

University of Kentucky  
College of Education  
*Clinical Practices and  
School Partnerships*

104 Taylor Education Building  
597 South Upper Street  
Lexington, KY 40506-0001  
O: 859-257-1857  
F: 859-257-2734  
[education.uky.edu/ocp/](http://education.uky.edu/ocp/)

December 3, 2018

Dear School Superintendent,

Your school district is making a significant contribution to the Teacher Education Program at the University of Kentucky by accepting and supervising our student teachers. We appreciate your willingness to participate.

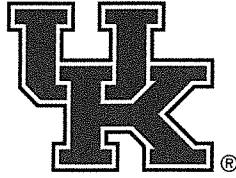
Enclosed is a signed copy of the contract which determines compensation for supervisory personnel who work with student teachers. The period covered by the contract is January 1, 2019 to June 30, 2019. **If you approve the terms of the contract, please sign and return a copy to my office.** You may use the enclosed envelope to return a paper copy via mail **OR** scan and send an electronic copy via email to [mary.henderson@uky.edu](mailto:mary.henderson@uky.edu).

Sincerely,

Sharon Brennan, Ed.D.  
Director of Field Experiences  
and School Collaboration

Enclosure

seeblue.



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## **STUDENT TEACHER AGREEMENT 2018-19 SCHOOL YEAR**

The University of Kentucky and Mercer County Schools Board of Education (hereafter, Mercer County Schools) accept the joint responsibility to prepare qualified teachers.

The Mercer County Schools will make assignments of student teachers subject to its limitations and in accordance with its philosophy of teacher education. The Mercer County Schools reserve the right to refuse placement of a student who might not contribute to the development of a professional program of teacher education and improvement. Mercer County Schools also reserves the right to remove from its classrooms student teachers who, in the judgment of the school's staff, have an adverse influence on the welfare of pupils and who do not contribute to the advancement of the profession of teaching.

Staff members of both the University of Kentucky and Mercer County Schools who are responsible for selection and placement of student teachers and for the recommendation of supervising teachers will endeavor to develop and apply standards for participation in the student teaching program. These standards will be concerned with academic and professional backgrounds, personal qualities, professional attitudes, and relationships with pupils and peers, in addition to the paramount ability to successfully direct the learning process.

Mercer County Schools accepts the responsibility for placement of students in the teacher training program. Subject to its limitations, it will perform this supervisory function and related services as required.

It is agreed that all programs of visitation and teacher training for all departments of the University of Kentucky shall follow the procedure as indicated in this agreement.

- A. Placements for student teaching, guidance practicum, and class observation shall be arranged with the superintendent or a designated representative.
- B. The above applies to both the graduate and undergraduate levels.

The compensation of individuals responsible for the supervision and training of student teachers shall be made directly to the representative of the Mercer County Schools as outlined in the following conditions:

see blue.

- A. For direct supervision of the student teacher(s), the supervising teacher(s) will be paid \$12.50 for each semester hour of student teaching for which the student teacher(s) is registered for a semester or summer session at the University of Kentucky. If a student is assigned to more than one supervising teacher in a semester or summer session, the amount paid each teacher shall be prorated on the basis of the number of weeks the student spends in each assignment.
- B. For general supervision of the student teacher(s), the principal(s) of the cooperating school(s) will be paid as follows:
- |                                |                                                                                   |
|--------------------------------|-----------------------------------------------------------------------------------|
| 1 to 3 student teachers --     | \$25 each for nine or more semester hours credit in a semester or summer session. |
| 4 to 10 student teachers --    | \$100 total for group.                                                            |
| 11 to 20 student teachers --   | \$200 total for group.                                                            |
| 21 or more student teachers -- | \$300 total for group.                                                            |

If a student teacher is assigned to more than one school in a semester or summer session, the principal will be paid a proportionate amount depending upon the number of weeks of the student's assignment in the school.

The principal receiving the compensation may direct that all or a part of this compensation be paid to an assistant principal. This arrangement must be in writing and submitted to the responsible University representative.

In compliance with the agreement stated above between the College of Education, University of Kentucky and Mercer County Schools, the University shall pay to the individual teachers, principals, and others the amount agreed upon in accordance with the terms of this agreement. Payment shall be made not later than the end of the month following the month in which the service is completed.

The University of Kentucky complies with the federal and state constitutions, and all applicable federal and state laws, regarding nondiscrimination. The University provides equal opportunities for qualified persons in all aspects of University operations, and does not discriminate on the basis of race, color, national origin, ethnic origin, religion, creed, age, physical or mental disability, veteran status, uniformed service, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, social or economic status, or whether the person is a smoker or nonsmoker, as long as the person complies with University policy concerning smoking.

To the extent either party receives Personal Information of the other as defined by and in accordance with Kentucky's Personal Information Security and Breach Investigation Procedures and Practices Act, KRS 61.931, 61.932 and 61.933 (the "Act"), recipient shall secure and protect the Personal Information by, without limitation: (i) complying with all requirements applicable to non-affiliated third parties set forth in the Act; (ii) utilizing security and breach investigation procedures that are appropriate to the nature of the Personal Information disclosed, at least as stringent as provider's and reasonably designed to protect the Personal Information from unauthorized access, use, modification, disclosure,

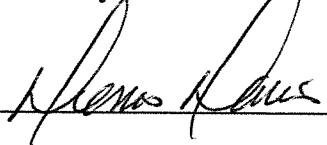
manipulation, or destruction; (iii) notifying provier of a security breach relating to Personal Information in the possession of recipient or its agents or subcontractors within seventy-two (72) hours of discovery of an actual or suspected breach unless the exception set forth in KRS 61.932(2)(b)2 applies and recipient abides by the requirements set forth in that exception; (iv) cooperating with provider in complying with the response, mitigation, correction, investigation, and notification requirements of the Act , (v) paying all costs of notification, investigation and mitigation in the event of a security breach of Personal Information suffered by recipient; and (vi) at provider's discretion and direction, handling all administrative functions associated with notification, investigation and mitigation.

To the extent the parties exchange FERPA protected information pursuant to this agreement, each agrees that it is a "School Official" (as that term is used in FERPA) with a "legitimate educational interest" in any information that is protected by FERPA and, therefore, agrees that it will comply with all obligations that FERPA imposes on a "School Official". Each party will use the information only for the purpose of fulfilling its duties and responsibilities under this Agreement.

The period covered by the agreement shall be from January 1, 2019 to June 30, 2019.

IN TESTIMONY WHEREOF, witness the signatures of the duly authorized representatives of the respective institutions as listed in the agreement, on this date November 16, 2018.

**Mercer County Public Schools**

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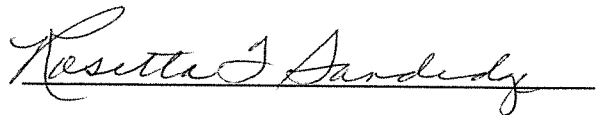
By: Dennis Davis, Superintendent

**University of Kentucky**

A handwritten signature in black ink, appearing to read "David Blackwell", is written over a horizontal line.

By: David Blackwell, Provost

Recommended by

A handwritten signature in black ink, appearing to read "Rosetta Sandidge", is written over a horizontal line.

Rosetta Sandidge, Interim Dean  
College of Education  
University of Kentucky