**SURPLUS REQUEST FORM**

School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_Todd Russell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_ECE Department\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_1/10/19\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please print this form and email to Michele Barlow for Board approval.**

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| **Item** | **Qty** | **Reason for Surplus** |
| Audiometer | 2 | Non-operational |
| Brother Printer | 1 | Non-operational |
| Toshiba Multidrive | 1 | Not compatible |
| Frontrow Mic Kit | 1 | Non-operational |
| Hip talker | 2 | Up graded |
| 7-level communication device | 1 | Non-operational |
| Intellikeys Overlay | 2 | Not compatible/ Up graded |