**Regular Meeting Boone County Board of Education**

**December 13, 2018 7:30 PM**

**Ralph Rush Professional Development Center**

**99 Center Street**

**Florence, Kentucky 41042**

**I. CALL TO ORDER**

The Regular meeting of the Boone County Schools Board of Education December 13, 2018 was called to order by Chairperson Bonnie Rickert at the Ralph Rush Staff Development Center.

**Attendance Taken at 7:30 PM:**

Present Board Members:

Dr. Maria Brown

Mr. Ed Massey

Mr. Matt McIntire

Ms. Bonnie Rickert

Absent Board Members:

Ms. Karen Byrd

Gerry Dusing attended as Board Attorney

Karen Evans, Board Secretary, recorded the minutes.

**II. NATIONAL ANTHEM**

The National Anthem was presented by students from Ryle High School.

**III. PLEDGE TO THE FLAG**

The Pledge to the Flag was led by students from Goodridge Elementary.

**IV. STUDENT BOARD MEMBER REPRESENTATIVE REPORT**

Anna Impellitteri gave the Student Board Member Representative report and discussed the last meeting along with the Drug Free Clubs spreading leadership into the 8th grade. The Superintendent Advisory Council is also working on a proposal for Student Exchange program for Boone County High Schools.

**V. GOOD NEWS**

V.A. The board recognized and congratulated the December 2018 Break the Mold recipient, Ms. Sarah Good, Math Teacher at Conner High School.

V.B. The Boone County Business Association Golf Outing representative presented a check to the Board of Education in support of the Alternative School. The Golf Outing also provided 56 coats to OES students and a celebration at Potters Ranch. Mr. DeAndrea presented the check and spoke on behalf of the members that were present.

V.C. The board recognized the December 2018 Sportsmanship Award recipients.

Congratulations to the 2018 December Sportsmanship Award Recipients.

Boone County High School - Chris Bonham

Conner High School - Avionia Utz

Cooper High School - Megan Mogus

Ryle High School - Evan Webster

V.D. Brent Cooper, NKY Chamber, presented Dr. Randy Poe with the NKY Community Award. Mr. Cooper stated the Dr. Poe was the first educator to receive this award and thanked him for all he does for not just the schools but the community.

**VI. FINANCIAL AUDIT REPORT BY BARNES AND DENNING, CPA ADVISORY FIRM**

Mr. Dan Demonte and Mr. Harold Kremer presented to the board the Auditor’s Report on December 13, 2018. The planned audit of June 30, 2018 financial statements in accordance with generally accepted government auditing standards and audit of major federal programs under The Uniform Guidance. The executive summary was given with audit results of an unmodified (clean) opinions on both the financial statements and compliance with major federal programs. The auditors reported they received excellent cooperation from the District’s finance staff, no significant audit adjustments or uncorrected (due to materiality levels) adjustments, no internal control matters are reportable, no significant difficulties or disagreements and there is a management representation letter available upon request. Copy of the report was given to all board members and on file at the district office.

**VII. RECOMMENDED ACTION - CONSENT AGENDA**

Dr. Randy Poe, Superintendent, recommended the following Consent Agenda items A- YY for Board approval., as presented.

1. A motion was made by Matt McIntire, seconded by Maria Brown, to approve the consent agenda items A-YY, as presented. Matt McIntire, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 4-0.

**VII.A. Minutes of the regular board meeting of November 8, 2018.**

The board approved the minutes of the regular board meeting of November 8, 2018, as presented.

**VII.B. Bill List**

**VII.C. Treasurer's Report**  was given by Mrs. Linda Schild.

**VII.D. Leaves of Absence**

The following persons submitted leave of absence requests were approved:

