

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Franklin, KY, January 24,, 2019

The Simpson County Board of Education met at Franklin, KY at 6:00 o'clock
P.M., on the 24th day of January, 2019 with the following members present:

(1) David Webster (2) Nancy Uhls (3) Jennifer Stone (4) Heidi Estes
(5) Tara Heinze

The Simpson County Board of Education met in regular session in the Central Office Board Room with all members present. Supt. Flynn made the welcome announcements and members of the Board were recognized in honor of School Board Recognition Month and for their leadership and service to Simpson County Schools. Mason Barnes, Simpson County Judge Executive, presented a Proclamation honoring the board members for their contribution to Simpson County Schools. Chairperson David Webster called the meeting to order and the following business was transacted.

2503. Approve Agenda: A motion to approve the agenda was made by Heidi Estes and a second by Nancy Uhls. The vote was unanimous.

2504. Presentation of Teaching/Learning – Simpson Elementary: Michael Barnum, Simpson Elementary Principal, spoke on the exciting things happening with Teaching & Learning at Simpson Elementary. Ivyrose Pohl, 2nd grade student, presented on the Pennies for Patients fundraiser held November 26 – December 14 where students came together and raised \$3,581.84 for the Leukemia and Lymphoma Society.

2505. Energy Efficiency Presentation: Matthew Ball, HVAC Operations Specialist/Energy Manager, presented the Quarterly Energy Report which reviewed how the district is working to determine unnecessary energy usage while continuing to keep classrooms comfortable and conducive to learning.

2506. Visitors (Public Comment): There were no visitors' comments.

2507. Superintendent and Staff Reports: The central office staff presented the following reports:

A. **ADA Reports** – Reports provided by Joey Kilburn, Director of Pupil Personnel, on attendance were included in the board packet.

B. **Quarterly Discipline, Suspension and Truancy Reports** – Reports provided by Joey Kilburn were included in the board packet.

C. **Personnel Report**

PERSONNEL REPORT

EMPLOY (10)

CERTIFIED STAFF (7)

Kayla Graves – Certified Guest/Substitute Teacher – effective 1-15-19.

Dragoslav Kirjas – Certified Guest/Substitute Teacher – effective 1-15-19.

Krystal Myers – Certified Guest/Substitute Teacher – effective 1-15-19.
Jessica Sautter – Certified Guest/Substitute Teacher – effective 1-15-19.
Lacey Steele – Certified Guest/Substitute Teacher – effective 1-15-19.
Eric Vincent -- Certified Guest/Substitute Teacher – effective 1-15-19.
Mary Thomas Vincent – Certified Guest/Substitute Teacher – effective 1-15-19.

CLASSIFIED STAFF (3)

Lucinda Eversman – Family Resource Center Director – effective 1-2-19.
Teresa Kelley – Classified Guest/Substitute Employee – effective 1-2-19.
Pamela Phillips – Custodian at Franklin El. – effective 1-17-19.

TRANSFERS (1)

Dennis Anderson – Transfer from Bus Monitor/Substitute Bus Driver to full-time Bus Driver – effective 1-2-19.

RESIGNATIONS (2)

Roxana Guy – Special Ed. Instructional Paraeducator at F-S High – effective 12-14-18.
Melinda Vaughn – 2-hour Custodian at Franklin El. – effective 1-18-19.

RETIREMENTS ()

SUSPENSIONS ()

TERMINATIONS ()

NON-RENEWALS ()

LEAVE REPORTS (8)

Nancy Curtis – FMLA approved for dates beginning November 12, 2018 thru December 14, 2018 totaling 21.5 days.
Shelia Elliott – FMLA approved for dates beginning January 2, 2019 thru March 12, 2019 totaling 48 days.
Natasha Grimes – FMLA approved for dates beginning February 5, 2019 thru February 9, 2019 totaling 5 days.
Shannon Kepler – Extension of Extended Disability Leave approved for dates beginning December 3, 2018 thru January 31, 2019 totaling 30 days.
Kristi London – FMLA approved for dates beginning November 29, 2018 thru March 15, 2019 totaling 60 days.
Mary Beth Schlosser – FMLA approved for dates beginning November 30, 2018 thru December 14, 2018 totaling 11 days.

