**P*ASSIONATE***

**A*BOUT LOVING TO LEARN***

**PANTHER ACADEMY**

**SITE BASE COUNCIL MEETING**

**January 17, 2019**

**2:30 P.M.**

Members Present: Carla Kuhn; Julia Keathley; Melissa Gregory; Emily Ede; Phillip Navarrette, Brandy Armstrong, Kim Druen, Secretary

Members Absent: Emily Ede

Guests: None

 CALL TO ORDER: The meeting was called to order at 2:30 p.m. by Carla Kuhn.

1. OPENING BUSINESS:

a.) APPROVAL OF AGENDA: Approved 1st Keathley, 2nd Armstrong

 b.) APPROVAL OF DECEMBER 11TH MINUTES: Approved 1st Keathley 2nd Gregory

c.) PUBLIC COMMENT: None

d.) GOOD NEWS REPORT: Mrs. Kuhn stated that the winter benchmarking is completed. Mrs. Kuhn mentioned that our enrollment in Preschool is between 18-20 students per each Preschool classroom. The Kindergarten enrollment is holding steady at 154 students. Our school wide Class Group pictures and Kindergarten graduation pictures were completed successfully today. Mrs. Kuhn further stated that we do appreciate all our Cub Club Parent Volunteers for assisting with this process today. She is proud to announce that Panther Academy will be awarded a Science/Engineering grant for our students from the Project Lead the Way. All of our Panther Academy teachers will participate in future trainings for this specialized instruction.

2. STUDENT ACHIEVEMENT:

a. Assessing Student Achievement: Mrs. Kuhn explained that the faculty will be reviewing the data monthly to determine improvements needed and discuss ways we can implement said necessary improvements. Mrs. Kuhn stated that it is our responsibility to listen to our stakeholders and effectively communicate and share this data collection process and results with our council and stakeholders in a cohesive manner. She asked SBDM Council members if they had any questions or comments. There were no further comments.

b. Student Achievement Report: The Student Achievement Report Brigance scores reflect 52.1% of Kindergarten students are Kindergarten ready. The council reviewed the data on those students in prior settings such as Head Start, childcare and home comparing readiness data.

2. STUDENT ACHIEVEMENT-Continued:

b. Mrs. Kuhn further explained that there are positive trends in the area of Language from last school year to the current school year which indicates great effort in our Preschool. She asked the council if there were any comments or concerns. No further comments were stated.

SCHOOL IMPROVEMENT PLANNING:

a. Monthly Review: Mrs. Kuhn stated that there were four components to complete by January 1: Comprehensive Improvement Plan Closing the Achievement Gap, Executive Summary and Title I Annual Review. The goals for the Improvement Plan were shared and discussed..

b. Gap Targets: Mrs. Kuhn discussed gap goals for the school and ways to close the gap.

CSIP Approval 1st Motion by Gregory and 2nd Motion by Armstrong

1. BUDGET REPORT:

Mrs. Kuhn and Mrs. Druen provided an updated spreadsheet for review of Section 6 with the update of expenditures thru January 9, 2019 to report to the SBDM Council.

5. COMMITTEE REPORTS: None to Report

6. BYLAWS/POLICY REVIEW/READINGS/ADOPTION:

a. Writing Policy: Mrs. Kuhn reviewed and presented the Writing policy for the final reading with no changes. The policy was officially adopted and submitted to the state on January 17, 2019.

Writing Policy Approval 1st Motion by Gregory 2nd Motion by Armstrong

b. Consensus and Voting Rules and Appeals: Mrs. Kuhn reviewed these rules in place in the Panther Academy Bylaws with the council. No changes necessary.

 7. OLD BUSINESS: None to report.

 8. NEW BUSINESS:

a.) Needs Assessment: The Facility needs were reviewed and discussed with the council such as lighting at the front door, keyless door entry for security, and blinds to reduce the glare in the morning.

 8. NEW BUSINESS-Continued:

a.) Mrs. Kuhn discussed the instructional needs section of the Needs Assessment with regards to specific training needs, a cabinet for the Stem activities and to maintain the current RTL staff; common math/literacy program needs; on line assessment for both Preschool and Kindergarten. She mentioned that the ESGI program was our first priority. She discussed the Personnel needs such as the addition of a Kindergarten teacher and to maintain a 5th Preschool teacher classroom. Mrs. Keathley commented on the difficulties on the students and their families in transitioning students to the 5th preschool class if we do not start out with that 5th class. Mrs. Kuhn discussed the Furniture and Equipment section of the Needs Assessment mentioning the needs for Preschool student size folding tables in the cafeteria to help meet ECERS requirements and for easier sanitation of the cafeteria.

9. UPCOMING DEADLINES: None to report.

11. ADJOURNMENT: Next SBDM Council meeting is scheduled for February 14 at 2:30 p.m. Adjournment Time: 3:38 p.m. 1st Keathley; 2nd Armstrong