**Recommended by Principal/Supervisor for approval:**

Andrew, Jo Ann, Transportation Aide @ Transportation 11/2/2018 -1/3/2019

Brown, Chelsea, Admin Assistant @ Central Office 1/10/2019 – 3/11/2019

Ebert, Shannon, Café worker @ RA Jones 10/25/2018 - 11/2/2018

Felts, Katie, Teacher @ Mann ES 2/4/2019 – 3/1/2019

Gripshover, Barbara, Teacher @ Goodridge ES 12/5/2018 -1/9/2019

Kaliin, Kristen, Resource Coordinator @ Camp Ernst MS 1/4/2019 -3/1/2019

Knight, Caylen, Teacher @ Cooper HS 1/7/2019 – 1/21/2019

Payne, Samantha, Teacher @ Mann ES 1/3/2019 – 4/5/2019

Stewart, Donna, Café Aide @ Erpenbeck ES 11/5/2018 – 1/3/2019

Toebbe, Laura, Teacher @ Ockerman ES 12/17/2018 – EOY

Vannarsdall, Robert, Custodian, @ Camp Ernst MS 10/23/2018 – 12/31/2018

Russell, Stacey, Counselor @ Camp Ernst MS 11/5/18 – 11/16/2018

**Not Recommended by Principal/Supervisor for approval:**

Nothing to Report

**Amended Leaves:**

Aldridge, Kelly, Teacher @ Florence ES 11/14/2019 – 12/19/2018

Duell, Nicole, Teacher @ Longbranch ES 8/13/2018 - 10/17/2018

**VII.E. Revised BG-1 for Conner Middle School HVAC Upgrades Phase 2 BG#16-172**

The board approved the Revised BG-1 for Conner Middle School HVAC Upgrades Phase 2 BG#16-172, as presented.

**VII.F. Approval of Contract Closeout BG-4 Central Office Annex BG#17-017**

The board approved the Contract Closeout BG-4 Central Office Annex BG#17-017, as presented.

**VII.G. Approval of Contract Closeout BG-4 Ryle High School Addition and Renovations BF#15-281**

The board approved the Contract Closeout BG-4 Ryle High School Addition and Renovations BF#15-281, as presented.

**VII.H. Approval of Contract Closeout BG-4 New Maintenance Building BG#15-219**

The board approved the Contract Closeout BG-4 New Maintenance Building BG#15-219, as presented.

**VII.I. Approval of Contract Closeout BG-4 Conner Middle School -HVAC Upgrades- Phase 2 BG #16-172**

The board approved the Contract Closeout BG-4 Conner Middle School -HVAC Upgrades- Phase 2 BG #16-172, as presented.

**VII.J. Change Order #11 Ballyshannon Middle School BG#15-279**

The board approved the Change Order #11 Ballyshannon Middle School BG#15-279 for the addition of $67,899.00, as presented.

**VII.K. Bidding Documents for Conner Middle School-Flooring BG#19-139**

The board approved the Bidding Documents for Conner Middle School-Flooring BG#19-139, as presented.

**VII.L. Request for Emergency Day- Kelly Elementary November 15, 2018**

The board approved the Request for Emergency Day for Kelly Elementary on November 15, 2018, as presented.

**VII.M. AIA Standard Form of Agreement- Architect**

The board approved the AIA Standard Form of Agreement for the Architect of Hayes and Associates for the projects as presented.

Boone County Annex (LSS) - Renovation BG#19-10

Boone County Bus Maintenance-Addition BG#19-103

Boone County Central Office-Roof and Roof Screens BG#19-142

Collins/RA Jones Dumpster Enclosures BG#19-146

Boone County Schools Parking lot Expansions BG#19-140

Paving 2019 BG#19-141

Preschool Playground Barriers BG#19-145

Collins/RA Jones Underground Electric BG#19-144

Burlington Elementary-Renovations BG#19-105

Conner Middle School-Flooring BG#19-139

North Pointe Elementary - Roof BG#19-143

**VII.N. Approval of Contract Closeout BG-4 Conner Middle School HVAC Upgrades Phase 1 BG#16-087**

The board approved the Contract Closeout BG-4 Conner Middle School HVAC Upgrades Phase 1 BG#16-087, as presented.

**VII.O. Duke Energy PowerShare Agreement**

The board approved the e Duke Energy PowerShare Agreement June 1, 2019 to September 30, 2019, as presented.

**VII.P. Approval of Final Project Closeout BG-5 Central Office Annex Renovations BG#17-017**

The board approved the Approval of Final Project Closeout BG-5 Central Office Annex Renovations BG#17-017, as presented.