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Tammy Watkins – FMLA approved for dates beginning December 13, 2018 thru February 15, 2019 totaling 34 days.

Morgan Williams – FMLA approved for dates beginning January 7, 2019 thru March 1, 2019 totaling 38 days.

DECLINED POSITION ()

- D. Out-of-District Student Trips** – A listing of out-of-district student trips was included in the board packet.
- E. Out-of-District Staff and Administrative Travel** – A listing of out-of-district travel was included in the board packet.
- F. Daycare Financial Report** – Amanda Spears, Chief Financial Officer, provided a report, which was included in the board packet.
- G. Food Service Financial Report** – Mrs. Spears provided a report, which was included in the board packet.
- H. Monthly District Athletic Report** - A report was included in the board packet.
- I. Monthly Vendor Report** – Mrs. Spears provided a report, which was included in the board packet.
- J. District Monthly Reconciliation** – Mrs. Spears provided a report, which was included in the board packet.
- K. Schools' Monthly Reconciliation** – Monthly reconciliation reports from each individual school were included in the board packet.
- L. Construction Reconciliation** – A report provided by Mrs. Spears was included in the board packet.
- M. Fixed Asset Report** – A fixed asset report for Lincoln Elementary School was included in the board packet.

- N. Monthly VISA Charges** – A report was included in the board packet.
- O. Review 2019-2020 Draft Budget** – A report provided by Amanda Spears was included in the board packet.
- P. Review of Individuals and Disabilities Education Act, Part B Report** – A report provided by Whitney Maxwell, Specialized Instructional Programs Consultant, was included in the board packet.
- Q. Review of Nutritional and Physical Activity Report Card** – Mrs. Sara Richardson, Food Service Director, provided a report, which was included in the board packet.
- R. Review RFP for agent of record (for property, general liability, worker's compensation and fleet insurance) for 3 years beginning July 1, 2019** – Superintendent James Flynn provided a proposed Request for Proposal for insurance/broker/program manager services, which was included in the board packet.
- S. Review of School Report Cards**– A link to access the School Report Cards was provided in the board packet.

2508. Consent Agenda:

Primary Motion Passed: A motion to approve was made by Nancy Uhls and a second by Jennifer Stone. The vote was unanimous.

- A.** Approve minutes of previous meetings
- B.** Approve monthly financial report
- C.** Approve payment of bills, salaries and regular accounts
- D.** Approve Non-Resident Contracts with surrounding school districts
- E.** Approve second reading of proposed school calendar structure for 2019-2020
- F.** Approve Prime Time Grant – Simpson Elementary Library/Media Center – Prime Time Family Reading Time
- G.** Approve Wal-Mart Community Grant – Simpson Elementary Library/Media Center – Diversity Library Books
- H.** Approve fixed/nonfixed asset disposal and declare items surplus for Escrap disposal by state approved vendor

2509. Request to approve Superintendent's letter of resignation stating intent to retire-A motion was made by Nancy Uhls and a second by Jennifer Stone to approve Superintendent's letter of resignation as included the board packet. The vote to approve was unanimous.

2510. Request to renew Audit Contract with Stiles, Carter & Associates for 2018-2019 school year with no changes to auditing fees: A motion was made by Heidi Estes and a second by Nancy Uhls to approve audit contract as included in the board packet. The vote was unanimous.

2511. Approve use of remaining FSMS extracurricular travel budget (from general fund): A motion was made by Heidi Estes and a second by Tara Heinze to approve as included in the board packet. The motion passed with a unanimous vote.

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2512. Request to approve BG4 for #15-268 – roof replacement at multiple locations: A motion was made by Nancy Uhls and a second by Jennifer Stone to approve the BG4 for project #15-268 as included in the board packet. The vote to approve was unanimous.

2513. Request to approve BG5 closeout documents for BG# 15-267 – HVAC replacements at Franklin Simpson Middle School, Lincoln Elementary, and Franklin Simpson High School: A motion was made by Nancy Uhls and a second by Heidi Estes to approve BG5 for project #15-267 as included in the board packet. The motion passed with a unanimous vote.

2514. Request to approve Simpson Elementary Proposal to upgrade playground equipment: A motion was made Heidi Estes and a second by Jennifer Stone to approve proposal for upgrading playground equipment as included in the board packet. The vote to approve was unanimous.

