



## Bullitt County Public Schools

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**TO:** Jesse Bacon, Superintendent *JB*  
Jennifer Wooley, Director of Human Resources  
Lisa Lewis, Director of Finance

**FROM:** Troy Kolb, Director of Special Education

**DATE:** January 14, 2019

**RE:** BCHS Special Education Extra Duty Position

Bullitt Central High School has a student with an Individualized Education Plan (IEP) that requires participation in Performance Based programming through an off campus on line curriculum under the supervision of a certified special education staff member for three 55 minute sessions per week at the library. These sessions would take place after school hours. I am requesting the addition of this extra duty position for Bullitt Central High School, to be funded through the IDEA Budget, at a rate of \$30/hour. We anticipate needing this position and funding in place for the duration of this school year, as well as through May 2020. This student's programming will be evaluated throughout this time to gauge effectiveness; as evidenced by progress monitoring data associated with IEP goals. Should this position no longer be needed, the Director of Special Education will notify the Director of Human Resources.

Please let me know if I can answer any questions concerning this addition.

*JB*