

Trip Request Form

NOTE: For trips requiring Board approval (all overnight trips), this form must be routed through the Principal and Superintendent and to the Board at least one (1) week prior to the next regularly scheduled Board meeting. For other trips, submit this form to the Principal at least two (2) weeks prior to the trip.

SCHOOL TCHS FACULTY MEMBER(S) SPONSORING TRIP
Cory Coble, Matt Wilder, Tim Bush

TYPE OF TRIP (Check one):
☐ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify
☒ Organization/Club Trip (specify) Girls Basketball ☒ Other (athletic, band, if applicable)

DESTINATION Memorial Gym / 210 25th Ave S, Nashville, TN 37240 ADDRESS
PHONE (270) 871-9029

☒ Out-of-State ☐ Out-of-County ☐ Within-County
☐ Overnight (Give name, address, phone of lodging)

DATE(S) OF TRIP 2/17/19 DEPARTURE TIME 12:00 pm RETURN TIME 8:00 pm

PURPOSE/EDUCATIONAL VALUE
Team Building Activity

SOURCE OF FUNDING FOR TRIP
Girls Basketball

BILL TRIP EXPENSES TO: ☐ Sponsoring Organization ☐ School Council ☒ Board ☐ Other (Specify)
All expenses excluding travel are paid

PARTICIPANTS
Number of Students 18 Faculty Sponsors 3 Other Chaperones 3 Total # of Participants 24

TRANSPORTATION

Is District transportation needed? ☐ No ☒ Yes (See Procedure 09.36 AP.212)

☒ Bus ☐ Other Board-owned/insured vehicle Driver: Tim Bush
☐ Private Vehicle(s) List drivers:

Notification to parents/guardians that private vehicles are to be used? ☐ Yes ☐ No

☐ Certificated ☐ Common ☐ Carrier (Specify)

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records check and been designated by the Principal/Designee to supervise students? ☐ Yes ☐ No

Faculty Sponsor's Signature
Cory Coble 2/11/19

Date