**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, November 26, 2018**

**Spencer County Middle Media Center**

**Board Members Present:**

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:** Superintendent Chuck Adams, Steve Rucker, Stephen Webb, Todd Russell, Mark Thomas, Jim Oliver, Diana Thomas, Vicki Goodlett, Janet Allen, Mary Lynn Martin, Sarah Jump, Beth Hodgens, Pete Clevenger, Bill Dunning, Michele Barlow and others.

**ORDER #63**

**CALL TO ORDER**

Ms. Debbie Herndon, Board Chair, called the meeting to order at 6:31 pm.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER #64**

**REVIEW AND ADOPT AGENDA**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve adopt the agenda dated November 26, 2018 as presented.

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**RECOGNITIONS:**

1. Going the Distance Award: Tara Alcorn and Debby Cannon
2. KMEA All State 2018
3. KY-ACDA Honor Choir 2019

**CITIZENS AND DELEGATIONS**

No individuals addressed the Board.

**REPORTS**

**Financial Audit**

Stiles, Carter & Associates presented the 2017-2018 Financial Audit and stated the District is compliant with all accounting requirements.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

The following presentations and reports were given:

1. Academic Spotlight: SCES Stem Club
2. Academic Report: Peer Learning Labs Mr. Chuck Abell
3. Superintendent’s Report: Chuck Adams
	1. Needs Assessment – All technology has been ordered.
	2. Work Ready Panel in Frankfort – November 13.
	3. TES – December 20 will be the floor trial.
	4. December 4 – Possible date to tour State Road Dept garage.
	5. December 5 and 14th Distinguished awards

**ACTION WITH DISCUSSION**

**ORDER # 65**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the October 22, 2018 minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #66**

**2017-2018 INDEPENDENT AUDITOR’S REPORT**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the 2017-2018 Independent Auditor’s Report as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #67**

**CONSTRUCTION INVOICES (SCHS ACADEMIC/ATHLETIC COMPLEX)**

* 1. ECS Southeast $379.50
	2. Lynn Imaging $2,112.25
	3. Sherman Carter Barnhart $79,160.
	4. City of Taylorsville $0

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the construction invoices for the SCHS Academic/Athletic Complex as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #68**

**SCHS RELOCATION OF TWO GREENHOUSES - AWARD BID**

A sole bid was received from The Greenhouse Company of South Carolina, LLC in the amount of $69,551.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve The Greenhouse Company of South Carolina, LLC in the amount of $69,551 as presented for the relocation of the two greenhouses at SCHS.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #69**

**SCHS REVISED BG-1 ACADEMIC AND ATHLETICS BUILDING**

The BG-1 numbers have been adjusted to reflect the bond sale information, adjusted the land acquisition line item for the actual cost paid, adjusted the interest income up for the interest received to date on the capital funds request cash and added a line item for the greenhouse relocation cost. The revised BG-1 reflects an estimated increase cost to the project of $20,532.00.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the SCHS Revised BG-1 Academic and Athletics Building as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 70**

**KETS TECHNOLOGY – FIRST OFFER OF ASSISTANCE**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the KETS Technology First Offer of Assistance in the amount of $23,968 at the present time.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 71**

**EXPANSION OF ELEMENTARY PASS PROGRAM – LBD TEACHER**

With the increase in ECE numbers at the elementary level, there is a need to create a LBD certified position in order to add a 2nd PASS classroom for our elementary schools. This will allow us to have an Intermediate PASS classroom for 3rd – 5th grade students and a primary PASS classroom for K-2nd grade students.

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the Expansion of Elementary PASS Program – LBD teacher to officially begin January 2019 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 72**

**APPROVAL TO PURCHASE TWO VANS**

On November 14, 2018 bids were opened for the possible purchase of two used passenger vans. The low bid came in from Bob Hook Chevrolet in the amount of $20,300 (2018 Dodge Grand Caravan SXT Wagon) for a total amount of $40,600 for two vans.

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the purchase of two district vans from Bob Hook Chevrolet for the low bid of $20,300 per used van for a total amount of $40,600 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 73**

**SCMS ALTERATION TO CAFETERIA STAGE**

SCMS is seeking permission to add a wall to the SCMS Cafeteria stage. This wall will replace the retractable wall that currently provides no security to the 21st Century Room. SCMS has received $15,000 worth of equipment for the 21st Century Program and the grant stipulates that it be locked up at all times.

