

**Highland-Turner Elementary  
10335 Highway 30 West  
Booneville, KY 41314  
Site Base Agenda  
December 11, 2018  
7:15 AM**

**1. Call to Order**

**Motion Passed:** Meeting was called to order by Chairperson, Sabrina McElroy at 7:15 am. passed with a motion by Sabrina McElroy.

**6 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

**1.a. Roll Call**

Discussion:

All members were present for meeting.

**1.b. Adopt Agenda**

**Motion Passed:** passed with a motion by Heather Griffith and a second by Vicki Hollan.

**6 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

**2. Approval of Minutes November 29**

**Motion Passed:** Approval of November 29, regular called meeting. passed with a motion by Karen McIntosh and a second by Melissa Smith.

**6 Yeas - 0 Nays.**

Heather Griffith	Yes
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Vicki Hollan	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

### **3. Review Vision/Mission Statement**

Discussion:

Reviewed the vision and mission statements and discussed the process of the timeline for reviewing the vision and mission statement with all stakeholders.

### **4. Reports for Student Academic Success**

Discussion:

Review of CSIP goals and discussed data for grades K-2 using Dibels and EasyCBM data. Attendance was discussed and chairperson asked the members to brainstorm ideas for raising attendance.

#### **4.a. MTSS Data**

Discussion:

MTSS was same as previous month so discussion on next MTSS Data checkpoints were discussed.

### **5. Consider Policy Revisions**

Discussion:

Discussion of revisions that needed to be made to our School Writing/Communication Plan to meet the guidelines of the KDE Expectations. The policy was revised and discussed through the school literacy team on November 13. The plan had most of the critical components needed with some simple changes to address all areas of writing for all grade levels.

**Motion Passed:** Motion was made to approve first reading of the updated School Writing/Communication Plan for Highland Turner. passed with a motion by Melissa Smith and a second by Karen McIntosh.

### **6 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

### **6. Discussions**

Discussion:  
No discussion items were included in the meeting.

### **7. Consider Curriculum**

Discussion:  
No curriculum items were discussed.

### **8. Consider Budget**

Discussion:  
Munis and individual accounts were discussed with an update on all accounts.

### **9. Communicating/Sharing - Students, Parents, and Teachers**

Discussion:  
No additional information was shared during this meeting.

### **10. Adjournment**

Discussion:  
Meeting was adjourned at 7:45 am.

**Motion Passed:** Approval to adjourn the meeting passed with a motion by Mary Stamper and a second by Vicki Hollan.

### **6 Yeas - 0 Nays.**

Heather Griffith	Yes
Vicki Hollan	Yes
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

Chairperson \_\_\_\_\_

Teacher \_\_\_\_\_

Teacher \_\_\_\_\_

Teacher \_\_\_\_\_

Parent \_\_\_\_\_

Parent \_\_\_\_\_