## SPENCER COUNT

#### SPENCER COUNTY PUBLIC SCHOOLS **BUILDING SAFETY INSPECTION CHECKLIST**

NAME OF SCHOOL:

**DATE INSPECTION CONDUCTED:** 

**INSPECTOR'S NAME & TITLE:** 

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each

question should be answered either "YES", "NO", or "NA".							
1. 2.	Are there adequate mats at entrances?  Are all exterior doors tested weekly for ease of operation/locking and proper closure?	<b>(6)</b>	No No				
3.	Do all exit doors close securely by themselves?	_	No				
4.	Are all exit signs in place and illuminated?	~~	No				
5.	Are door props around exterior doors removed from premises?						
6.	Are all windows free of cracks and broken glass?	<b>(A)</b>	No				
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	(Pe	No				
	<ul><li>(a) in good serviceable condition and well maintained?</li><li>(b) properly insulated and separated from all combustible material by a safe distance?</li></ul>	(e)					
8.	is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes		NA			
9.	Has the HVAC equipment been serviced within the past year?	<b>(</b>					
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?						
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?						
40	(a) have first aid personnel received bloodborne pathogens training?						
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable lighter debris?	quius	BIIU				
	(a) Mechanical Rooms and Electrical Panels?	Yes	No	NA			
	(b) Stage/Doorways/Exits?	\		NA			
	(c) Dressing Rooms / Locker Rooms?			NA			
13.				NA			
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?  (a) are MSDS sheets on file in accordance with the hazard communication program?			NA NA			
15	Has an inventory been taken within the past year for all chemicals? Where is the inventory? Custodia	(res)					
10.	(a) is the quantity of hazardous chemicals limited as much as practicable?						
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes					
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes					
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?						
	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? Have fire extinguishers been inspected or recharged within the last year?		No No				
	Have all filters on HVAC equipment been checked? DATE: 10-18		No				
	Is all floor tile and carpet intact?			NA			
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?		No	NA			
	Are areas around toilets, sinks and water fountains free of leaks?						
25.	Was a separate monthly playground inspection was conducted and documented?	<b>(B)</b>	No(				

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES: SUBMIT MONTHLY COPY TO:

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

Phone: 502-477-3250 Fax: 502-477-3259

Email: jim.oliver@spencer.kyschools.us

# OUR CHILDREN COURT OUR CHILDREN COURT CHILDREN COUR

#### SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

G.C.E.S

**DATE INSPECTION CONDUCTED:** 

12-3-18

**INSPECTOR'S NAME & TITLE:** 

J. La Braney Custodi

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Yes	No	,
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes		
3.	Do all exit doors close securely by themselves?	Yes		
4.	Are all exit signs in place and illuminated?	Yes		
5.	Are door props around exterior doors removed from premises?	Yes		
6.	Are all windows free of cracks and broken glass?	Yes		
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	(100	INO	
	(a) in good serviceable condition and well maintained?	Yes	Na	
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes	No.	
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes		
9.	Has the HVAC equipment been serviced within the past year?	Yes		
	Is someone on site trained and designated to render first aid, and are supplies readily available?	(Yes)		
	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes		
	(a) have first aid personnel received bloodborne pathogens training?	Yes		
12	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquide	and	ı
	other debris?	nquius	aliu	١
	(a) Mechanical Rooms and Electrical Panels?	Yes	Na	МΑ
	(b) Stage/Doorways/Exits?	Yes		
	(c) Dressing Rooms / Locker Rooms?	Yes		
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes		
14.		Yes		
• ••	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes		
15	(a) are MSDS sheets on file in accordance with the hazard communication program?  Has an inventory been taken within the past year for all chemicals? Where is the inventory?  (a) is the quantity of hazardous chemicals limited as much as practicable?	Yes		
٠.	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes		
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes	NO.	NIA
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes		
	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes		
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes		
20.	Have fire extinguishers been inspected or recharged within the last year?	Yes		
	Have all filters on HVAC equipment been checked? DATE:	Yes		
	Is all floor tile and carpet intact?	Yes		
	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes		
24.	Are areas around toilets, sinks and water fountains free of leaks?	Yes		
	Was a separate monthly playground inspection was conducted and documented?	Yes		
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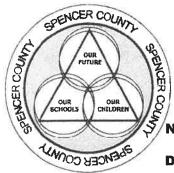
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### SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:	TES
DATE INSPECTION CONDUCTED:	12-5-18
INSPECTOR'S NAME & TITLE:	Mike Shannon / custodian