**VII.Q. Memorandum of Agreement for Board Certified Behavior Analyst Erin Elfers**

The board approved the Memorandum of Agreement for Board Certified Behavior Analyst, as presented.

**VII.R. Memorandum of Agreement for Board Certified Behavior Analyst Cara Brown.**

The board approved the Memorandum of Agreement for Board Certified Behavior Analyst Cara Brown, as presented.

**VII.S. Approval of Final Project Closeout BG-5 Conner Middle School HVAC Upgrades Phase 2 BG#16-172**

The board approved the Final Project Closeout BG-5 Conner Middle School HVAC Upgrades Phase 2 BG#16-172, as presented.

**VII.T. Facility Use Agreement- Erpenbeck Elementary and Northern Kentucky Baseball**

The board approved the Facility Use Agreement- Erpenbeck Elementary and Northern Kentucky Baseball, as presented.

**VII.U. Change Order #1-Ignite Institute Phase 2 BG#17-279**

The board approved the Change Order #1-Ignite Institute Phase 2 BG#17-279 with the addition of $29,393.00, as presented.

**VII.V. Field Trips**

The board approved the Field Trip Request, as presented.

|  |  |  |  |
| --- | --- | --- | --- |
| **School** | **Date Of Trip** | **Location** | **Reason** |
| New Haven Elementary | March 27, 2019 | Frankfort | Educational |
|  |  |  |  |

* All travel by commercial carrier is due to schedule/cost.

**VII.W. Rotary Club of Florence Membership**

The board approved the Rotary Club of Florence Membership of $130.00 for Jan to June 2019, as presented.

**VII.X. Agreement for services of Von Lehman & Company as a Recruiter for the Finance Department**

The board approved the Agreement for services of Von Lehman & Company as a Recruiter for the Finance Department position of Internal Controls and Process Auditor, as presented.

**VII.Y. North Pointe Elementary School Copier Rental Agreement**

The board approved the North Pointe Elementary School Copier Rental Agreement with Toshiba Business Solutions, as presented.

**VII.Z. Declaration of Surplus Vehicles**

The board approved the Declaration of Surplus Vehicles, as presented.

**VII.AA. Approval of Final Project Closeout BG-5 New Maintenance Building BG#15-219**

The board approved the Final Project Closeout BG-5 New Maintenance Building BG#15-219, as presented.

**VII.BB. Agreement between Florence Elementary and Jim "Basketball" Jones**

The board approved the Agreement between Florence Elementary and Jim "Basketball" Jones, as presented.

**VII.CC. Cooper High School and Sound for Days DJ Contract**

The board approved the Cooper High School and Sound for Days DJ Contract, as presented.

**VII.DD. Agreement Between Discovery Education, Inc. and Cooper High School Techbook Licenses**

The board approved the Agreement Between Discovery Education, Inc. and Cooper High School Techbook Licenses, as presented.

**VII.EE. Delta Dental PPO Plus Premier and DentalCare Agreement**

The board approved the Delta Dental PPO Plus Premier and DentalCare Agreement, as presented.

**VII.FF. Agreement between Navigo, ACE, and Ryle High School**

The board approved the Agreement between Navigo, ACE, and Ryle High School, as presented.

**VII.GG. Annual Clinical Affiliation Agreement Between Beckfield College and Boone County Schools**

The board approved the Annual Clinical Affiliation Agreement Between Beckfield College and Boone County Schools, as presented.

**VII.HH. Memorandum Related to Kentucky 21st CLC Community Learning Centers Contractual Agreement-Webby Dance Company**

The board approved the Memorandum Related to Kentucky 21st CLC Community Learning Centers Contractual Agreement-Webby Dance Company, as presented.

**VII.II. Memorandum Related to Kentucky 21st CCLC Community Learning Centers Contractual Agreement-Stephens Golf Academy**

The board approved the Memorandum Related to Kentucky 21st CCLC Community Learning Centers Contractual Agreement-Stephens Golf Academy, as presented.

