

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B **DATE:** December 4, 2018

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Scott Hawkins

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
 - ACTION REQUESTED AT THIS MEETING
 - ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
 - ACTION REQUESTED AT FUTURE MEETING: (DATE)
 - BOARD REVIEW REQUIRED BY
-
- STATE OR FEDERAL LAW OR REGULATION
 - BOARD OF EDUCATION POLICY
 - OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
 - PREVIOUS REVIEW OR ACTION
-
- DATE:
 - ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

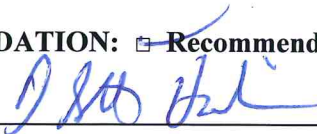
SUMMARY OF MAJOR ELEMENTS:

Attached Fundraisers: Huntertown (Yearbooks, service project); Northside PTO (Mother Son Evening); Northside Art Classes (Art to Remember, service project); Simmons PTA (Family Portraits); Southside PTO (Sprout Event); WCMS Baseball (Chili Supper/Bake Sale/Auction); WCHS Softball (Softball Clinic, service project).

IMPACT ON RESOURCES: None.

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: ~~Recommended~~ Not Recommended



**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX.B **DATE:** November 28, 2018

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Jimmy Brehm 

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for Huntertown to sell yearbooks with all profits to be used for the school wide assembly.

IMPACT ON RESOURCES: None

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: **Recommended** **Not Recommended**



Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Huntertown Elementary

Date: November 20, 2018

Person/Club/Organization: Elaine Kaiser, Principal

Fund-Raiser Requested: Yearbook Sales

Is this a Service Project per Board Policy 09.33? (X) Yes No

Product to be Sold: Yearbooks

Number of Students Participating: 470

Expected Beginning Date: February 4, 2019 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: February 15, 2019

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	<u>\$ 5500</u>	\$ _____
2. Expenses/Cost of Goods Sold:	<u>\$ 4710</u>	\$ _____
3. Total Profit:	<u>\$ 790</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>School wide assembly</u>	<u>\$ 790</u>	\$ _____
	\$ _____	\$ _____

6. Sponsor's Signature: Tammy Gates Date: 11-27-18

7. As Principal, I recommend do not recommend this project.

Form is typed Budget report is attached

Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: Elaine Kaiser Date 11/27/18

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date 12/7/18

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016

11/27/2018 10:47
9696tyat

WOODFORD COUNTY PUBLIC SCHOOLS
YEARBOOK YTD REPORT



P 1
glytdbud

FOR 2019 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC/REQ	AVAILABLE BUDGET	PCT USED
090 HUNTERTOWN ELEMENTARY SCHOOL							
7577 YEARBOOK							
090210 HT DISTRICT ACTIVITY REVENUE	-6,642	-316	-6,958	-1,458.27	.00	-5,500.00	21.0%
0902818 OTHER INSTRUCTION NON SBDM	6,642	316	6,958	.00	.00	6,958.27	.0%
TOTAL YEARBOOK	0	0	0	-1,458.27	.00	1,458.27	100.0%
TOTAL HUNTERTOWN ELEMENTARY SCHOOL	0	0	0	-1,458.27	.00	1,458.27	100.0%
TOTAL REVENUES	-6,642	-316	-6,958	-1,458.27	.00	-5,500.00	
TOTAL EXPENSES	6,642	316	6,958	.00	.00	6,958.27	
GRAND TOTAL	0	0	0	-1,458.27	.00	1,458.27	100.0%

** END OF REPORT - Generated by Tammy Yates **

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B **DATE:** December 3, 2018

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Jimmy Brehm



ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

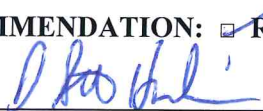
SUMMARY OF MAJOR ELEMENTS:

Request Board approval for Northside PTO to host a Mother Son Evening (games, dancing, snacks) with all profits to be used to support the PTO General Fund.

