

Certification of Time for Extended Employment

EMPLOYEE'S NAME: Jay Bender POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: JANUARY 7, 2019 PAY PERIOD ENDING: JANUARY 18, 2019

DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED ³
1/7/19	✓			
1/8/19	✓			
1/9/19		✓		NKCES Superintendent Meeting
1/10/19	✓			
1/11/19	✓			
1/14/19	✓			
1/15/19	✓			
1/16/19	✓			
1/17/19	✓			
1/18/19	✓			
TOTAL DAYS WORKED	17			

Signature of Employee

Date 2/15/19

Signature of Supervisor

Date _____

Review/Revised: 3/21/18

3 LEAVE KEY

E=emergency	P=personal
H=holiday	S=sick
J=jury	U=unpaid
M=military/disaster	V=vacation
NC=Non Contract Day	