**VII.JJ. Memorandum Related to Kentucky 21st CCLC Community Learning Centers Contractual Agreement-Little Lotus Karate**

The board approved the Memorandum Related to Kentucky 21st CCLC Community Learning Centers Contractual Agreement- Little Lotus Karate, as presented.

**VII.KK. Memorandum of Understanding Between the Boone County Schools and The Boone County By 6 Partners**

The board approved the Memorandum of Understanding Between the Boone County Schools and The Boone County By 6 Partners, as presented.

**VII.LL. Memorandum Related to Kentucky 21st CCLC Community Learning Centers Contractual Agreement Little Lotus Movement and Stretching**

The board approved the Memorandum Related to Kentucky 21st CCLC Community Learning Centers Contractual Agreement Little Lotus Movement and Stretching, as presented.

**VII.MM. Approval of Final Project Closeout BG-5 Ryle High School Renovations BG#15-281**

The board approved the of Final Project Closeout BG-5 Ryle High School Renovations BG#15-281, as presented.

**VII.NN. Facility Use Agreement Erpenbeck Elementary and Bandit Baseball**

The board approved the Facility Use Agreement Erpenbeck Elementary and Bandit Baseball, as presented.

**VII.OO. Facility Use Agreement BC Ballers and Yealey Elementary**

The board approved the Facility Use Agreement BC Ballers and Yealey Elementary, as presented.

**VII.PP. Queen City Transportation for New Haven Elementary**

The board approved the Queen City Transportation for New Haven Elementary, as presented.

**VII.QQ. Kelly Elementary contract with Cincinnati Playhouse in the Park**

The board approved the Kelly Elementary contract with Cincinnati Playhouse in the Park, as presented.

**VII.RR. Lifetouch Agreement with Thornwilde Elementary**

The board approved the Lifetouch Agreement with Thornwilde Elementary, as presented.

**VII.SS. Facility Use Agreement- Yealey Elementary and Bruce Ferguson**

The board approved the Facility Use Agreement- Yealey Elementary and Bruce Ferguson, as presented.

**VII.TT. Conner High School Character Counts Dinner- Reception**

The board approved the Conner High School Character Counts Dinner- Reception, Inc., as presented.

**VII.UU. Ryle High School Chef's Choice Catering Sales Contract**

The board approved the Ryle High School Chef's Choice Catering Sales Contract for Senior Dinner Dance, as presented.

**VII.VV. Cooper High School Agreement with Super Bowl Center**

The board approved the Cooper High School Agreement with Super Bowl Center, as presented.

**VII.WW. Surplus Auction**

The board approved the Public Surplus Auction sales to the highest bidder, as presented.

**VII.XX. Cooper High School Contract with The Children's Theatre**

The board approved the Cooper High School Contract with The Children's Theatre, as presented.

**VII.YY. Conner High School Football Banquet Contract with Receptions, Inc.**

The board approved the Conner High School Football Banquet Contract with Receptions, Inc., as presented.

**VIII. RECOMMENDED ACTION - OLD BUSINESS**

**VIII.A. No Old Business**

**IX. RECOMMENDED ACTION - NEW BUSINESS**

**IX.A. 09.124 Tuition Ignite Board Policy Update- 1st Reading**

Dr. Randy Poe, Superintendent, recommended the board to approve the 09.124 Tuition Ignite Board Policy Update- 1st Reading, as presented.

1. A motion was made by Matt McIntire, seconded by Maria Brown, to approve the 09.124 Tuititon Ignite Board Policy Update- 1st Reading, as presented. Matt McIntire, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 4-0.

**IX.B. Additional Support Position Human Resources**

Dr. Randy Poe, Superintendent, recommended the board to approve the Additional Support Position Human Resources, as presented.

1. A motion was made by Matt McIntire, seconded by Ed Massey to approve the additional Support Position for Human Resources, as presented. Matt McIntire, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 4-0.

Dr. Poe, state this position was part of the organizational plan.

**IX.C. Bus Purchase**

Dr. Randy Poe, Superintendent, recommended the board approve the Bus Purchase of 10 buses at the total cost of $955,635.56, as presented.