IMPACT ON RESOURCES: None

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: Recommended Not Recommended



Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: **Northside Elementary**

Date: **11/28/18**

Person/Club/Organization: **PTO**

Fund-Raiser Requested: **Mother Son Evening with games, dancing, and snacks**

Is this a Service Project per Board Policy 09.33? Yes No

Product to be Sold: Admission: **\$5 per person**

Number of Students Participating: **100+**

Expected Beginning Date: **01/25/18** (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: **01/25/18**

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>300</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>100</u>	\$ _____
3. Total Profit:	\$ <u>200</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Proceeds will benefit all students through the PTO	\$ <u>200</u>	\$ _____
General Fund	\$ _____	\$ _____
	\$ _____	\$ _____

6. Sponsor's Signature: *Susan J. Wilson* Date: 11/28/18

7. As Principal, I recommend do not recommend this project.

Form is typed Budget report is attached

Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: *[Signature]* Date 11/30/18

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: *[Signature]* Date 12/7/18

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016

RECEIVED

DEC 03 2018

WCPS

Account Number	Account Name	FY19 Budget	FY19 Actual	FY19 Difference
1000-00	Fundraisers			
1000-01	Fall Fundraiser *Net*	\$ 2,000.00		
1000-01-I	<i>Fall Fundraiser Income</i>			
1000-01-E	<i>Fall Fundraiser Expense</i>			
1000-02	Spring Fundraiser *Net*	\$ 2,000.00		
1000-02-I	<i>Spring Fundraiser Income</i>			
1000-02-E	<i>Spring Fundraiser Expense</i>			
1000-03	Christmas Tree Silent Auction	\$ 850.00	\$ 1,080.00	\$ 230.00
1000-04	Parent/Child Nights (2 events)	\$ 600.00		
1001-00	Yearbooks			
1001-01	<i>Yearbook Sales</i>	\$ 1,000.00	\$ 264.00	\$ (736.00)
1001-02	<i>Yearbook Ad Sales</i>			
1002-00	Halloween Happening	\$ 3,500.00	\$ 3,273.25	\$ (226.75)
1003-00	Rebates			
1003-01	<i>Box Tops for Education</i>	\$ 500.00		
1003-02	<i>Kroger Plus Card</i>	\$ 4,000.00	\$ 1,812.39	\$ (2,187.61)
1004-00	Miscellaneous		\$ 19.02	\$ 19.02
	Total Income	\$ 14,450.00	\$ 6,448.66	\$ (2,901.34)


Account Number	Account Name	FY19 Budget	FY19 Actual	FY19 Difference
2000-00	Buildings & Grounds	\$ 500.00		
2001-00	Capital Project	\$ 4,000.00		
2002-00	Instructional Resources	\$ 3,000.00		
2003-00	Events			
2003-01	<i>100th Day</i>	\$ 200.00		
2003-03	<i>Christmas Tree Auction</i>	\$ 175.00	\$ 196.01	\$ (21.01)
2003-04	<i>Halloween Happening</i>	\$ 800.00	\$ 1,055.69	\$ (255.69)
2003-05	<i>Fifth Grade End of Year Events*</i>	\$ 800.00		
2003-07	<i>Meet & Greet</i>	\$ 70.00	\$ 53.43	
2003-08	<i>Unbirthday</i>	\$ 150.00		
2003-09	<i>Grandparents' Day</i>	\$ 50.00	\$ 25.33	\$ 24.67
2003-10	<i>Thanksgiving Lunch</i>	\$ 15.00	\$ 32.96	\$ (17.96)
2003-11	<i>Parent/Child Dances</i>	\$ 200.00		
2003-12	<i>Field Day</i>	\$ 200.00		
2004-00	PTO			
2004-01	<i>Business Expense</i>	\$ 50.00	\$ 42.00	\$ 8.00
2004-02	<i>Insurance</i>	\$ 740.00	\$ 739.00	\$ 1.00
2005-00	Reading Program	\$ 2,000.00		
2006-00	Student Incentives	\$ 50.00		
2007-00	Teacher Appreciation Activities	\$ 250.00	\$ 12.71	
2008-00	Yearbook Expense	\$ 945.00	\$ 942.19	\$ 2.81
2009-00	Miscellaneous	\$ 255.00	\$ 270.00	
	Total Expenses	\$ 14,450.00	\$ 3,369.32	\$ (258.18)

*Graduation, Field Trip, DARE, etc.