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	(Yes	No	
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	(es)		
3.	Do all exit doors close securely by themselves?	(Yes)		
4.	Are all exit signs in place and illuminated?	(Yes)		
5.	Are door props around exterior doors removed from premises?	Yes		
6.	Are all windows free of cracks and broken glass?	(Yes)		
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	ري	, , , , ,	
	(a) in good serviceable condition and well maintained?	Yes	Nο	
	(b) properly insulated and separated from all combustible material by a safe distance?	(e)		
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes		
9.	Has the HVAC equipment been serviced within the past year?	(Yes)		
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	(Yes)		
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	(Yes)		
	(a) have first aid personnel received bloodborne pathogens training?	(Yes)	No	
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids	and	
	other debris?	·		
	(a) Mechanical Rooms and Electrical Panels?	(Yes)	No	NA
	(b) Stage/Doorways/Exits?	(es)	No	NΑ
	(c) Dressing Rooms / Locker Rooms?	Yes	No	WA
13.	•	(Yes		
14.	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	<b>€</b> €		
	(a) are MSDS sheets on file in accordance with the hazard communication program?	(es)		
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? receiving	_(Yes)		
40	(a) is the quantity of hazardous chemicals limited as much as practicable?	(A)		
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes		
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes		
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	(es		
	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	(ES)		
	Have fire extinguishers been inspected or recharged within the last year?	(es)		
۷1. مو	Have all filters on HVAC equipment been checked? DATE: 16/18	Yes		
	Is all floor tile and carpet intact?	(Yes		
2J. 2/I	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	<b>(2)</b>		
	Are areas around toilets, sinks and water fountains free of leaks?  Was a separate monthly playeround inspection was conducted and documented?			
۷٠,	Was a separate monthly playground inspection was conducted and documented?	Yes i	N0	NΑ

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### **SPENCER COUNTY PUBLIC SCHOOLS**

1	OUR FUTURE CONTROL OF THE PROPERTY OF THE PROP	Buildii	NG SAFETY INSPECTION C	HECKLIST
	OUR CHOOLS CHILDREN NAME OF SCHOOL:			
1			014755	<del></del> 8
V	DATE INSPECTION CON	IDUCTED:	12-4-18 Jim Oliver	
	INSPECTOR'S NAME &	TITLE:	Jim Oliver	-
	STRUCTIONS: This checklist should be used for inspecting estion should be answered either "YES", "NO", or "NA".	ng major areas	related to safety and health in and around S	CPS facilities. Each
1. 2. 3. 4. 5.	Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of oper Do all exit doors close securely by themselves? Are all exit signs in place and illuminated? Are door props around exterior doors removed from Are all windows free of cracks and broken glass?	n premises?		Mes No Mes No Mes No Mes No Mes No
10 11	Are all HVAC equipment such as pipes, ducts, air ir  (a) in good serviceable condition and well main  (b) properly insulated and separated from all collists the outside shut-off valve on the gas supply line of the HVAC equipment been serviced within the list someone on site trained and designated to render the bloodborne pathogens materials (red bags/glov)  (a) have first aid personnel received bloodborne the following areas free of accumulations of way other debris?	ntained? combustible ma marked and rea past year? er first aid, and res/sharps cont ne pathogens to	terial by a safe distance? adily accessible? are supplies readily available? ainers, etc.) readily available? raining?	Yes No Yes No Yes No Yes No Yes No Yes No Die liquids and
16 17 18 19 20 21 22 23 24	<ul><li>(a) Mechanical Rooms and Electrical Panels?</li><li>(b) Stage/Doorways/Exits?</li><li>(c) Dressing Rooms / Locker Rooms?</li><li>Are areas beneath stairs free of storage materi</li></ul>	ials and are state, etc) labeled the hazard control of the haza	and properly stored? communication program? Where is the inventory? practicable? rage of oily/combustible waste? or liquids? osed, secured, and arc rated? I distance is required to reach one? t year? or any other hazardous condition?	No NA

