

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**January 10, 2019 6:00 PM**  
**Trigg County Board of Education**  
**Central Office Conference Room**

**Attendance Taken at 6:00 PM:**

Present Board Members:

Ms. Theresa Allen  
Ms. JoAlyce Harper  
Ms. Clara Beth Hyde  
Mrs. Gayle Rufli  
Ms. Charlene Sheehan

**ATTENDING:**

Travis Hamby, Superintendent	Beth Sumner, Assistant Superintendent of Instruction	James Mangels, Director of Student Services & Personnel
Howell Hopson, Board Attorney	Holly Greene, Treasurer	Jeanette Hoover, Secretary to Superintendent
Mary Jones, Next Generation Teacher/Coach	Tammy Hancock, WKDZ Radio	Matt Ladd, Director of Facilities
Brian Parker, Teacher, Primary School	Ralph Stevens, Wrestling Coach	Robin Stevens, Guest

Chairperson Harper asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda. Ms. Harper then turned the meeting over to Mr. Hamby for 2019-2021 Board Officer nominations.

**#19-001 Call for nominations for Chairperson of the Board of Education**

Ms. Rufli nominated Ms. JoAlyce Harper as Chair. There were no other nominations, therefore, nominations ceased.

**#19-002 Election of Board Chairperson**

**Motion Passed:** Motion to elect Ms. JoAlyce Harper as Chairperson of the Board of Education for Calendar Years 2019-2021 by acclamation passed with a motion by Ms. Theresa Allen and a second by Ms. Charlene Sheehan. **4 Yeas - 0 Nays – 1 Abstain (JoAlyce Harper)**

**#19-003 Call for Nominations for Vice Chairperson of Trigg County Board of Education**

Ms. Harper nominated Ms. Gayle Rufli as Vice Chairperson. There were no other nominations, therefore, nominations ceased.

**#19-004 Election of Vice Chairperson of Trigg County Board of Education**

**Motion Passed:** Motion to elect Ms. Gayle Rufli as Vice Chair for the Board of Education for Calendar Years 2019-2021 by acclamation passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde. **4 Yeas - 0 Nays - 1 Abstain (Gayle Rufli)**

**#19-005 Appointment of Board Secretary**

**Motion Passed:** Motion to appoint Mr. Travis Hamby as Board Secretary passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays**

**#19-006 Appointment of Board Treasurer**

**Motion Passed:** Motion to appoint Ms. Holly Greene as Board Treasurer passed with a motion by Ms. Theresa Allen and a second by Ms. Charlene Sheehan. **5 Yeas - 0 Nays.**

**#19-007 Recess for the purpose of holding a Meeting of the District Finance Corporation**

**Motion Passed:** Motion to recess for the purpose of holding a meeting of the District Finance Corporation passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

**#19-008 Reconvene Meeting**

**Motion Passed:** Motion to reconvene board meeting passed with a motion by Ms. Theresa Allen and a second by Ms. Charlene Sheehan. **5 Yeas - 0 Nays.**

**#19-009 Approval of Agenda**

**Motion Passed:** Motion for approval of the agenda as presented passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

**#19-010 Good News**

New SRO in place.

**#19-011 Delegations & Recognitions**

Abigail Faust – Youth Leadership  
Mallory Finley – Youth Leadership  
Brian Parker – Teacher, TCPS

**#19-012 Reports**

**A. Superintendent's Report**

- 1. School Board Recognition Month**
- 2. Upcoming Events**
  - a. KSBA Annual Conference, February 22 – 24, 2019**
  - b. Wellness Hearing, January 24, 2019, 5:30 p.m.**
  - c. Martin Luther King Jr. Day, January 21, 2019 - Schools Closed**
- 3. Vision & Mission Presentation**

**B. Staff Reports**

- 1. Assistant Superintendent of Instruction**
- 2. Director of Student Services and Personnel**
  - a. Duty Under the Law and Open Records Documents**

**#19-013 Consent Agenda**

**Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Theresa Allen and a second by Mrs. Gayle Rufli. **5 Yeas - 0 Nays.**

**A. Approval of Minutes**

Minutes of Board Meeting December 13, 2018

**B. Acknowledge the Following Superintendent's Personnel Actions**

Employment:

Lacey Schrock	District PBL Coach High School	Effective 12/11/2018
Jimmie Holder	High School Assistant Freshmen	Effective 12/11/2018

	Boys' Basketball Coach	
Katelin Alexander	Substitute Teacher	Effective 12/13/2018
Dominique Russell	Food Service Custodian	Effective 01/02/2019
John Curtis Brown	High School Interim Assistant Principal	Effective 01/02/2019
Ami Cullum	Substitute Bus Monitor	Effective 01/02/2019
Shirley Brown	Substitute Food Service Worker	Effective 01/02/2019
Kimberly Sonnek	Substitute Food Service Worker	Effective 01/02/2019
Shelly Siroky	Special Needs Bus Monitor	Effective 01/07/2019
<u>Transfer:</u>		
Teresa Russell	Transfer from High School English Teacher to High School Library Media Specialist	Effective 01/02/2019
Maghan Bryant	Transfer from Itinerant Speech/Language Pathologist Part-time to Itinerant Speech/Language Pathologist Full-time	Effective 01/07/2019
<u>Resignation:</u>		
Kim Ennis	Preschool Bus Monitor	Effective 12/10/2018
Joshua Gydesen	Bus Garage Foreman	Effective 12/28/2018
Alison Risher	Substitute Teacher	Effective 12/17/2018

