Name James Flynn

Authorization for Out-of-District Travel

REQUEST MUST BE SUBMITTED TEN (10) DAYS PRIOR TO ACTIVITY SIMPSON COUNTY BOARD OF EDUCATION

Charged to-Program/Code No District Expense

(ONLY ONE NAME PER REQUEST) (THE PROGRAM/CODE MUST BE COMPLETED BEFORE AP	PROVAL IS GIVEN)
Position <u>Superintendent</u> School/Dept. <u>Simpson Co. Board of Education</u> Date 1	2/12/19
Workshop/Conference Meeting: <u>Wallace Foundation Superintendent PLC UPPI</u> Date(s): <u>4.8.19 - 4.9.19</u> Specific Location: <u>Baruch College - New York, NY</u>	
Brief description of activities: Superintendent PLC with Wallace Foundation and pa	artner districts
Activity is (check one):	
consistent with Consolidated Plan, Xconsistent with my Professional	Growth Plan,
an awareness level activity, other (explain below):	
Other:	
ESTIMATED EXPENSES: TRAVEL REGULATION ON BACK OF FORM	AMOUNT
Registration (@ member cost ONLY)	\$
Lodging night(s) at \$ per night	\$
# of meals (reimbursed only with overnight stay)	\$
Travel miles (total) at 41¢ per mile –	\$
Other (parking, cab fare, airfare, etc.):	\$
Substitute day(s) at \$84 per day (estimated)	\$
TOTAL ESTIMATED EXPENSES	\$_No Expenses
Signatures: <u>Central Office Use:</u>	
EmployeeApprovedNot ApprovedNot Approved	l oved Reason
Principal/Immediate Supervisor	
Project Administrator Date Superintendent	
Total number of previously approved days out of District for current school year 27 (Includes LSAC, GRREC BOD, Engage Luncheons)	17