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the modification to the SCMS Cafeteria stage as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 74**

**ACTION BY CONSENT**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the Action by Consent items as presented below.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
	1. Chenoweth Law Office $27.45
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary** **Spencer Co. Elementary**

Hannah Jaggers, Preschool Teacher Rank 3 Mary Jane O’Bryan, Elementary Teacher (Math Intervention) .5 Rank 1

**Spencer County Middle School** **Bear Care Program**

Diane Sharp, IA Amanda Chesser, Child Care Worker

**Other** **Resignations**

Alayna Barnes, Student Worker Michelle Kersey, Emergency Cert. Sub Teacher, eff 10/22/18

James Keeling, Student Worker

Emily Browning, Sub Classified

Amanda Riley, Emergency Certified Sub Teacher, Rank 5 **Suspension**

Jesse Martin, Emergency Certified Sub Teacher, Rank 4 Lisa Rowe, Computer Technician w/o pay 11/19-20/18

Noah Dunning, Student Worker

Taylor Higginbotham, Student Worker

Ross Goodwin, Emergency Certified Sub Teacher, Rank 4

Ray Foster, Certified Sub Teacher, Rank 2

Sandra Loveless, Student Worker

Joseph Snyder, Early Intervention Academic & Behavioral Specialist, Rank1

William Dunning, Emergency Certified Sub Teacher, Rank 4

Karen Sheehan, Sub Classified

Koren Gordon, Substitute Classified

1. Field Trip Approvals (Overnight and Out-of-State)

SCHS Choir, Hyatt Hotel, Overnight Trip

SCHS FFA National Land Judging, Oklahoma City

SCHS Band – WKU Honors Band

SCHS Dairy Team – Scotland

SCHS Spanish Class – Out-of-Country Trip – Spain

1. Fundraiser Approvals

Spencer County High School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Boys Basketball | DQ Coupon Cards | Dec – January 2019 | Jerseys/Shooting Shirts | Adults/Students |
| Dance Team | Pain on Canvas  | Nov 2018/Jan 2019 | Outfits and fees | Adults/Students |
| Football | Sponsorships | January – December 31 | Equipment and Apparel | Adults/Students |
| Football | DQ Coupon Card | November – May 2019 | Equipment and Apparel  | Adults/Students |
| Football | Mulch  | February – June 2019 | Equipment and Apparel | Adults/Students |
| Football | Lift-a-ThonPledges | January – June 2019 | Equipment and Apparel | Adults/Students |
| Football/Boys Basketball | Oaks/Derby/Churchill Downs – Concessions | April 2019 – December 2019 | Equipment and Apparel | ADULTS ONLY  |
| Football/Boys Basketball | Reverse RaffleTickets for Dinner | February 2019 – September 2019 | Equipment and Apparel | ADULTS ONLY |
| Football | Discount Cards (Momentum)  | June 2019 – August 2019 | Equipment and Apparel | Adults/Students  |
| Beta | Pie Peddler | January – May 2019 | Beta Club events and for supplies | Adults/Students |
| Choir | Spirit Wear | November 2019 | Spirit Wear | Adults/Students |
| Boys Basketball | Split the Pot | December - February 2019 | Banquet and End of Season Awards | ADULTS ONLY  |
| English Dept | Candy Sales (after 2:30 p.m ) | November - May 2019 | 6 Laptop Carts | Adults/Students  |
| Athletics | Kroger Cards | November – June 2019 | Transportation/Official Costs  | Adults/Students  |
| Athletics | Penny WarsUK/UL competition | TBD Dec? - January 2019?  | Transportation/Official Costs | Adults/Students |

Taylorsville Elementary

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Girls Scouts Troop 609 | Donations for SC Animal Society | December | Donation to Animal Shelter | Girl Scouts |

