

SCHOOL RELATED STUDENT TRIP REQUEST FORM

SUBMIT THIS FORM ONE WEEK PRIOR TO THE BOARD MEETING.

FACULTY MEMBER(S) SPONSORING TRIP Deanna Landrum

TYPE OF TRIP (CHECK ONE):

☒ Classroom Field Trip (Class Trip (i.e., junior, senior), specify Social Studies (Harriet Tubman Stories)
(Organization/Club Trip, specify _____ (Other (athletic, band, if applicable) _____)

DESTINATION Aronoff ADDRESS 650 Walnut St PHONE 513-621-2787

☒ Out of State (Out of County (Within County Cincinnati, OH 45202
(Overnight; give name, address, phone of lodging _____)

DATE(S) OF TRIP 1/30/19 DEPARTURE TIME 915 RETURN TIME 1145

PURPOSE/EDUCATIONAL VALUE Covers standards of social studies for
5th + 8th Grade directly, 7th + 6th indirectly

SOURCE OF FUNDING FOR TRIP Student field trip fee

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: (SPONSORING ORGANIZATION (SCHOOL COUNCIL (BOARD (OTHER, SPECIFY _____)

NUMBER OF: STUDENTS 70 FACULTY SPONSORS 6 OTHER CHAPERONES 0
TOTAL # OF PARTICIPANTS _____

MODE OF TRANSPORTATION

☒ CERTIFICATED COMMON CARRIER; SPECIFY Buses from Bellevue, Newport or Campbell Coun
(PRIVATE VEHICLE, AS ALLOWED BY POLICY; SPECIFY DRIVER(S) _____)

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes (No

Deanna Landrum 12/12/18
Signature of Faculty Sponsor Date

Trip has been (approved (disapproved. Reason for disapproval _____

Signature of Board Chairperson Date

For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.23

Review/Revised: 7/11/13

Adults Accompanying Students on Trip:

1. Deanna Landrum
2. Robin Jones
3. Shelley Hamberg
4. Josh Walton
5. Shannon Hansmann
6. Jenn Weber