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### **SPENCER COUNTY PUBLIC SCHOOLS**

	FUTURE	BUILDIN	NG SAFETY INSPECT	ION CHECKLIST
	OUR OUR CHILDREN S NAME OF SCHOOL:		ald Dogs	\ ad
			OIGI Prese	**************************************
1	DATE INSPECTION CONE	OUCTED:	12-4-	18
	INSPECTOR'S NAME & T	ITLE:	old Presc 12-4-1 Jim	Oliver
	TRUCTIONS: This checklist should be used for inspecting stion should be answered either "YES", "NO", or "NA".	major areas	related to safety and health in and	around SCPS facilities. Each
1.	Are there adequate mats at entrances?			<b>⊘</b> No
2.	Are all exterior doors tested weekly for ease of opera	tion/locking a	ind proper closure?	(es No
3.	Do all exit doors close securely by themselves?			No No
4.	Are all exit signs in place and illuminated?			res No
5.	Are door props around exterior doors removed from p	oremises?		Yes No
6. 7.	Are all windows free of cracks and broken glass?  Are all HVAC equipment such as pipes, ducts, air into	akaa diffuaar	a steem lines and other heat so	Wes No
1.	(a) in good serviceable condition and well maint		s, steam intes and other neat so	Yes No
	(b) properly insulated and separated from all co		terial by a safe distance?	No No
8.	Is the outside shut-off valve on the gas supply line m			Yes No NA
9.	Has the HVAC equipment been serviced within the p		•	<b>Ces</b> No
	Is someone on site trained and designated to render			(es) No
11.	Are bloodborne pathogens materials (red bags/glove			(es No
	(a) have first aid personnel received bloodborne			(Tes No
12.	Are the following areas free of accumulations of wast	e paper, rubb	oish, old furniture, stage scenery	, flammable liquids and
	other debris?			YES No NA
	<ul><li>(a) Mechanical Rooms and Electrical Panels?</li><li>(b) Stage/Doorways/Exits?</li></ul>			Ves No NA
	(c) Dressing Rooms / Locker Rooms?			Yes No (NA)
13.		s and are sta	irs sufficiently slip resistant?	Yes No NA
14.				TES NO NA
	(a) are MSDS sheets on file in accordance with		ommunication program?	Yes No NA
15.	Has an inventory been taken within the past year for		? Where is the inventory?	Josef Tes No NA
	(a) is the quantity of hazardous chemicals limite		practicable?	res No NA
	Are approved metal cans with self-closing covers/lids			Yes No (NA
	Are approved metal safety cans used for gasoline an			Yes No MA
	Are all electrical panels and circuits properly labeled, Are fire extinguishers available in that no more than			ne? (Yes) No NA
	Have fire extinguishers been inspected or recharged			TES NO NA
	Have all filters on HVAC equipment been checked?	DATE:	tycar:	es No NA
	Is all floor tile and carpet intact?		G ex_	ves No NA
23.	Have the grounds been inspected for glass, pot holes	s, poison ivy,	or any other hazardous condition	
24.	Are areas around toilets, sinks and water fountains fr	ee of leaks?	·	MES NO NA
25.	Was a separate monthly playground inspection was of	conducted an	d documented?	Yes No MA

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# SPENCER COUNTY OUR PUTURE OUR CHILDREN OUR CHILDREN OUR CHILDREN OUR CHILDREN DA

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## SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