1. A motion was made by Ed Massey, seconded by Maria Brown to approve the Bus Purchase of 10 buses at the total cost of $955,635.56, as presented. Matt McIntire, Maria Brown, Bonnie Rickert and Ed Massey voted, “aye” MOTION: The motion passed 4-0.

**X. SUPERINTENDENT'S REPORT**

Dr. Poe recognized and congratulated Bonnie Rickert and Ed Massey for their 13 and 22 years of service to the Boone County Board of Education. Dr. Poe thanked both for their time, commitment and support of our students and staff. Both were given a small award to recognize their service. Mrs. Bonnie Rickert will not return to the board and Mr. Ed Massey will not return because of the recent election to the State Legislators. Both board members have been dedicated to quality education and have worked hard for our district and will be missed.

Dr. Poe also recognized Mrs. Bonnie Rickert for serving as the 2018 Board Chair and thanked her for her service to the Board and the student and recognized her for the tremendous job she has done this year.

Ed Massey, read his resignation letter that will be effective January 6, 2019. Mr. Massey spoke to the board members and the audience about his time as a board member over the last 22 years. He discussed the past, present and the future and stated that he has been honored to work with the board, superintendents, and the staff for the students.

**XI. INFORMATION, PROPOSALS, COMMUNICATIONS**

XI.A. Human Resource Actions

XI.B. Worker's Compensation Claims

XI.C. Overtime Report

XI.D. Construction Status Report

XI.E. Energy Management Report

XI.F. Calendar 2019-2020 Memo -- Dr. Randy Poe discussed the Calendar and asked if anyone had any questions regarding the 2019-2020 proposed calendar. The formal vote will be in January.

Ed Massey, discussed the Turf Project that was presented to him by Mr. Troy Fyman for future consideration of the board. He discussed briefly the program and the work that Mr. Fryman is doing in working with the Fiscal Court for a possible Sunday use for the Parks programs as a way to fund the project at Conner at other high schools. There would need to be policies looked at, liability and maintenance cost with respect to policy reviewed and taken to the attorney for legality issues. He thanked Mr. Fryman for trying to work a plan for contributions for the turf fields. Mr. Fryman spoke on the quest to raise funds by the community to fund the turfs and working on all the details that would need to take place for this to happen. Dr. Poe asked Gerry Dusing, board attorney, to look into the legal questions and Mr. Fryman to meet with Mr. McArtor to work on the details of how this could possibly work. Mr. Fyrman agreed to meet to gather more information before bringing it to the board.

**XII. AUDIENCE OF CITIZENS**

* Brittany Krizer, employee and parent, discussed the reasons why she would like to see the POST program in the schools. She discussed adding another layer to the protection of the students and asked the board to support the program and hear the programs details.

Dr. Poe addressed her request and stated for the record the board is familiar with program and has placed, with the help of the Boone County Sherriff, a SRO in all elementary schools. Dr. Poe stated the board had made its decision to not arm teachers and staff and that may change in the future, but at this time that stands. He also stated that the board could not arm teachers, they cannot legally make that decision and it is not in their scope of authority. The state laws would need changed and Dr. Poe discussed in detail the legislation that would need changed to allow arming teachers, he stated the state would be releasing a final report on the question of arming staff and liability. Dr. Poe and Ed Massey thanked the Boone County SRO’s for the great job they do and they both have faith in their abilities.

Ed Massey, also addressed the program in length and added the board has studied the programs, we have a safety program in place and the board has always done what needed to be done to protect our students and staff.

* Kaylea Caldwell, NKU Education Major student introduced herself to the board.

**XIII. CLOSED EXECUTIVE SESSION PER KRS 61.810**

**XIII.A. No closed session**

**XIV. ADJOURN**

1. A motion was made by Matt McIntire, seconded by Ed Massey, to adjourn the meeting. Ed Massey, Bonnie Rickert, Maria Brown and Matt McIntire voted, “aye” MOTION: The motion passed 4-0.

Meeting was adjourned at approximately 8:40 pm

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Bonnie Rickert/Chairperson

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Karen Evans/Secretary