2515. Request to approve proposal for counseling services at Franklin Simpson High School-West Campus for the remainder of the 2018-2019 school year, to be paid with Title IV, part A monies: A motion was made by Nancy Uhls and a second by Heidi Estes to approve proposal for counseling services at West Campus. The vote to approve was unanimous.

2516. Request to extend student accident insurance coverage with Scholastic Insurors, Inc., with Charles M. Moore Insurance Agency, as local representative, through the 2020-21 school year: A motion was made by Nancy Uhls and a second by Jennifer Stone to approve extending student accident insurance through the 2020-21 school year with Scholastic Insurors, Inc., with Charles M. Moore Insurance as local representative. The vote to approve was unanimous.

2517. Adjournment: A motion was made by Nancy Uhls and a second by Jennifer Stone to adjourn. The vote was unanimous.

General Fund Payroll Salaries – December 12, 2018

Check Nos. 105817-106393, inclusive totaling \$ 489,755.82

General Fund Payroll Salaries – December 12, 2018

Check Nos. 106394-106395, inclusive totaling \$ 114,293.23

General Fund Payroll Salaries – December 12, 2018

Check Nos. 322441-322454, inclusive totaling \$ 110,718.35

General Fund Payroll Salaries – December 17, 2018

Check No. 322035, totaling \$ -244.97

General Fund Payroll Salaries – December 17, 2018

Check No. 322455, totaling \$ 244.97

General Fund Payroll Salaries – December 21, 2018

Check Nos. 106396-106960, inclusive totaling \$ 489,827.89

General Fund Payroll Salaries – December 21, 2018

Check Nos. 106961-106962, inclusive totaling \$ 114,177.80

General Fund Payroll Salaries – December 21, 2018

Check Nos. 322456-322481, inclusive totaling \$ 304,536.60

General Fund Vendor Bills – December 10, 2018

Wire Transfers 9278 - 9293, inclusive totaling \$ 28,185.46

General Fund Vendor Bills – December 11, 2018

Check No. 123594, totaling \$ 30,523.39

General Fund Vendor Bills – December 12, 2018

Check Nos. 123595-123721, inclusive totaling \$ 172,854.13

General Fund Vendor Bills – December 13, 2018

Wire Transfers 9294 - 9317, inclusive totaling \$ 14,107.35

General Fund Vendor Bills – December 17, 2018

Check Nos. 123722 - 123736, inclusive totaling \$ 2,003.58

General Fund Vendor Bills – December 17, 2018

Wire Transfer 9318, totaling \$ 2,990.54

General Fund Vendor Bills – December 21, 2018

Check No. 122173, inclusive totaling \$ -40,219.23

General Fund Vendor Bills – December 21, 2018

Check Nos. 123737-123810, inclusive totaling \$ 106,524.36

General Fund Vendor Bills – December 3, 2018

Check Nos. 123562 - 123580, inclusive totaling \$ 20,642.20

General Fund Vendor Bills – December 3, 2018

Wire Transfers 9274 - 9277, inclusive totaling \$ 75,063.22

General Fund Vendor Bills – January 10, 2019

Wire Transfers 9334 - 9347, inclusive totaling \$ 15,928.29

General Fund Vendor Bills – January 14, 2019

Check Nos. 123835-123959, inclusive totaling \$ 179,155.74

General Fund Vendor Bills – January 2, 2019

Check Nos. 123811 - 123815, inclusive totaling \$ 15,150.64

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General Fund Vendor Bills – January 3, 2019

Check Nos. 123816 - 123826, inclusive totaling \$ 15,889.55

General Fund Vendor Bills – January 3, 2019

Wire Transfers 9319 - 9322, inclusive totaling \$ 75,958.57

General Fund Vendor Bills – January 4, 2019

Check No. 123827, totaling \$ 89.94

General Fund Vendor Bills – January 4, 2019

Wire Transfers 9323 - 9333, inclusive totaling \$ 19,394.62

General Fund Vendor Bills – January 8, 2019

Check Nos. 123828 - 123830, inclusive totaling \$ 7,158.40

General Fund Vendor Bills – January 9, 2019

Check Nos. 123831 - 123834, inclusive totaling \$ 14,477.35

Chairman

Secretary