



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

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www.bullittschools.org

MEMO

TO: Jessie Bacon *[Signature]*
FROM: Mark Mitchell *[Signature]*
DATE: January 7, 2019
RE: Agenda Item for January 28, 2019, Board Meeting
District Facility Use by the Cabinet for Health and Family Services

The Salt River Area Office of the Cabinet for Health and Family Services requested permission to continue the use of district facilities from January 29, 2019 to January 31, 2020 as a shelter in the case of a local emergency and/or disaster. Mr. Mark Mitchell will act as the contact person for the district.

I recommend granting them permission to continue the use of district facilities as a shelter in the case of a local emergency and/or disaster from January 29, 2019 to January 31, 2020.

[Signature]



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR COMMUNITY BASED SERVICES**

Matthew G. Bevin
Governor

Salt River Trail Regional Office
445 Hwy 44E, Suite 208
Shepherdsville, KY 40165
Phone: (502) 543-0814
Fax: (502) 921-0540

Adam M. Meier
Secretary

Eric T. Clark
Commissioner

January 7, 2019

Mr. Mark Mitchell
Bullitt County Board of Education
1040 Hwy 44E.
Shepherdsville, KY 40165

Dr. Mr. Mitchell

I would like to take this time again, to thank you and the Bullitt County Board of Education, for approving site use to the Cabinet for Health and Family Services, should an emergency and/or disaster had arisen this past year. At this time I am requesting that the Board of Education consider the same request for the time frame of January 1st 2019 – January 31st 2020. I understand this request must be review and approved yearly. The Cabinet would only need use of a site in emergency situations such as flood, tornado, or any other situation that would affect the community. Our goal is to provide much needed services and/or benefits if a disaster would arise. If approved, would it be possible to send a written documentation or confirmation by e-mail? You can e-mail me at Rian.Lawson@ky.gov.

I would like to thank you on behalf of the Cabinet for your consideration and look forward to hearing from you. If you have any questions or need additional information, please feel free to contact me at 502-543-0814.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rian Lawson".

Rian Lawson
Administrative Specialist/Building Manager