

**ORDER # 91**

**CALL TO ORDER**

Superintendent Chuck Adams called the meeting to order at 6:31 p.m.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Superintendent Adams read the Statement of Board Mission and welcomed visitors.

**ORDER# 92**

**REVIEW AND ADOPT AGENDA**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the January 28, 2019 agenda as presented.

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ACTION ITEMS**

Superintendent Adams explained the process to elect a new Chair and Vice Chair.

**ORDER # 93**

**ELECTION OF BOARD CHAIR**

Dr. Lynn Shelburne nominated Ms. Sandy Clevenger for Board Chair.

Ms. Jeanie Stevens nominated Ms. Debbie Herndon.

Ms. Sandy Clevenger accepted the nomination. Superintendent Adams called for the vote of Ms. Sandy Clevenger as Board Chair.

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 94**

**ELECTION OF VICE CHAIR**

Ms. Sandy Clevenger asked for nominations for Vice Chair.

Dr. Lynn Shelburne nominated Ms. Janet Bonham as Vice Chair.

Ms. Jeanie Stevens nominated Ms. Debbie Herndon.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to elect Ms. Janet Bonham as Vice Chair.

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 95**

**SELECTION OF LEGAL COUNSEL (BOARD ATTORNEY)**

A motion was made by Jeanie Stevens and seconded by Ms. Janet Bonham to approve Chenoweth Law Office as legal counsel for the Spencer County Board of Education.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 96**

**SELECTION OF BOE TREASURER**

A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens to approve Vicki Goodlett as treasurer.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 97**

**SELECTION OF BOARD SECRETARY**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve Superintendent Chuck Adams as Secretary of the Board.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**RECOGNITIONS:**

**GOING THE DISTANCE AWARD**

Superintendent Chuck Adams, recognized Shannon Buynak with the January “Going the Distance Award”.

**SCHOOL BOARD APPRECIATION MONTH**

Superintendent Adams recognized the Board Members for their many hours of dedication to the students and staff of Spencer County Schools.

**CITIZENS AND DELEGATIONS**

No individuals addressed the Board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**ACADEMIC REPORT:**

Mr. Chuck Abell presented MAP Scores and CDIP

**SUPERINTENDENT’S REPORT**

Superintendent Adams’s report consisted of:

1. Official Proposed Calendar submitted by Calendar Committee
2. TES/SCHS Project
3. Road Department Building
4. BOE Officer Elections
5. Gifted and Talented
6. Old TES
7. District Facility Planning
8. KSBA Lunches – Annual Meeting

**DISCUSSION ITEMS**

2019-2020 School Calendar (Discussion Only). The 2019-2020 School Calendar was presented to the Board for discussion only. Five members of the calendar committee were present to answer questions. Superintendent Adams stated that this calendar can serve as the “Official Proposed Calendar” until the February meeting when Board Members will vote on calendar.

**ACTION WITH DISCUSSION**

**ORDER # 98**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve December 17, 2018 minutes as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 99**

**2019 BOARD OF EDUCATION MEETING DATES**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the 2019 Board of Education Meeting Dates as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 100**

**CONSTRUCTION INVOICES (SCHS ATHLETIC/ACADEMIC COMPLEX)**

The following invoices were reviewed:

ECE Southeast $4,759.25

Sherman Carter Barnhart $1,527.75

Isaac Tatum Construction $130,483.31

IMI $10,297.00

Stephens Pipe & Steel $20,301.42

City of Taylorsville Statement of Account

A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens to approve the construction invoices for SCHS Athletic/Academic Complex as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 101**

**AT&T EASEMENT 10’X10’ SURPLUS REAL PROPERTY**

After discussions between Chenoweth Law Office and AT&T, the following steps needs to be addressed as soon as possible.

* Board of Education needs to vote and approve the determination of the 10’x10” plot of land for surplus real property.
* Appraiser needs to assign fair market value.
* Survey for the 10’x10’ plot of land.
* Minutes reflecting the vote of surplus real property, the appraisal, the survey and a copy of the proposed easement needs to be submitted to Greg Dunbar at KDE for approval.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the 10’x10’ plot of land as surplus real property, pending the fair market value is met according.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 102**

**MOA WITH CENTERSTONE (SEVEN COUNTIES)**A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to approve the MOA with Centerstone (Seven Counties) as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Abstained due to conflict of interest with employer.

