**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, December 17, 2018**

**Spencer County High School Media Center**

**Board Members Present:**

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Mr. Bart Stark

**Board Members Absent:**

Dr. Lynn Shelburne

**Others Present**: Superintendent Chuck Adams, Mark Thomas, Diana Thomas, Bart Stark, Todd Russell, Vicki Goodlett, Jim Oliver, Stephen Webb, Jane Anderson, Sue Daniel, Michelle McKinley, Hannah Jaggers, Preschool Parents, Pete Clevenger, Michele Barlow and others.

**ORDER # 80**

**CALL TO ORDER**

The meeting was called to order at 6:31 pm Board Chair, by Ms. Debbie Herndon.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors to meeting.

**ORDER # 81**

**REVIEW AND ADOPT AGENDA**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the December 17, 2018 agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Absent

Mr. Bart Stark Yes

**RECOGNITIONS:**

1. Excellence to Education – Superintendent Chuck Adams recognized Mr. Bart Stark for his four years of service as a member of the Spencer County Board of Education.
2. Going the Distance Award – Ms. Hannah Jaggers, TES Preschool teacher.

**CITIZENS AND DELEGATIONS**

No citizens addressed the Board.

**COMMUNICATION**

Non-Profit Organization for Schools – Sarah Brown

Superintendent Adams read letter from Sarah Brown to initiate a Non-Profit Organization Board for the District. Ms. Brown has had conversations with Vicki Goodlett to learn more about the requirements. This will be an action item later.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight: TES and SCES Preschool performed.
2. Academic Report: Spencer Co. Preschool Program Update: Todd Russell
3. Superintendent’s Report: Chuck Adams
	1. Sandy Clevenger will serve on the calendar committee.
	2. TES Floor – December 20/21, 2018
	3. SCHS Academic/Athletic Complex update.
	4. State Garage – Radio Tower
	5. District Facility Planning

**ACTION WITH DISCUSSION**

**ORDER # 82**

**APPROVAL OF BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the November 26 and December 4, 2018 Board Minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Absent

Mr. Bart Stark Yes

**ORDER # 83**

**APPROVAL TO PURCHASE USED CARGO VAN**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the purchase of a used cargo van not to exceed $10,000 for technology department.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Absent

Mr. Bart Stark Yes

**ORDER # 84**

**CONSTRUCTION INVOICES (SCHS ATHLETIC/ACADEMIC COMPLEX PENDING THROUGH 12/17/2018)**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the construction invoices as presented below:

* 1. ECS Southeast LLP $617.50
	2. Sherman Carter Barnhart $1,527.74
	3. Mills Supply $14,118.47
	4. Isaac Tatum Construction Pay Application #1 $127,010.79

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Absent

Mr. Bart Stark Yes

**ORDER # 85**

**CHANGE ORDER # 1 BG-17-236**

Approval for Change Order #1 to stripe and prepare front lot of SCHS for additional parking during the construction process in the amount of $2,472.00.

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve Change Order # 1 Spencer County High School Academic and Athletics Building as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Absent

Mr. Bart Stark Yes

**ORDER # 86**

**NON PROFIT ORGANIZATION**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the establishment of a parent organization for the District in line with Redbook criteria to provide a combination of academic and athletic needs for our students and staff when permissible.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Absent

Mr. Bart Stark Yes

**ORDER # 87**

**QUOTE & PROPOSAL FOR PHONE SYSTEM**

As previously discussed Needs Assessment greatly reduced the need for school technology, KETS Offer of Assistance will be targeted to replace the phone system at SCHS, SCES, and SCMS.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to replace the phone systems at SCHS, SCES, and SCMS as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Absent

Mr. Bart Stark Yes

**ORDER # 88**

**ACTION BY CONSENT**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the Action by Consent Items as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Absent

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary** **Spencer County Middle School**

Cody Robinson, Custodian David Brown, IA

**Spencer County High School**

Alicia Dunaway, Guidance Counselor (Pending), Rank 3

**Other**

Stephanie Panter, Student Worker

Alexas Worth, Emergency Certified Sub Teacher, Rank 5

Cooper Lewis, Student Worker

Christopher Lewis, Sub Classified

**Resignations**

Chris Lewis, IA – Hillview Academy, eff 12/31/18

**Suspension**

Tammy Hite, Bus Driver, w/pay, 11/29/18-12/6/18

Tammy Hite, Bus Driver, w/out pay, 12/7/18

1. Field Trip Approvals (Overnight and Out-of-State)
* SCMS Overnight Trip – Crowne Plaza Hotel, Louisville, KY
* SCHS Dairy – Columbus, OH
* SCHS Girls Basketball – Richmond, KY
1. Fee Requests

Taylorsville Elementary Fees

|  |  |  |
| --- | --- | --- |
| Archery | $7.00 Pending TES SBDM Council Approval  | Entry Fee for Competition  |

Spencer County Middle Fees

|  |  |  |
| --- | --- | --- |
| SCMS Baseball | $145 | Uniform/Hat/Belt (amendment to the $125 approval in October)  |
| SCMS Volleyball | $75 | Equipment and Hoodie  |

