

STUDENTS

All-State Trip

09.36 AP.21

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE NEXT REGULAR BOARD MEETING.

SCHOOL Pikeville High FACULTY MEMBER(S) SPONSORING TRIP Barbara Kelley
TYPE OF TRIP (CHECK ONE):

☐ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☒ Other (athletic, band, if applicable) Chorus

DESTINATION Calt House/Hyatt ADDRESS on back PHONE on back

☐ Out of State ☒ Out of County ☐ Within County

☒ Overnight; give name, address, phone of lodging Calt House/Hyatt over

DATE(S) OF TRIP Feb. 6-9 DEPARTURE TIME 6:00 a.m. RETURN TIME 2:00 p.m.
on 2/6/19 on 2/9/19

PURPOSE/EDUCATIONAL VALUE We will be attending the KMEA
Conference in Louisville. Students grades 6-12

SOURCE OF FUNDING FOR TRIP Pikeville Board usually covers the expenses
for all-state

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER,
SPECIFY _____

NUMBER OF STUDENTS 14 FACULTY SPONSORS 1 OTHER CHAPERONES

TOTAL # OF PARTICIPANTS 16 Melissa Hopkins

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☐ Yes ☐ No

Barbara Kelley
Signature of Faculty Sponsor

1/8/19
Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

P. Boone

1-9-19

Signature of Superintendent/Designee

Date

For overnight and/or out-of-state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.212, 09.36 AP.22, 09.36 AP.23

Review/Revised: 8/20/01

Hyatt Hotel
320 W. Jefferson St
Louisville, KY 40202
(502) 581-1234

Galt House
140 N. 4th St.
~~40202~~ Louisville, KY 40202
(502) 589-5200