

# **OWENSBORO BOARD OF COMMISSIONERS**

**Regular Meeting**  
**January 15, 2019 5:00 PM**  
Owensboro City Hall  
101 E. 4th Street  
Owensboro, Kentucky

**1. CALL TO ORDER** - Mayor Tom Watson

**2. ROLL CALL** - City Clerk Beth Cecil

Present:

Mayor Tom Watson  
Mayor Pro Tem Larry Maglinger  
Commissioner Pam Smith-Wright  
Commissioner Larry Conder  
Commissioner Jeff Sanford

**3. INVOCATION & PLEDGE** – Mayor Tom Watson

**4. PRESENTATIONS**

**4.A.** Mayor Watson swore in Police Officer John W. Preston III

**4.B.** Golden Santa Award Winner – Mayor Watson announced the winner was Danny and Tammy St. Clair, 201 Martin Way.

**5. BUSINESS**

**5.A.** Minutes dated December 18, 2018, January 2, 2019 and January 8, 2019 were approved on motion of Commissioner Conder with a second by Commissioner Smith-Wright; motion passed 5-0.

**5.B.** The following board appointments were approved 5-0 upon motion by Commissioner Sanford with a second by Commissioner Conder:

- **Owensboro Metropolitan Board of Adjustments** – Appoint Andrew Howard and Tori Morgan to a four-year term expiring December 31, 2022.
- **Owensboro Metropolitan Planning Commission** – Appoint Jay Velotta to a four-year term expiring December 31, 2022.
- **Regional Water Resource Agency** – Appoint Tom Mischel to fill the remainder of a term expiring June 30, 2022.

**6. ORDINANCES - 2nd READING - NONE**

## **7. ORDINANCES - 1st READING - NONE**

## **8. MUNICIPAL ORDERS**

**8.A.** Municipal Order 1-2019 entitled A MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN EASEMENT AGREEMENT BETWEEN THE CITY OF OWENSBORO AND CITY UTILITY COMMISSION OF THE CITY OF OWENSBORO, KENTUCKY, ALSO KNOWN AS OWENSBORO MUNICIPAL UTILITIES, GRANTING A PERPETUAL UNDERGROUND FIBER OPTIC LINE EASEMENT THROUGH A STRIP OF PROPERTY KNOWN AS 3022 WEST PARRISH AVENUE, was approved 5-0 upon motion of Mayor Watson with a second by Commissioner Conder.

OMU has requested a perpetual easement for the purpose of installing, maintaining, operating, repairing, renewing, replacing, inspecting and removing underground fiber optic lines and all appurtenances thereto, through a strip of property at 3022 West Parrish Avenue. Staff has determined the request will not unreasonably interfere with use of said property. City Manager Pagan explained that OMU plans to build out their fiber internet infrastructure.

**8.B.** Municipal Order 2-2019 entitled A MUNICIPAL ORDER ADOPTING A FUND BALANCE (RESERVES) POLICY TO MAINTAIN A STABLE FINANCIAL BASE FOR THE CITY OF OWENSBORO, was approved 5-0 upon motion of Mayor Watson with a second by Commissioner Sanford.

The City desires to formally adopt a Fund Balance Policy in order to maintain sufficient financial reserves to establish goals and provide guidance concerning the fund balance (reserves) that should be maintained by the City to mitigate financial risk that can occur from unanticipated expenditures and/or revenue shortfalls and the disparity in timing between federal/state aid payments. City Manager Pagan explained the target is seventeen percent (17%) or two (2) months of reserves in the General Fund.

**8.C.** Municipal Order 3-2019 entitled A MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN APPLICATION FOR A KENTUCKY TRANSPORTATION CABINET OFFICE OF HIGHWAY SAFETY GRANT IN THE APPROXIMATE AMOUNT OF \$46,000.00, THE PROCEEDS OF WHICH WILL ENABLE THE OWENSBORO POLICE DEPARTMENT TO PROVIDE OVERTIME TRAFFIC ENFORCEMENT OF APPROXIMATELY FORTY (40) HOURS PER MONTH DURING SPECIFIC MOBILIZATIONS WITHIN THE CITY OF OWENSBORO TO ENHANCE PUBLIC SAFETY; NO CASH MATCH BEING REQUIRED BY THE CITY, was approved 5-0 upon motion of Mayor Watson with a second by Commissioner Smith-Wright.

The Owensboro Police Department officers provide traffic enforcement during mobilizations in an effort to reduce traffic offenses. The grant funds will directly cover an estimated 40 hours of overtime per month for specific mobilizations. This grant

would allow the Owensboro Police Department to enhance public safety through direct enforcement during the "Click It or Ticket", "Speed Weeks" and the "Drive Sober or Get Pulled Over" mobilizations. The estimated costs of overtime and expenses are a total of \$46,000.00.

## **9. CITY MANAGER ITEMS**

**9.A.** The financial report for the period ending November 30, 2018 was presented and approved 5-0 to file for audit upon motion of Mayor Watson and a second by Commissioner Smith-Wright. Angela Hamric, Finance and Support Services Director presented the report: General Fund revenues through November 30, 2018 of \$27,032,528 were \$81,549 under budget. General Fund expenditures of \$22,483,208 were \$2,797,146 under budget primarily due to timing in Capital Outlay, and partially due to timing Maintenance and Supplies and savings in Personnel Services.

Outside of timing variances, the revenues and expenditures in other funds are in line with the year-to-date budget.

**9.B.** Personnel Appointments were approved 5-0 upon motion of Commissioner Sanford with a second by Commissioner Smith-Wright.

### **REGULAR STATUS:**

- **Randi Caldwell** – Regular, full-time, non-civil service appointment to Telecommunicator with the Police Department, effective January 22, 2019
- **Adam Wright** – Regular, full-time, non-civil service appointment to Grounds Manager/Horticulturist with the Public Works Department, effective January 22, 2019

**9.C.** City Manager Comments - None

## **10. COMMUNICATIONS FROM ELECTED OFFICIALS**

Communications were heard from the elected officials.

Mayor Watson recognized Grace Fleming (85), Administrative Assistant at Buena Vista Church and pianist at Macedonia Church for her longevity of God's work.

## **11. OPEN PUBLIC FORUM - NONE**

## **12. ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 5:24 p.m. upon motion of Mayor Watson and a second from Commissioner Smith-Wright.

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Thomas H. Watson, Mayor

ATTEST:

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Beth Cecil, City Clerk