**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

**December 2018**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 Morningside Elementary:

* Tiffany Corder-Reading Interventionist, Part-time

 ***Classified:***

Nutrition Services:

* Anna Booker-Monitor at Morningside/TK Stone
* Patty Duvall-Monitor at Morningside/TK Stone

 Extra Service Assignment:

* David Headspeth-Freshman Boys’ Basketball Coach

**2. Approved the employment of the following individuals, effective for the 2018-2019 school year:**

 ***Certified***

 District:

* Katherine Wright-Substitute
* Isaac VanMeter-Substitute
* Emily Howell-Substitute

 Helmwood Heights Elementary:

* Sara Ingram-Teacher-PE for remainder or school year.

 Morningside Elementary:

* Nicki Flores-Reading Interventionist, Part-time

 ***Classified***

* Karah Carroll-Substitute
* Sarah Higdon-Custodian at TK Stone Middle School
* Melissa Harp-Custodian at Morningside and Helmwood Heights Elementary
* Keevin Fields-Substitute Bus Driver
* Jessica Cranmer-Substitute
* Tina Martinek-Substitute

 Elizabethtown High School:

* Ashlie Pitcock-Instructional Assistant, Special Education

 Nutrition Services:

* Brittany Slaubaugh-Cafeteria Worker, Morningside/TK Stone
* Anna Booker-Substitute Worker

 Panther Place

 Extra Service Assignment:

* Jason Ford-Concession Stand Inventory
* Brandon Johnson-Freshman Boys’ Basketball Coach
* Isaac VanMeter-Freshman Boys’ Baseball Coach

**4. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2018- 2019 school year:**

**5. Approved the transfer of the following employees for the 2018-2019 school year:**

**6. Approved the reassignment of the following employees for the 2018-2019 school**

 **Year:**

 Kevin McDaniel from half-time Morningside and half-time Helmwood Heights to full time

 Helmwood Heights Elementary

**7. Approved increase/decrease in employment for the following employees and corresponding increase in salary for the 2018-2019 school year:**

**8. Approved the following leave requests as submitted by the following employees:**

Panther Academy

Rebecca Pinkham, Teacher - Requesting a Family and Medical Leave of Absence

November 1, 2018 to November 14, 2018

Patricia Raine, Instructional Assistant - Requesting a Medical Leave of Absence

November 28, 2018 to January 23, 2019

T.K. Stone Middle School

Ellen O’Brien, Instructional Assistant - Requesting a Medical Leave of Absence

November 7, 2018 to TBD

Sue Steffy, Teacher-Requesting a Family and Medical Leave of Absence

January 3, 2019 TBD (4-6 weeks approx)

Morningside Elementary School

Kimberly Evans, Teacher - Requesting a Medical Leave of Absence

February 7, 2019-April 8, 2019 (approximately)

Elizabethtown High School

Corey Yates, Teacher - Requesting a Family and Medical Leave of Absence

November 20, 2018 for 2-3 weeks (approximately)

District Wide

Wayne Dial, Bus Driver - Requesting a Medical Leave of Absence

October 23, 2018 to TBD