TITLE: **Ignite Institute Teacher – ~~High/Middle School~~**

QUALIFICATIONS:

1. Holds a bachelor's or higher degree and the required Kentucky certificate for the assigned position
2. Holds or must obtain within three (3) years dual credit certification in their core subject to be able to teach both high school and college courses
3. Has demonstrated ~~the~~ ability to work effectively and collaboratively with scholars, peers, and adults
4. ~~Has demonstrated ability to communicate effectively with students, parents, staff, and community~~

REPORTS TO: Ignite Institute Principal

JOB GOAL: To create a world-class learning environment ~~favorable to learning and personal growth; to~~ while establishing effective rapport with ~~pupils~~ scholars; utilize content area knowledge and teaching skills to ensure the IGNITE Institute program provides scholars the opportunity to be transition ready and prepared for the 21st century economy.

~~to motivate students to acquire knowledge, skills and attitudes that society feels will contribute to their development into mature, able and responsible men and women in accordance with each student's ability and to establish good relationships with parents and with other staff members.~~

PERFORMANCE RESPONSIBILITIES:

1. Meet and instruct assigned classes in the location at the times designated using the curriculum guides developed by the faculty and approved by the Board
2. Function as a collaborative instructor who integrates both career area and academic curricula, as well as skills for success
3. Integrate curricula within a multi-teacher team
4. Co-teach in a collaborative environment with teachers assigned to respective college and/or team
5. Work within a multi-teacher team to build an advisory panel that consists of businesses in the region that align with the college pathway
6. Maintain a classroom environment that is conducive to learning and appropriate to the maturity and interests of the scholars
7. Develop daily lesson plans and instructional materials, as a team, and provide individualized and small group instruction in order to adapt the curriculum to the needs of each ~~pupil~~ scholar
8. Incorporate project-based learning (PBL) into curricula
9. Translate lesson plans into learning experiences to best utilize the available time for instruction
10. Evaluate ~~pupil's~~ scholar’s academic and social growth, keep appropriate records and prepare progress reports
11. Communicate with parents through report cards, notes, conferences and other means to discuss ~~pupil's~~ scholar’s progress and interpret the school program
12. Assess the learning needs of scholars on a regular basis and seek the assistance of District specialists as required
13. Establish and maintain standards of ~~pupil~~ scholar behavior needed to achieve a functional learning atmosphere in the classroom and appropriate behavior in other school related activities as set forth by the Student Code of Conduct
14. Take all necessary and reasonable precautions to protect scholars, equipment, materials, and facilities
15. Create an effective environment for learning through functional and attractive displays, bulletin boards, and interest centers
16. Maintain accurate, complete, and correct records and safeguard their confidentiality as required by law, District policy and administrative procedures
17. Maintain professional competence through in-service education activities provided by the District and other self-selected professional growth activities for teaching career specific content
18. Work with faculty colleagues to develop and implement instructional programs that will meet the individual needs, interests and abilities of scholars to include IEP's of special education ~~students~~ scholars
19. Participate cooperatively with the appropriate administrator to develop the method, which the teacher will be evaluated in conformance with District guidelines
20. Select, requisition, and maintain required inventory records of books and instructional materials
21. Supervise ~~pupils~~ scholars in and out of classroom activities during the assigned working day
22. Strive to maintain and improve professional competence by participating in planning and implementing in-service education activities, taking college courses, developing special projects, etc.
23. Attend ~~staff~~ faculty meetings and, as possible, serve on ~~staff~~ faculty committees and participate in the sponsorship of ~~pupil~~ scholar activities
24. Maintain a professional awareness of current literature related to assignment, including working
25. ~~Knowledge of~~ Be familiar with state and federal law, Board policy and administrative regulations
26. Maintain all grades in an approved record book and turn in completed record book at the end of the school year
27. Plan and supervise purposeful assignments for teacher aide(s) and volunteer(s)
28. Perform other duties consistent with the position assigned as may be requested by the supervisor

TERMS OF EMPLOYMENT:

* Salary: Boone County Certified Salary Schedule plus Ignite stipend
* ~~9 ¼ months~~187 days with up to 10 additional days for required training with principal approval
* Board approved: ~~3-23-92~~