**C. Leave of Absence**

Leave of Absence Requests 01/10/2019

**D. Approve and authorize payment of the items set out in the listed accounts payable warrant reports**

1. WARRANT - 12/24/2018 - \$111,479.97
2. WARRANT - 12/27/2018 - \$2,184.12
3. WARRANT - 01/10/2019 - \$183,070.47

**E. School Related Student Trips**

**F. Staff Travel Requests (Out of State)**

**G. Approval of Annual Contract Renewals or Renewal MOA's for Services**

1. Approve renewal of TURNITIN Agreement for FY2019 in the amount of \$3,577.34

**H. Approval of New Contracts or MOA's**

1. Approve agreement with MasteryPrep for partial FY19 in the amount of \$1,250.00

**I. Approve Food Service Procurement Plan for academic year 2018-2019**

**J. Affirm the purchase of 37 teacher laptops in amount of \$47,952 per our laptop replacement plan approved May 30, 2017**

**K. Authorize the Superintendent to sign the revised agreement with Crittenden County Schools for Ms. Crystal Moore's services of Teacher of the Visually Impaired for the 2018-2019 academic year**

**L. Approval of revisions to Garage Foreman job description**

**#19-014 Other Business**

**A. Approval of Nonresident Contracts With Barren County, Caldwell County, Calloway County, Christian County, Hopkins County, Lyon County, Marshall County, and Murray Independent**

**Motion Passed:** Motion to approve Nonresident Contracts with Barren County, Caldwell County, Calloway County, Christian County, Hopkins County, Lyon County, Marshall County, and Murray Independent passed with a motion by Ms. Charlene Sheehan and a second by Ms. Clara Beth Hyde.

**5 Yeas - 0 Nays.**

**B. Adopt the schedule of Regular Meetings of the Trigg County Board of Education for the 2019 Calendar Year**

**Motion Passed:** Motion to adopt the schedule of Regular Meetings of the Trigg County Board of Education for the 2019 Calendar Year: January 10; January 24; February 14; February 28; March 14; March 28; April 11; April 25; May 9; May 23; June 13; June 27; July 11; July 25; August 8; August 22; September 12; September 26; October 10; October 24; November 14; December 12 passed with a motion by Ms. Theresa Allen and a second by Ms. Charlene Sheehan. **5 Yeas - 0 Nays.**

**C. Consider and take appropriate action regarding replacement of tables and chairs in Trigg County High School Media Center**

**Motion Passed:** Motion to approve the purchase of tables and chairs for the Trigg County High School Media Center and Room #83 from School Outfitters in the amount of \$13,688.45 passed with a motion by Mrs. Gayle Rufli and a second by Ms. Theresa Allen. **5 Yeas - 0 Nays.**

**D. Consider and take appropriate action to lease the former Save-On Drugs building from Trigg County Hospital for Trigg County Wrestling practice building**

**Motion Passed:** Motion to table until next meeting (January 24) to provide opportunity to research other options available space to lease for wrestling to practice passed with a motion by Ms. Clara Beth Hyde and a second by Ms. Theresa Allen. **5 Yeas - 0 Nays.**

**E. Approval to request KDE's approval to convene the Local Planning Committee (LPC) for the purpose of considering a finding to make a "minor" change in the District Facility Plan (DFP) regarding the Trigg County Primary School/Trigg County Intermediate School**

**Motion Passed:** Motion to request KDE's approval to convene the Local Planning Committee (LPC) for the purpose of considering a finding to make a "minor" change in the District Facility Plan (DFP) regarding the Trigg County Primary School/Trigg County Intermediate School passed with a motion by Ms. Theresa Allen and a second by Ms. Clara Beth Hyde. **5 Yeas - 0 Nays.**

**#19-015 Board Member Reports**

- A. Ms. Hyde**
- B. Ms. Sheehan**
- C. Ms. Allen**
- D. Ms. Rufli**
- E. Ms. Harper**

**#19-016 Motion to Go Into Executive Session per KRS 61.810 (1)(f) Discussion or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret – 7:57 PM**

**Motion Passed:** Motion to enter into Executive Session per KRS 61.810 (1)(f) Discussion or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret - Time passed with a motion by Ms. Theresa Allen and a second by Ms. Clara Beth Hyde. **5 Yeas - 0 Nays.**

**#19-020 Motion to Adjourn Executive Session – 10:44 PM**

**Motion Passed:** Motion to adjourn Executive Session at 10:44 passed with a motion by Ms. Theresa Allen and a second by Ms. Clara Beth Hyde. **5 Yeas - 0 Nays.**

**#19-021 Adjournment – 10:45 PM**

**Motion Passed:** Motion that the meeting be adjourned - 10:45 p.m. passed with a motion by Ms. Theresa Allen and a second by Ms. Clara Beth Hyde. **5 Yeas - 0 Nays.**

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Chairperson

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Superintendent