Spencer County High School Fees

|  |  |  |
| --- | --- | --- |
| FFA  | $20 | Chapter Spirit Wear  |
| Dairy | $4500 | Attendees for Scotland Trip  |

Spencer County Elementary Fees

|  |  |  |
| --- | --- | --- |
| Barnett, Blumeier, Fladung, Miles and Pollett | $15.00 | Science Center |

1. Fundraiser Approvals

Spencer County Middle School Fundraisers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Volleyball | Serv-a-Thon | January 2019 | Equipment, Fees, Travel and Tournaments | Students and Adults  |
| Kids Club | Personalized Items – Decals, Posters | School Year | Funds for Kids club | Students and Awards  |

Taylorsville Elementary Fundraisers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PTO | DQ Family Night | Monthly 2018/2019Pending TES SBDM Council Approval  | Teacher/Staff /Student Recognitions, Appreciation, and Rewards. Purchase technology, playground equipment, classroom supplies  | Adults and Students  |

Spencer County High School Fundraisers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Archery | Shoot-A-Thon | 1/14-2/9/2019 | New Targets | Adults/Students  |
| Archery | Spirit Wear  | 2/19 – 3/8/2019 | Build Support and raise funds  | Adults/Students |
| Wrestling | Texas RoadhouseGift Cards | January 7-18, 2019 | Tournaments and Supplies | Adults/Students |
| FFA | Texas RoadhouseGift Cards | January – May 2019 | FFA Account | Adults/Students |
| Choir/Band Club | Winter Formal | January 19, 2019 | Transportation to Dollywood | Adults/Students |

1. Surplus Items
	1. SCHS Agriculture: Powermatic Table Saw; Lincoln Welder; Delta Radial Arm Saw; Carolina Metal Band Saw; Portable Air Compressor; Dayton Metal Band Saw
2. Non Resident Contracts
	1. Anderson County
3. Maternity Leave Requests: N/A
4. Approval of Annual Vendors (Model Procurement) – N/A
5. Admin Travel Expense
6. Ag Achiever Grant

**COMMUNICATIONS**

1. Board Members

Mr. Bart Stark expressed his appreciation to the District/Board and his heartfelt compassion for this students and staff of the district.

1. SCEA Update

SCEA will be giving two senior scholarships this year to one male and one female education majors. Guidelines for scholarships are being established

1. Written Communication
	1. Attendance Report

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Month Four 2018-2019**  |  |   |  |  |
|   | **2017-2018** | **2018-2019** | **2017-2018** | **2018-2019** | **2017-2018** | **2018-2019** |
|   | **ADA**  | **ADA**  | **%ADA** | **% ADA** | **Membership** | **Membership** |
| **Kindergarten** | **167.47** | **200.69** | **95.22** | **93.68** | **176.00** | **214.00** |
| **Grade 1** | **199.76** | **164.79** | **93.94** | **94.64** | **214.00** | **175.00** |
| **Grade 2** | **195.26** | **206.50** | **95.26** | **94.45** | **205.00** | **217.00** |
| **Grade 3** | **193.78** | **203.17** | **96.56** | **94.56** | **201.00** | **214.00** |
| **Grade 4** | **199.86** | **201.71** | **95.66** | **95.56** | **209.00** | **213.00** |
| **Grade 5** | **243.55** | **205.17** | **95.33** | **95.00** | **256.00** | **216.00** |
| **Grade 6** | **223.53** | **245.54** | **94.50** | **95.08** | **239.00** | **259.00** |
| **Grade 7** | **226.23** | **231.66** | **94.86** | **94.02** | **237.00** | **246.00** |
| **Grade 8** | **214.17** | **230.57** | **94.13** | **94.93** | **227.00** | **244.00** |
| **Grade 9** | **230.34** | **223.69** | **95.56** | **94.80** | **242.00** | **236.00** |
| **Grade 10** | **220.92** | **230.03** | **93.86** | **94.10** | **237.00** | **242.00** |
| **Grade 11** | **222.95** | **208.79** | **92.93** | **93.64** | **240.00** | **224.00** |
| **Grade 12** | **209.18** | **216.97** | **91.13** | **91.95** | **229.00** | **237.00** |
| **Grade 14** | **1.82** | **0** | **90.79** | **0** | **2.00** | **0.00** |
| **TOTAL** | **2748.82** | **2769.28** | **94.49** | **94.33** | **2914.00** | **2937.00** |

* 1. Bus Maintenance Report
	2. Building Inspections
	3. SBDM Minutes
	4. Local Field Trips
	5. Health Office Visits
	6. WHAS Grant 2018-2019
	7. Open Record Requests

**DIALOGUE AND FUTURE AGENDA TOPICS – N/A**

**ORDER # 89**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the agenda dated December 17, 2018 as part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Absent

Mr. Bart Stark Yes

**ORDER # 90**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to adjourn meeting at 7:31 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Absent

Mr. Bart Stark Yes