

Highlighted text taken from Board Policy GCGA

Highlighted text is Model KSBA language

Bargained Contracts Text is the same as in Board Policy 03.1 Certified Personnel.

PERSONNEL

03.2

**-CLASSIFIED PERSONNEL-**

### **Classified Personnel**

#### **DEFINITION**

Classified personnel are all those employees who hold positions not requiring teacher certification.<sup>1</sup>

#### **PROBATIONARY STATUS**

New classified employees, and former employees re-employed in classified positions, shall serve an initial ninety (90) day probationary period as specified in the appropriate bargaining agreement or District procedures. The purpose of the initial probationary period is to determine the employee's suitability for the position.

Classified employees reassigned from one (1) job classification to another shall serve a reassignment probationary period of ninety (90) working days. The purpose of the reassignment probation is to determine the employee's capability of performance in the new assignment.

Present classified employees whose work or conduct is unsatisfactory may be placed in disciplinary probation status. The purpose of the disciplinary probation is to determine the employee's capability of continued employment.

#### **BARGAINED CONTRACTS**

Personnel provisions of contracts negotiated between the Board and local employee associations recognized by the Board shall be followed.

#### **REFERENCES:**

<sup>1</sup>KRS 161.011 (1)  
KRS 78.510  
KRS 78.615  
702 KAR 1:035

#### **RELATED POLICIES:**

See Chapter 11

All text (both highlighted and non-highlighted) is model KSBA language.

Highlighted language taken from KRS 158.645.

## CURRICULUM AND INSTRUCTION

08.1

### Curriculum

The curriculum in each school shall be designed to achieve the student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations.

#### **CAPACITIES**

The curriculum shall allow and assist all students to acquire the following capacities:

1. Communication skills necessary to function in a complex and changing civilization;
2. Knowledge to make economic, social, and political choices;
3. Core values and qualities of good character to make moral and ethical decisions throughout his or her life;
4. Understanding of governmental processes as they affect the community, the state, and the nation;
5. Sufficient self-knowledge and knowledge of his/her mental and physical wellness;
6. Sufficient grounding in the arts to enable each student to appreciate his/her cultural and historical heritage;
7. Sufficient preparation to choose and pursue his/her life's work intelligently;
8. Skills to enable him/her to compete favorably with students in other states.

#### **COUNCIL RESPONSIBILITY**

In any school administered under the provisions of KRS 160.345, the curriculum and the instructional program may be determined by school policy adopted by the school council. All council policies shall be designed to meet student academic expectations and goals established by statute, regulation and Board policy.

#### **STUDENTS WITH DISABILITIES**

The Board shall operate programs for students with disabilities in accordance with the legal obligations contained in the District's policy and procedures manual relating to such programs.

#### **REFERENCES:**

KRS 156.160; KRS 156.162; KRS 158.075  
KRS 158.183; KRS 158.188  
KRS 158.301; KRS 158.302; KRS 158.305  
KRS 158.645; KRS 158.6451; KRS 158.6453; KRS 160.345  
704 KAR 3:303; 704 KAR 3:305; 704 KAR 3:440  
Kentucky Academic Standards

#### **RELATED POLICIES:**

Section 02.4 (All Policies)

Text is KSBA model language.

Change recommended by Board Policy Committee

CURRICULUM AND INSTRUCTION

08.211

## **Homework**

### **STANDARDS FOR ASSIGNMENTS**

Each school shall establish **guidelines standards** for out-of-school assignments. These **guidelines standards** shall encompass amounts and types of reasonable homework assignments by grade level.

### **PURPOSE OF ASSIGNMENTS**

Homework shall be assigned for the improvement of learning. Curriculum-related assignments shall not be used for disciplinary purposes. Assignments should have meaning for the student, should be clear and specific, and should be of an amount and type that may be accomplished in a reasonable period of time.

### **REFERENCES:**

KRS 158.183

KRS 160.345

INSTRUCTION

IKB

## **HOMEWORK**

The board of education shall approve the assignment of homework as an aid to the program of instruction when such assignments are clear and definite and originate in classroom activities. Homework assignments shall be evaluated by the teacher.

Reviewed: November 13, 1995, Motion #27339  
Adopted: October 22, 1979, Motion #12983  
Reference: KRS 160.290

Highlighted text taken from Board Policy IKA.

Highlighted text taken from IKAC.

Removed end-of-course (EOC) language in KSBA model policy, as KBE has removed EOC exams from state accountability.

## CURRICULUM AND INSTRUCTION

08.221

### **Grading**

Parents/guardians shall be notified annually of the procedures used to evaluate the academic performance of students. If a student is exhibiting unsatisfactory performance or is experiencing changes in performance, parents/guardians must be notified in a timely manner prior to the distribution of the progress report or report card.

#### **STUDENT CONFERENCE**

Teachers shall be available for conferences requested by students. Teachers may initiate such conferences without a student request when the need is evident.

#### **PARENT/TEACHER CONFERENCE**

Parents shall be encouraged to attend two (2) parent/teacher conferences annually.

#### **REFERENCES:**

KRS 158.140; KRS 158.645; KRS 158.6451; KRS 158.860  
KRS 160.345  
KRS 161.200  
703 KAR 5:200

#### **RELATED POLICIES:**

02.441  
08.113  
08.22  
08.222  
08.5

KSBA Model language

Recommended language from KDE and JCPS Early Childhood staff

Highlighted text taken from Board Policy IGCF (strikethroughs needed to align policy with district practice and to eliminate unnecessary language)

JCPS staff recommendation for language.

CURRICULUM AND INSTRUCTION

08.1114

## **Preschool Education**

The Board shall provide a developmentally appropriate preschool education program in compliance with applicable statutes and administrative regulations.

Plans for the preschool program shall include transportation and supervision guidelines consistent with the mental and physical characteristics of preschool students. The Principal/designee shall designate another adult to provide back-up assistance when only one (1) employee is responsible for supervising a group of preschool students, in order to ensure compliance with the state-mandated ten (10) to one (1) student teacher ratio.

Preschool education shall be provided for all at-risk four-year old students and all three- and four-year old students with disabilities, in accordance with applicable statutes and administrative regulations. Other four-year old students may be served in accordance with District procedures.

~~The Board may provide an early childhood education program for children ages zero through four (0-4) years of age in compliance with applicable statutes and administrative regulations and as funding is available. The Board will make space as available in District-owned facilities for the early childhood program.~~ The program shall provide a developmentally appropriate curriculum that prepares children for successful entry into the primary school. Parent education and involvement shall be components of the early childhood program.

The early childhood education program shall be funded by tuition and/or by grants and awards through private, local, state, or federal agencies, as well as by the District General Fund as determined by the Board.

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### **REFERENCES:**

KRS 157.3175

702 KAR 3:250; 702 KAR 5:150

704 KAR 3:410; 704 KAR 3:420

707 KAR 1:002 et seq.

20 U.S.C. Section 1400 et seq.

P. L. 114-95, (Every Student Succeeds Act of 2015), 20 U.S.C. § 6301 et seq.

McKinney-Vento Act, 42 U.S.C. 11431 et seq.