

**T.K. Stone Middle School  
SBDM Minutes  
January 17<sup>th</sup>, 2019**

I. The meeting was called to order at 3:19 pm by Dawne Swank.

Members present: Derisa Hindle, Lori Larkin, Derek Pfeiffer, Dawne Swank and Kristin Willett.

Members absent: Toni Perry, Temira Ricks, Shawn Sizemore

II. The council reviewed the current agenda. Derisa Hindle made the motion to approve the agenda.

Derek Pfeiffer seconded the motion. All were in consensus. The council reviewed the December 13<sup>th</sup>, 2018 regular minutes and December 14<sup>th</sup> special called meeting minutes. Lori Larkin made the motion to accept the minutes. Derisa Hindle seconded the motion. All were in consensus. In public comment, Derisa Hindle asked the council to look at Policy 3.07 Placement In Classes Policy. The council will add the review of this policy at the February SBDM agenda.

III. In old business the following financial statements were reviewed: bank reconciliation reports, general ledger, and the TKS reconciliation reports. Derek Pfeiffer made the motion to accept the financial statements. Lori Larkin seconded the motion. All were in consensus.

Dawne Swank announced that Zaynab Movania was the January T.K.S. Student of the Month. Zaynab's teachers describe her as a vivacious, brilliant student with an approachable attitude.

The council then conducted the second and final reading of SBDM By Laws 6, 7, and 8. Derisa Hindle made the motion to accept the second reading of the bylaws. Lori Larkin seconded the motion. All were in consensus.

Dawne Swank reminded the council that the newly formed Mentorship Program for Youth would start this month. Mr. David Ricks has volunteered to come and work with a small group of African American boys. He will work with the boys on the last Monday of the month starting January 28<sup>th</sup>.

The council then conducted the second readings of Policy 7.01 and 7.02. Corrections and additions were discussed by council. Since the council added more to the policy beyond the corrections of the first reading, an additional third reading will be conducted in February.

IV. Ms. Swank provided the SBDM council with the T.K.S. Needs Assessment document. The council reviewed the document and discussed the needs individually.

Ms. Swank provided the SBDM council with the T.K.S. Writing Policy. The council reviewed the document. Derek Pfeiffer made the motion to accept the writing policy as is, just revise the date of review. Derisa Hindle seconded the motion. All were in consensus.

Ms. Swank provided the SBDM council with the T.K.S. Committee minutes from the past month for their review.

Ms. Swank asked that the review of stipends be continued at the February SBDM meeting. She would like to ensure enough time to gather the actual amounts of time sponsors are with their clubs, and calculate supervision times for certified staff with extra paid duties.

- V. Dawne Swank informed the council there is an opening for an assistant Volleyball Coach. She also informed the council she would be moving the stipend for VEX Robotics to the BETA Club to pay for convention supplies.

The next regular meeting will be on February 21<sup>st</sup> at 3:15 pm.

Derisa Hindle made the motion to adjourn. Lori Larkin seconded the motion. All were in consensus.

Council adjourned at 4:30 pm.