

NELSON COUNTY SCHOOLS  
OVERNIGHT & OUT-OF-STATE ACTIVITY REQUEST

School Nelson Co. High School Grade & Number of Students Attending 7  
Person Making Request Yila Royalty / J. Underwood Position Teacher / Sponsors  
Overnight Activity  Out-of-State Activity  Dates Scheduled March 22, 23, 24  
Name of Activity Kentucky-Tennessee District Convention (Key Clubs)  
Location of Activity Franklin TENNESSEE  
Objectives of Activity Officers Leadership Opportunity

Pre-trip preparatory activities planned (please attach appropriate documents) Officers will prepare for different competitions offer during convention. Oratorical Contest, Impromptu Essay, Talent Tryouts

Post-trip culminating activities planned ( please attach appropriate documents) Presentation using technology to other club members.

Oral student presentations planned after trip Officers will report to the club members over opportunities & their experiences that can benefit our club for next year.

Name(s) of certified staff attending Yila Royalty - Jeannine Underwood

Name(s) of other adults attending N/A

Plan for supervision (day) We are going to be with students, attending sessions and all activities on the Convention.

Plan for supervision (night - please be specific for all hours of the night) We will be with students until they are going to their rooms when curfew is implemented.

Signed Yila Royalty

Date 01/16/19

Principal Laura Jew

Date Approved 1-16-19

Superintendent [Signature]

Date Approved \_\_\_\_\_

1-18-19

STUDENTS

**Field Trip Permission Form**  
NELSON COUNTY BOARD OF EDUCATION

**General Information:**  
 Teacher Name Yila Royalty / Underwood School WCHS  
 Grade/Subject Key Club Funding Source Key Club  
 Destination & Address Frankling, TN Date of Trip March 22, 23, 24

**Academic Information:**  
 Core Content +/- or Exiting Criteria Covered Developing 21<sup>st</sup> Century Leadership Skills  
 Academic Objective of Trip Convention (Key Club) Leadership Conference  
 Academic Pre-Trip Activities (Please attach plan.) \_\_\_\_\_  
 Academic Post-Trip Activities (Please attach plan.) Club officers will present a slide presentation for club members.  
 Evaluation Procedures \_\_\_\_\_

**Transportation:** Self-Provided - Teachers Cars  
 Number of Buses Needed \_\_\_\_\_ Time Leaving \_\_\_\_\_ Time Returning \_\_\_\_\_  
 Number of Students \_\_\_\_\_ Number of Adults \_\_\_\_\_ Compartments Needed \_\_\_\_\_  
 (CENTRAL OFFICE USE ONLY)  
 Date Called for Buses \_\_\_\_\_ Driver(s) Assigned \_\_\_\_\_  
 Itemized Cost: Bus Drivers \$ \_\_\_\_\_ Mileage \$ \_\_\_\_\_ Cost per Child \$ ~~85.00~~ 44.50

**Signatures:**  
Yila Royalty David J...  
 Teacher Principal Superintendent/Director of Transportation  
01-16-19 1-16-19  
 Date Date Date

Review/Revised: 3/20/07

*[Handwritten signature]*  
1-18-19