

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: X 1 **DATE:** February 12, 2019

TOPIC/TITLE: Creation of .1 Special Education Consultant Position and Approval of Job Description

PRESENTER: Jimmy Brehm 

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☒ BOARD REVIEW REQUIRED BY

- ☒ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per board policy - Board review and approval required by policy 01.111-District Planning.

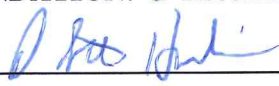
SUMMARY OF MAJOR ELEMENTS:

Request that the Board establish a .1 Special Education Consultant Position as recommended in the Comprehensive District Improvement Plan (CDIP) and approve the attached job description for such position.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
JOB DESCRIPTION**

JOB TITLE: Contracted Special Education Consultant/Auditor

Job Code: 2230

IMMEDIATE SUPERVISOR: Director of Special Education

QUALIFICATIONS:

- Must hold a valid Kentucky teacher certification in Special Education
- Pass health examination
- Have no immoral or criminal history
- Have the ability to work with other staff members, the community, parents and students

DUTIES:

- Assess the effectiveness of student supports in the area of special education
- Improve systems in place for students
- Provide suggestions to reduce and eliminate barriers to learning
- Review current special education staffing levels and make recommendations
- Review current curriculum implementation levels
- Provide feedback on direct services for students with an IEP
- Assess timelines for referrals and eligibility placements
- Solicit input and give suggestions for improving current programs within the special education department
- Determine levels of compliance with Kentucky law pertaining to special education
- Review due process documentation for compliance
- Make recommendations for improvement in the delivery and monitoring of special education services.
- Other duties as assigned by supervisor