



PROGRESS MEETING AGENDA

RE: Spencer Co. H.S. Academic and Athletics Buildings
for the Spencer Co. Board of Education
BG 17-236
SCB Project No. 1744

DATE: February 13, 2019, 10:00 a.m.

CONTRACT AMOUNT AND TIME

Original Contract Amount	\$5,146,853.00
Change Orders to Date: 1	\$2,472.00
Present Contract Amount	\$5,149,325.00
Current Percent Complete	10%

Contract Date: August 15, 2018
Substantial Completion: October 1, 2019.
Final Completion: October 31, 2019.

1 Schedule

- A. Work Completed in Past 30 Days
 - 1. Isaac Tatum reported the following:
 - a. Refer to Isaac Tatum hand out.
- B. Anticipated Work for Next 30 Days
 - 1. Isaac Tatum reported the following:
 - a. Refer to Isaac Tatum hand out.

2. Shop Drawings

- A. Shop Drawings from Contractor to Architect/Engineer
 - 1. Discuss critical shop drawings
- B. Color Selections
 - 1. All Color Samples shall be submitted prior to any selections.

- 2 Grout color for brick shall be Old Colonial (OC) by Brixment. A formal ASI will be forthcoming.

3. **Operation & Maintenance Manuals**

- A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. **Deliveries**

- A. Discuss delivery concerns.

5. **Outages**

- A. Discuss any outages.

6. **Items Delaying the Project or Possible Delays**

- A. Discuss any potential delays.

7. **Time Extensions**

- A. Isaac Tatum has requested a time extension due to weather for December 13 days and January 10 days. Total to date requested days due to weather is 32 days.

8. **ASI's / RFI's**

- A. ASI No. 2 – will be issued for Grout Color.
- B. RFI Nos. 1-5 have been submitted.
1. RFI No.3 regarding location of wire guards is still open
 2. RFI No.4 regarding exterior plumbing is still open
 3. RFI No.5 regarding whirlpool cut sheets is still open.
 4. RFI No.6 regarding fencing is still open

9. **Proposal Requests**

- A. Proposal Request No. 2 have been issued for chain link fencing, no price submitted.
- B. Proposal Request No. 3 have been issued for the new water line, no price submitted.

10. **Change Orders**

- A. Change Order No. 2 will be issued for CCD No.1 – Additional rock for building pad. Final cost is \$13,103.00.

11. **Pay Requests**

- A. Pay Application No. 3 has been submitted for review

12. Record Drawings

- A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and uncharted utilities encountered shall be documented on the as-builts.

13. Daily Clean-up

- A. Discuss status of clean up

14. New Business

- A. Owner Comments

1. *Greenhouse Completion*

2. *Baseball / Softball Fields re-call by March 21st?*

3.

- B. General Contractor Comments

1.

2.

3.

- C. Subcontractors' Comments

1.

2.

3.

- D. Architect / Engineer Comments

1.

2.

3.

15. Next Meeting Date

- A. The next progress meeting will be held on March 13, 2019 at 10:00 a.m. at the job site.