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #103**

**PURCHASE OF SCHS GREENHOUSE BENCHES**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to approve the lowest quote from Agri of Virginia for a total cost of $15,675.00 utilizing construction funds as budgeted for the BG17-236 for equipment and furnishings for purchase of SCHS Greenhouse Benches.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 104**

**CHANGE ORDERS BG1 15310 TES**

The Contract Sum will be increased by this Change Order in the amount of $2,500.00.

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve Change Order BG1 15310 TES as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #105**

**SCHS BOYS BASKETBALL BOOSTERS – TABLED**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to table the SCHS Boys Basketball Boosters until Vicki Goodlett is able to meet with group and more information is available for consideration from Board of Ed.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #106**

**ACTION BY CONSENT**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the Action by Consent Items as presented below.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements
6. Field Trip Approvals (Overnight and Out-of-State)
   1. SCHS FFA – State Convention – Lexington, KY
   2. SCHS FFA Leadership Training Camp
   3. SCES Field Study – Squire Boone Caverns
7. Fundraiser Approvals

Spencer County High School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| FFA | Chapter/Community Spirit Wear | Jan 29 – April 30, 2019 | General FFA Expenses | Adults/Students |
| Dance | Little Caesars Pizza  Kits | January/February | Competition Fees and Costs with Dance | Adults/Students |
| Dance | Paint Party | February 24, March 3 | Dance Fees and Costs associated with dance | Adults/Students |
| Dance | Krispy Kreme | January/February | Dance Fees and Costs associated with dance | Adults/Students |
| Educators Rising | Texas Roadhouse  15% of sales | February – May  (assigned nights) | Events and Supplies | Adults/Students |
| Educators Rising | Educators Rising Carnival | March 1, 2019 | Supplies for Rockathon/apparel and other events/supplies | Adults/Students |
| Animal Protection Club | Chocolate Bars | February – May | Supplies and Events | Adults/Students |
| Animal Protection Club | Krispy Kreme Donuts AND  Peeler Cards | February – May | Supplies and Events | Adults/Students |
| English Department | Candy Sales | November – May | Six Laptop Carts | Adults/Students |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Tennis | Krispy Kreme | February – March 2019 | Uniforms, Balls, Shoes, etc | Adults/Students |
| 2019 Project Graduation | Dairy Queen Rewards | 1 X February 2019  1 X March 2019 | Project Graduation | Adults/Students |
| 2019 Project Graduation | Main Event for Spencer County 20% of Sales | February –April  TBD | Project Graduation | Adults/Students |
| 2019 Project Graduation | Snappy Rewards  20% Sales | March (TBA) | Project Graduation | Adults/Students |
| Dance | Dance Showcase  At SCHS  (Competitive) | February 12, 2019  (Tentative) | Dance Expenses | Adults/Students |
| Dance | Blaze Pizza | Feb/March/April | Dance Expenses | Adults/Students |
| Track | Spirit wear  Online Sales and Team Orders | February or April 2019 | Equipment/Uniform/etc | Adults/Students |

Spencer County Middle School Fundraisers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Choir Club | Century Resources  (selling flowers and chocolates) | Choir, Music, Field Trips, T-shirts | 2/20/2019 – March 2019 | Adults/Students |
| Kids Club | Banners and Poster Sales | Supplies & Trainings for GBB Students | January 29 – May 2019 | Adults /Students |

Taylorsville Elementary Fundraisers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TES | Jump Rope for Heart – Sponsorships | February 11-15, 2019 | American Heart Association Funds | Adults and Students |

1. Fee Requests

Spencer County High School Fee Requests

|  |  |  |
| --- | --- | --- |
| Boys/Girls Tennis | $150 | Uniforms and Team Shoes |

Spencer County Middle School

|  |  |  |
| --- | --- | --- |
| Drama Club | $40 | Travel Expenses, Rights for Performances, Script Fees, and Competition Play |

