

ROBERT EHMET HAYES & ASSOCIATES, PLLC

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December 27, 2018

ROBERT EHMET HAYES (1981-2009)

R. EHMET HAYES

JOSEPH AHRENS HAYES

MICHAEL BRENT BISHOP

RYAN THOMAS FICKE

NOAH C. ONKST

VIA EMAIL and USPS

To: Mr. Kelly Middleton, Superintendent  
Newport Board of Education

Re: Newport Independent Schools  
Welcome Center – Phase 2 Masonry Repairs  
BG #16-224 / REH #149-515

Enclosures: One copy of BG-4 and BG-5 forms.

- Action:
1. Have the Finance Department verify the "Final Project Costs" and "Final Fund Sources Utilized" Columns on the BG-5 and make any necessary adjustments.
  2. Obtain Board approval of the BG-4 and BG-5 and execute each form where appropriate.
  3. Upload the BG-4 to KDE's FACPAC website (alternatively, return to our office and we will do so on your behalf).
  4. Upon receipt of KDE approval of the BG-4, upload the completed BG-5 to KDE's FACPAC website (please note, our office is not permitted to do so on your behalf).
  5. Retain originals for your file.



Ehmet Hayes

EH/aes

District Name: Newport Independent District Code: 452 Facility Name: Welcome Center School Code: N/A

BG #: 16-224 Project Name: Phase 2 Masonry Repairs

Contractor: Trisco Systems Bid Package: N/A REH Project # 149-515

A. Project Construction Cost:

1. Original Contract Amount	\$	<u>73,065</u>
2. Net Total of Change Orders to Contract	\$	<u>62,430</u>
3. Original Purchase Order Summary Amount	\$	<u>N/A</u>
4. Net Total of Change Orders to Purchase Orders	\$	<u>N/A</u>
5. Total Cost of Construction (sum of lines 1 - 4)	\$	<u>135,495</u>

B. Verification of required approvals by other regulatory agencies:

1. Office of Housing, Buildings and Construction

a. Certificate of Occupancy	DATE: <u>--</u>	e. Sprinkler Certificate	DATE: <u>--</u>
b. Plumbing Certificate	DATE: <u>--</u>	f. Boiler Certificate	DATE: <u>--</u>
c. Electrical Certificate:	DATE: <u>--</u>	g. Range Hood Suppression	DATE: <u>--</u>
d. Fire Alarm Certificate:	DATE: <u>--</u>	h. Other	DATE: <u>--</u>

2. Natural Resources and Environmental Protection Cabinet

a. Sewage Disposal Certificate	DATE: <u>--</u>
b. Other	DATE: <u>--</u>

C. Close Out:

1. Punch List Completed	DATE: <u>10/6/2017</u>	4. Owner Training on Systems	DATE: <u>--</u>
2. Record Drawings Completed	DATE: <u>--</u>	5. Verification of Payment of	DATE: <u>12/14/2017</u>
3. Warranty & Guarantees	DATE: <u>--</u>	Debts and Claims to Date	DATE: <u>--</u>
Information Provided	DATE: <u>--</u>	6. Other	DATE: <u>--</u>

To the best of our knowledge the work performed under this contract has been reviewed and found to be substantially complete, according to the plans and specifications approved by the Kentucky Department of Education.

Architect:	<u>Robert Ehmer Hayes &amp; Associates, PLLC</u>	DATE: <u>12-27-18</u>
Engineer:	<u>N/A</u>	DATE: <u>--</u>
Contractor:	<u>Trisco Systems, Inc.</u>	DATE: <u>12/26/18</u>
The Newport Independent Board of Education accepts this contract as being complete subject to the review of the Kentucky Department of Education.		
Local Board of Education Designee: _____		DATE: _____

LOCAL BOARD ORDER MUST BE ON FILE WITH DISTRICT  
Submit one complete copy to KDE for each contract and purchase order summary, if utilized.

BG-4 Date: 12/26/2018

Board Order Date: \_\_\_\_\_

District Name: Newport Independent District Code: 452 Facility Name: Newport Welcome Center School Code: N/A  
BG #: 16-224 Project Name: Phase 2 Masonry Repairs REH Project #: 149-515

A. PROJECT COMPLETION & INVENTORY UPDATE

Project Total Gross Square Footage: N/A

To the best of our knowledge the work performed under this project has been reviewed and found to be substantially complete, according to the KDE approved Construction Documents.

Date of Project Substantial Completion: 10/6/2017

Upon project completion, submit a revised total building inventory file, per 702 KAR 4:180, for building(s) modified or newly constructed during the project.

Date of Inventory Update: N/A

B. RECONCILIATION OF FINAL PROJECT COST

	CURRENT BG-1 COSTS (reconciled with bid amts.)	FINAL PROJECT COSTS		CURRENT BG-1 FUNDS AVAILABLE (reconciled with bid amounts)	FINAL FUND SOURCES UTILIZED
1. Total Construction Cost	\$ 73,065	\$ 135,495	1. SFCC Cash Req.	\$ -	\$ -
2. Architect/Engineer Fee	\$ 12,708	\$ 12,708	2. SFCC Bond Req.	\$ -	\$ -
3. Construction Manager Fee	\$ -	\$ -	3. SFCC Bond Sale	\$ -	\$ -
4. Bond Discount	\$ -	\$ -	4. Local FSPK Bond Sale	\$ -	\$ -
5. Fiscal Agent Fee	\$ -	\$ -	5. Local Gen Fund Bond Sale	\$ -	\$ -
6. Construction Contingencies	\$ 72,930	\$ -	6. Cash - General Fund	\$ 159,453	\$ 148,913
7. Site Acquisition	\$ -	\$ -	7. Cash - Capital Outlay	\$ -	\$ -
8. Equipment/Furnishings	\$ -	\$ -	8. Cash - Building Fund	\$ -	\$ -
9. Equipment/Computers	\$ -	\$ -	9. Cash - Inv. Earnings	\$ -	\$ -
10. Tech. Network Sys. (KETS)	\$ -	\$ -	10. KETS	\$ -	\$ -
11. Other: Repro / adv / reimb	\$ 750	\$ 710	11. KYTC Reimbursement	\$ -	\$ -
12. Other*	\$ -	\$ -	12. Other*	\$ -	\$ -
13. Other*	\$ -	\$ -	13. Other*	\$ -	\$ -
14. Other*	\$ -	\$ -	14. Other*	\$ -	\$ -
15. Other*	\$ -	\$ -	15. Other*	\$ -	\$ -
Total Costs:	\$ 159,453	\$ 148,913	Total Funds:	\$ 159,453	\$ 148,913

\* Define

The expense totals reflected on this form were incurred as a result of the construction for the above reference project.  
An accounting of the expenses was presented to the board for review and approval prior to payment.

The Newport Independent Board of Education accepts this project as being complete subject to the review of KDE.  
Local Board of Education Designee: \_\_\_\_\_ DATE: \_\_\_\_\_

LOCAL BOARD ORDER MUST BE ON FILE WITH DISTRICT  
Submit one complete copy to KDE for each completed project.

SUBMIT AN INVENTORY UPDATE PER 702 KAR 4:180

BG-5 Date: 12/26/2018

Board Order Date: \_\_\_\_\_