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B **DATE:** November 28, 2018

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Jimmy Brehm 

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
 - ACTION REQUESTED AT THIS MEETING
 - ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
 - ACTION REQUESTED AT FUTURE MEETING: (DATE)
 - BOARD REVIEW REQUIRED BY
-
- STATE OR FEDERAL LAW OR REGULATION
 - BOARD OF EDUCATION POLICY
 - OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
 - PREVIOUS REVIEW OR ACTION
-
- DATE:
 - ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

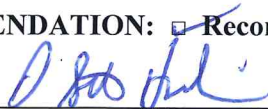
SUMMARY OF MAJOR ELEMENTS:

Request Board approval for Northside Art Teacher to do Art to Remember with all profits to be used to purchase clay, glaze, and kiln time.

IMPACT ON RESOURCES: None

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: **Recommended** **Not Recommended**



Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Northside Elementary School

Date: November 5, 2018

Person/Club/Organization: Anne Brooks

Fund-Raiser Requested: Art to Remember

Product to be Sold: A variety of products with student art applied to them.

Number of Students Participating: 380, all grades Pre-K through 5th

Expected Beginning Date: January 9, 2019 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: March 31, 2019

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$4000.00	
2. Expenses/Cost of Goods Sold:	\$3000.00	
3. Total Profit:	\$1000.00	
4. Please attach a copy of your organization's budget for this academic year.		
5. Please specify below how the funds raised by <u>this event</u> are to be spent.		

<u>ITEMS</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>Clay</u>	<u>\$ 400.00</u>	
<u>Claytools/Glazes</u>	<u>\$ 200.00</u>	
<u>Firing</u>	<u>\$ 400.00</u>	

6. Sponsor's Signature: AB Brooks Date: 11.8.18

7. As Principal, I recommend do not recommend this project.

Form is typed Budget report is attached

Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date 11/9/18

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date 12/7/18

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date Sent: _____ Signature of Superintendent: _____

Review/Revised:7/20/2015



LAST YEARS SALES

Spring 2018

Northside Elementary (871)

profit	\$886.55	Cost to school:	\$2,508.95
total sales	\$3,395.50	Sales tax:	\$0.00
online order sales	\$1,678.25	Shipping:	\$0.00
paper order sales	\$1,717.25	Amount AtR collected:	-\$1,678.25
# of artists	387	Early Bird discount:	-\$0.00
# of participants	137	Year-round order profit:	-\$0.00
participation %	35%	How much is owed to AtR:	\$830.70
profit per artist	\$2.29	Amount to be collected by school:	\$1,717.25
		Net profit after discounts:	\$886.55

Product Summary

qty	product	cost total	qty	product	cost total
5	Art Clings (set of 2)	\$20.00	6	Mouse Pad	\$54.00
3	Art Plaque	\$37.50	34	Mug	\$348.50
5	Beverage Insulator	\$27.50	6	Necklace - Dog Tag	\$60.00
8	Bookmarks (set of 4)	\$68.00	1	Necklace - Pendant	\$15.00
5	Calendar	\$35.00	1	Night Light	\$12.00
2	Ceramic Tile - 6x8	\$25.50	6	Note Cards (set of 6)	\$42.00
4	Coasters (set of 4)	\$38.00	6	Ornament Britton	\$63.00
2	Drawstring Bag	\$22.00	4	Ornament Heart	\$40.00
14	Garden Flag	\$119.00	1	Ornament Saxony	\$10.50
1	iPhone 7 Case	\$16.00	7	Ornament Snowflake	\$70.00
1	iPhone 7 Plus Case	\$16.00	5	Pillow	\$55.00
2	Jewelry Insert (1)	\$8.00	2	Plate	\$32.00
6	Journal	\$57.00	7	Pot Holders (set of 2)	\$77.00
9	Key Chain - Metal	\$63.00	6	Quilt Block	\$36.00
10	Key Chain - Plastic	\$45.00	5	Sketchbook	\$47.50
5	Lunch Bag	\$50.00	4	Stickers	\$10.00
117	Magnet	\$508.95	1	Travel Mug	\$16.00
30	Matted Print - Black	\$210.00	1	T-Shirt AM	\$12.00
1	Matted Print - White	\$7.00	5	T-Shirt YM (10 - 12)	\$60.00
1	Mirror	\$4.50	2	T-Shirt YS (6 - 8)	\$24.00
			3	Water Bottle	\$46.50