Spencer County Middle School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 6TH Grade  | 6th Grade Market | May 2019 | Real World Connection | Adults/Students |
| Baseball | Banner Sales | Feb – April 2019 | Equipment/Field Maint | Parents |
| Baseball | Hit-a-Thon | March 2019 | Equipment/field Maint | Adults/Students |
| Library | Bookfair | November 2019 | Library Supplies, themed items, new books, author visit | Adults/Students |
| Dance Team | Papa John BoothUK UL game | November 24, 2019 | Travel, uniforms, competition fees,  | Adults Only  |

1. Fee Requests

Spencer County Middle School

|  |  |  |
| --- | --- | --- |
| Boys Baseball | $125 | Uniform, Hat, Belt |

Spencer County Elementary School

|  |  |  |
| --- | --- | --- |
| 4th Grade | $15 | Louisville Slugger Museum and Spaghetti Factory |
| 5th Grade | $17 | Actors Theater – A Christmas Carol |

Spencer County High School

|  |  |  |
| --- | --- | --- |
| FFA | $550 | National Land Judging |
| Prom | $10 (Increase) | Prom Fee |
| Foreign Language Field Trip to Ramsi’s Around the World | $22 | Field Trip Fee (March) |
| Girls Basketball | $25 (Increase) | Original fee $125 increase by $25 to $150 for apparel  |
| Beta | $15.00 | Graduation Sash |
| Spanish Honor Society  | $3,730 | Trip To Spain  |

1. Grant Requests
	1. SCHS Donors Choose – Chromebooks with Cart
2. Surplus Items
3. Non Resident Contracts
	1. Bullitt County
4. Maternity Leave Request
	1. Samantha Dennis
5. Approval of Annual Vendors (Model Procurement)
	1. Duggins Co
	2. Jones School Supply

**COMMUNICATIONS**

1. Board Members
2. SCEA Update
3. Written Communication: The following items were provided, but no discussion took place.
	1. Attendance Report

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Month Three 2018-2019** |  |  |  |  |
|   | **2017-2018** | **2018-2019** | **2017-2018** | **2018-2019** | **2017-2018** | **2018-2019** |
|   | **ADA**  | **ADA**  | **% ADA**  | **% ADA** | **Membership** | **Membership** |
| **Kindergarten** | **168.3** | **200.23** | **95.78** | **94.69** | **176.00** | **212.00** |
| **Grade 1** | **201.78** | **164.46** | **95.50** | **94.62** | **211.00** | **174.00** |
| **Grade 2** | **196.39** | **207.24** | **95.7** | **95.29** | **205.00** | **218.00** |
| **Grade 3** | **191.98** | **207.14** | **96.54** | **96.56** | **201.00** | **215.00** |
| **Grade 4** | **201.04** | **202.34** | **96.64** | **96.44** | **209.00** | **211.00** |
| **Grade 5** | **241.27** | **207.29** | **96.07** | **96.13** | **252.00** | **216.00** |
| **Grade 6** | **225.25** | **245.31** | **96.37** | **95.65** | **236.00** | **258.00** |
| **Grade 7** | **229.70** | **233.05** | **95.59** | **95.32** | **240.00** | **246.00** |
| **Grade 8** | **216.54** | **230.96** | **95.09** | **95.38** | **228.00** | **242.00** |
| **Grade 9** | **228.63** | **224.19** | **95.00** | **95.62** | **241.00** | **235.00** |
| **Grade 10** | **222.15** | **229.65** | **95.38** | **94.25** | **234.00** | **244.00** |
| **Grade 11** | **226.90** | **210.39** | **93.57** | **93.93** | **243.00** | **223.00** |
| **Grade 12** | **209.83** | **219.17** | **91.17** | **92.56** | **230.00** | **238.00** |
| **Grade 14** | **1.83** | **0** | **91.67** | **0** | **2.00** | **0.00** |
| **TOTAL** | **2761.59** | **2781.42** | **95.22** | **95.1** | **2908.00** | **2932.00** |

* 1. Bus Maintenance Report
	2. Building Inspections
	3. SBDM Minutes
	4. Health Office Visits
	5. Local Field Trips

**ORDER # 75**

**DIALOGUE AND FUTURE AGENDA TOPICS**

No discussion.

**ORDER # 76**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the agenda dated November 26, 2018 as part of the official board minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 77**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to adjourn meeting at 7:28 pm.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

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Ms. Debbie Herndon, Board Chair

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Mr. Chuck Adams, Secretary/Superintendent