Spencer County Elementary

|  |  |  |
| --- | --- | --- |
| Sanford/Maynard/Penrod/Mallory | $17 | Squire Boone Caverns |

1. Surplus Items

2 Audiometers

1 Brother Printer

1 Toshiba Multidrive

1 Frontrow Mic Kit

1 Hip Talker

1 7-level communication device

2 Intellikeys Overlay

1 Dell Laptop

1 Dell Laptop

1 Jeep (Poor shape)

1. Non Resident Contracts
   1. Bardstown Independent
   2. Barren County
   3. Nelson County
   4. Woodford County
2. Annual Vendor Approval
   1. Beha Cleaners
   2. Anchor Transportation
   3. Doo Wop Shop
   4. Ethington Building Supply
   5. Franklin Equipment
   6. Greenhouse Megastore
   7. Lee’s Chicken Bardstown
   8. National Archery in the Schools Program Inc.
   9. Woodwind & Brasswind, Inc.
3. Maternity Leave Requests

**COMMUNICATIONS**

**BOARD MEMBERS**

No discussion took place.

**SCEA UPDATE**

Ms. Janet Allen updated the board on the preparations for the SCEA Senior Scholarship. Ms. Janet Allen also shared her interest to see a classified employee serving on SBDM Councils.

**WRITTEN COMMUNICATION**

1. Draft Budget (Review of Receipts and Expenditures)

Ms. Vicki Goodlett reviewed and answered questions pertaining the Draft Budget.

The remaining documents were provided but no discussion took place.

1. Attendance Report

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Month Five 2018-2019 | | |  |  |  |  |
|  |  |  |  |  |  |  |
|  | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 | 2017-2018 | 2018-2019 |
|  | ADA | ADA | % ADA | % ADA | Membership | Membership |
| Kindergarten | 165.94 | 203.48 | 94.72 | 95.01 | 174.00 | 216.00 |
| Grade 1 | 200.15 | 167.55 | 94.07 | 95.43 | 212.00 | 177.00 |
| Grade 2 | 193.87 | 207.24 | 94.65 | 95.82 | 205.00 | 218.00 |
| Grade 3 | 192.23 | 204.18 | 95.80 | 95.51 | 203.00 | 214.00 |
| Grade 4 | 200.90 | 204.32 | 95.64 | 96.15 | 209.00 | 215.00 |
| Grade 5 | 241.09 | 206.73 | 94.80 | 95.85 | 253.00 | 215.00 |
| Grade 6 | 225.24 | 247.17 | 94.71 | 95.77 | 239.00 | 262.00 |
| Grade 7 | 224.72 | 231.59 | 95.19 | 94.45 | 235.00 | 243.00 |
| Grade 8 | 215.56 | 232.76 | 94.57 | 95.48 | 230.00 | 245.00 |
| Grade 9 | 229.61 | 225.1 | 95.83 | 95.92 | 238.00 | 233.00 |
| Grade 10 | 221.53 | 231.89 | 93.59 | 95.85 | 235.00 | 243.00 |
| Grade 11 | 222.14 | 212.88 | 93.83 | 94.72 | 234.00 | 227.00 |
| Grade 12 | 207.75 | 217.54 | 91.30 | 92.25 | 227.00 | 238.00 |
| Grade 14 | 1.5 | 0 | 98.08 | 0 | 1.00 | 0.00 |
| TOTAL | 2742.23 | 2792.43 | 94.5 | 95.23 | 2895.00 | 2946.00 |

1. Bus Maintenance Report
2. Building Inspections
3. SBDM Minutes
4. Health Office Visits
5. School Nutrition and Wellness Report
   1. Food Service Annual Assessment
   2. Wellness Report
6. Field Trips – Local
7. Open Records Requests
8. KET Offer of Assistance – Second Offer

**DIALOGUE AND FUTURE AGENDA TOPICS**

**ORDER # 107**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Janet Bonham and seconded by Ms. Jeanie Stevens to make the agenda dated January 28, 2019 part of the official Board Minutes as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER # 108**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to adjourn meeting at 7:55 pm.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Absent

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes