**Gallatin County Upper Elementary**

**SBDM Council Agenda Minutes**

**December 10, 2018**

**3:30 PM, Room #111**

**“Maximizing Student Learning & Achievement”**

**Members Present: Public Attendance:**

Amanda Carroll Mary Beth Flynn

Amanda Terrell Larry Hammond

Tyler Cardin

Nick Barhorst

Holly Roberts

Carrie Epperson

# 1. Opening Business

1. Approval of the Agenda
   1. Motion: Carrie 2​nd​: Amanda T. Consensus
2. Approval of the Minutes of the Previous Meeting
   1. Motion: Carrie 2​nd:​ Holly Consensus
3. Good News Report(s)
   1. Almost Christmas break!
   2. Community Service Projects
   3. MAP testing over
   4. Christmas Around the World
4. Public Comment

a.

# 2. Student Achievement Report/Data

a. MAP testing in progress

1. Make ups are still in progress.
2. Scores will be shared at the next meeting.

# 3. School Improvement Planning

a. CSIP (approve document)

a. Consensus approval of CSIP document

# 4. Budget Report

a. November budget reports

1. No reports available yet
2. Plan to review November and December budget in January meeting.

# 5. Committee Reports

a. Student lighthouse team is sponsoring homeroom service project for month of December

a. Action Teams Meeting before break for Lighthouse Status

1. PTSO offered to donate paint as long as students are involved with the painting.
2. Staying after to paint and come in some during break.
3. Ask to see if Mrs. Karshner and Mrs. Landrum will draw pictures and then parents, students and teachers can paint them. Possibly have a paint party?
4. Have each teacher give kids a student leadership role application for second semester that’s due the 18th​ (last day before break). Will create a bulletin board of school-wide roles.

# 6. Bylaw or Policy Review/Readings/Adoption

1. Policy: ​**First Reading**: ​ Homework/Incomplete Assignments
   1. Maybe changed to may be.
   2. Eliminate homework from last sentence of Part C.
   3. Read for the second time on January 28th​ ​.
2. Policy: ​**First Reading**​: Wellness Policy
   1. Change period at end of the added section and replace with a comma.
   2. Read for the second time on January 28th​ ​.

**7. Old Business**

a. N/A

# 8. New Business

1. Principal Vacancy Declaration
   1. Alternative Principal Selection Process discussion.
   2. Will be using the Alternative Principal Selection Process in order to hire Mrs. Carroll as full-time principal of the UE.
   3. Will go in to closed session to discuss principal vacancy during next SBDM Council meeting. Use Google Doc to share plus/deltas in conversation with Mrs. Carroll.
   4. Special Meeting on Monday, January 7th​ to discuss (may need to change date to approve this and writing policy).
   5. All consensus.
2. 5th​ ​ Grade Field Trip to Cincinnati Museum Center (Museum of Natural History and OmniMax)
   1. Cannot schedule until construction is finished (January)
   2. 3 buses requested estimated at $756

**9. Ongoing Learning**

a. N/A

# 10. Upcoming Deadlines

1. January 1, 2019 CSIP Phase III
2. Writing Policy January 15, 2019

a. May need to reschedule January meeting in order to have policy approved in time.

# 11. Adjournment

a. Motion: Carrie 2nd​ ​: Holly Consensus