

Henderson County Schools

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To: Marganna Stanley, Superintendent
And School Board Members

From: Cindy Cloutier *Cloutier*
Director of Finance

Date: February 19, 2019

Re: Bid Recommendations

Bid Recommendations:

CNC Milling Machine # 4-19-6-2

Invitations were sent to three vendors. We received 0 bids from the three vendors. We are looking into other options. We have no recommendations at this time.

Print Bid # 2-19-6-1

We are requesting approval to include the attached bid from Sign Design with the original submission made in January.

Bid Renewal Recommendations:

Audit #16

The current contract for Audit #16 is due to expire on June 30, 2019. Alexander Thompson Arnold, PLLC was originally awarded the bid in 2016. A request for renewal of this contract was sent and we have received a signed copy from the company in agreement to continue under the same terms and conditions of the contract. We are recommending you award this company the contract auditing services.

Drug Screening/Medical Service # 4-17-3-4

The current contract for Drug Screening/Medical Services is due to expire on May 1, 2019. A request for renewal of this contract was sent and we have received a signed copy from all three companies in agreement to continue under the same terms and conditions of the contract.

We are recommending you renew the contract for one more year with Deaconess Comp Care, Involvement Inc., and Methodist Hospital.

Office Supplies # 3-17-5-2

The current contract for Office Supplies is due to expire February 28, 2019. Renewal requests were sent to Business Equipment, Quill Corporation, School Specialty, and SuppliesOutlet.com. We have received signed agreements from all the above named companies. We are recommending this contract be renewed with the companies originally awarded this bid.