SCHS

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

Janu Lieros Lostodain

<u>]</u>	NSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around question should be answered either "YES", "NO", or "NA".	SCPS facilities. Each
	. Are there adequate mats at entrances?	Yes No
	. Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes No
3	Do all exit doors close securely by themselves?	Yes No
4	Are all exit signs in place and illuminated?	Yes No
5		Yes No
6	. Are all windows free of cracks and broken glass?	(Yes) No
7	and a destruction and belong and an interpol and apply a second little and all the second and a second a second a second and a second a secon	. (100)110
	(a) In good serviceable condition and well maintained?	(Yes)No
_	(b) properly insulated and separated from all combustible material by a safe distance?	Yes No
8.	is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes No NA
9,		Yes No
11	). Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes No
ı	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes No
10	(a) have first aid personnel received bloodborne pathogens training?	Yes No.
12	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammal other debris?	le liquids and
	(a) Mechanical Rooms and Electrical Panels?	<u> </u>
	(b) Stage/Doorways/Exits?	Yes No NA
	(c) Dressing Rooms / Locker Rooms?	Yes No. NA
13	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes No NA
14	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes No (1)
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes No NA Yes No NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory?	Ves No NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes No NA
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No NA
-17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No NA
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes No NA
19.	Are lire extinguishers available in that no more than 100 feet travel distance is required to reach and?	Yes No NA
2U.	Have fire extinguishers been inspected or recharged within the last year?	(Yes) No NA
22	Have all filters on HVAC equipment been checked? DATE: (0-15-18 Change à Change à Change à	Yes No NA
		Yes No NA
24	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?  Are areas around toilets, sinks and water fountains free of leaks?	Yes No NA
25	Was a separate monthly playground inspection was conducted and decreased to	YES No NA
	Was a separate monthly playground inspection was conducted and documented?	Yes No NA

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#### SPENCER COUNTY PUBLIC SCHOOLS **BUILDING SAFETY INSPECTION CHECKLIST**

NAME OF SCHOOL: DATE INSPECTION CONDUCTED: **INSPECTOR'S NAME & TITLE:** 

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there	adequate	mats	at	entrances?

- 2. Are all exterior doors tested weekly for ease of operation/locking and proper closure?
- 3. Do all exit doors close securely by themselves?
- 4. Are all exit signs in place and illuminated?
- 5. Are door props around exterior doors removed from premises?
- 6. Are all windows free of cracks and broken glass?
- 7. Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:
  - (a) in good serviceable condition and well maintained?
  - (b) properly insulated and separated from all combustible material by a safe distance?
- 8. Is the outside shut-off valve on the gas supply line marked and readily accessible?
- 9. Has the HVAC equipment been serviced within the past year?
- 10. Is someone on site trained and designated to render first aid, and are supplies readily available?
- 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?
  - (a) have first aid personnel received bloodborne pathogens training?
- 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? res No NA
  - (a) Mechanical Rooms and Electrical Panels?
  - (b) Stage/Doorways/Exits?
  - (c) Dressing Rooms / Locker Rooms?
- Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? 13.
- Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored? 14.
  - (a) are MSDS sheets on file in accordance with the hazard communication program?
- 15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? (a) is the quantity of hazardous chemicals limited as much as practicable?
- 16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?
- 17. Are approved metal safety cans used for gasoline and other similar liquids?
- 18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?
- 19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?
- 20. Have fire extinguishers been inspected or recharged within the last year?
- DATE: 21. Have all filters on HVAC equipment been checked?
- 22. Is all floor tile and carpet intact?
- 23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?
- 24. Are areas around toilets, sinks and water fountains free of leaks?
- 25. Was a separate monthly playground inspection was conducted and documented?

No NA Yes No NA Yes No WA Yes No NA res No NA es No NA No NA YES NO NA Yes No NA res No NA Yes No NA

Yes No

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Yes No**N**A

es No NA

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es No NA

res No NA

es No NA

es No NA

Yes No

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