



FLOYD COUNTY BOARD OF EDUCATION
Danny Adkins, Superintendent
106 North Front Avenue
Prestonsburg, Kentucky 41653
Telephone (606) 886-2354 Fax (606) 886-4550
www.floyd.kyschools.us

Sherry Robinson- Chair - District 5
William Newsome, Jr., Vice-Chair - District 3
Linda C. Gearheart, Member - District 1
Dr. Chandra Varia, Member- District 2
Rhonda Meade, Member - District 4

Information/Review/Discussion Item:

Receive Attendance Audit Report

Applicable Statute or Regulation:

704 KAR 7:125, KRS 159.030

Fiscal/Budgetary Impact:

The End of Year (EOY) average daily attendance (ADA) will determine the district budget for 2019-2020.

History/Background:

Between November 26 and December 4, Floyd County Schools received an attendance audit. The auditor visited seven of our twelve schools (they are required to visit all middle and high schools and a percentage of the elementary schools) as well as the central office. Three schools and the central office received a clean audit. Those schools were: Prestonsburg Elementary, May Valley Elementary, and Adams Middle School.

There were eight discrepancies noted on the audit report. Since some of the discrepancies were noted at multiple schools, there were five separate findings. Those findings were:

- 1) **The entry/exit log at XYZ School is not properly maintained.** Three schools were cited on this discrepancy. Those schools are Floyd Central High School, Prestonsburg High School, and Duff Allen Central Elementary. In past audits, this has been the most common discrepancy. Corrective Action: Schools will review the entry/exit log and make any corrections.
- 2) **The entry/exit log does not have a column for grade or homeroom.** One school, Floyd Central High School, was cited. Corrective Action: The entry/exit log at FCHS will be revised to include these columns.
- 3) **Attendance at XYZ school is not checked each class period.** Two schools, Betsy Layne High School and Duff Allen Central Elementary, were cited. Corrective Action: Schools will utilize the classroom monitor in Infinite Campus to assure that all teachers are taking attendance every period.
- 4) **Copies of student withdrawal information are not being maintained at the school.** One school, Duff Allen Central Elementary, was cited. Corrective Action: Reviewed with principals and attendance clerks that withdrawal codes should not be entered into Infinite Campus until withdrawal paperwork is in hand.
- 5) **Documentation is not on file that parents/guardians were notified in writing of their child's suspension.** One school, Floyd Central High School, was cited. Corrective Action: School will utilize the district form for Notice of Suspension.

KDE will follow-up in the Spring to make sure that all corrections have been made.

Contact Person(s):

Kristina Springer 886-4519


Director


Superintendent

Date:

February 25, 2019