11/09/2018 07:49
9696jcar

WOODFORD COUNTY PUBLIC SCHOOLS
YEAR-TO-DATE BUDGET REPORT

P
glytdbud

FOR 2019 02

ACCOUNTS FOR: 21 DISTRICT ACTIVITY FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
120210 NS DISTRICT ACTIVITY REVENUE							
120210_0999C 7407 BEG BALANCE CARRY	-1,456	681	-775	-774.92	.00	.00	100.0%
120210_1790 7407 OTHER STUDENT ACTI	-5,000	0	-5,000	.00	.00	-5,000.00	.0%*
TOTAL NS DISTRICT ACTIVITY REVENUE	-6,456	681	-5,775	-774.92	.00	-5,000.00	13.4%
1202818 OTHER INSTRUCTION NON SBDM							
1202818_0610 7407 GENERAL SUPPLIES	2,706	-681	2,025	.00	.00	2,024.92	.0%
1202818_0671 7407 ITEMS FOR RESALE	3,250	0	3,250	.00	.00	3,250.00	.0%
1202818_0674 7407 AWARDS	50	0	50	.00	.00	50.00	.0%
1202818_0679 7407 OTHER	450	0	450	.00	.00	450.00	.0%
TOTAL OTHER INSTRUCTION NON SBDM	6,456	-681	5,775	.00	.00	5,774.92	.0%
TOTAL DISTRICT ACTIVITY FUND	0	0	0	-774.92	.00	774.92	100.0%
TOTAL REVENUES	-6,456	681	-5,775	-774.92	.00	-5,000.00	
TOTAL EXPENSES	6,456	-681	5,775	.00	.00	5,774.92	

11/09/2018 07:49
9696jcar

WOODFORD COUNTY PUBLIC SCHOOLS
YEAR-TO-DATE BUDGET REPORT



P 2
glytdbud

FOR 2019 02

ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0	0	0	-774.92	.00	774.92	100.0%

GRAND TOTAL

** END OF REPORT - Generated by Jessica Carmickle **

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B **DATE:** November 28, 2018

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Jimmy Brehm 

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.


SUMMARY OF MAJOR ELEMENTS:

Request Board approval for Simmons PTA to sell family portraits (Knickerbocker Photography) with the profits to be used for classroom & school support as needed.

IMPACT ON RESOURCES: None

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: Recommended Not Recommended



Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Simmons Elementary

Date: 11-12-18

Person/Club/Organization: Simmons PTA

Fund-Raiser Requested: Knickerbocker Photography

Is this a Service Project per Board Policy 09.33? Yes No

Product to be Sold: Family Portraits

Number of Students Participating: Whole School

Expected Beginning Date: January 1, 2019 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: May 31, 2019

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$2,000	\$
2. Expenses/Cost of Goods Sold:	\$0	\$
3. Total Profit:	\$2,000	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Classroom and school support as needed/requested.	\$2,000	\$
	\$	\$
	\$	\$

6. Sponsor's Signature: Mindy Logan Date: 11.12.18

7. As Principal, I recommend do not recommend this project.
 Form is typed Budget report is attached
 Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date 11/12/18

8. As Superintendent, I recommend do not recommend this project.

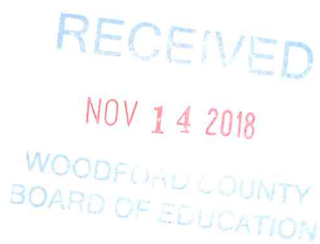
Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date 12/7/18

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016



Simmons PTO 2018-2019 Budget

July 1, 2018

2018-2019

~~Budget 2017-2018~~

	BALANCE FORWARD	1,450.00
Revenue		
	Boxtops	500.00
	Fall Fundraiser: t shirt sales	500.00
	Donations: Membership	200.00
	Winter/Spring Fundraiser	1,000.00
	T shirt sales (just in out)	
Total Income		2,200.00
Balance Forward + Total Income		3,650.00

Miscellaneous Expenses for the School Year


Proposed Expenses

	4th grade Trip	-
	5th grade celebration	-
	5th grade Washington DC trip	-
	Family Fun Night/Literary Gala/book character prizes	160.00
	Field Trips K-3	-
	Grandparents' Day	30.00
	Membership Dues/Supplies/filing fees	75.00
	Miscellaneous Expenses for the School Year	150.00
	Snowflake Feast	100.00
	Sponsorship- Field Trip	-
	Staff Appreciation	250.00
	Student Recognition Awards	500.00
	Winter Fundraiser Expense	500.00
	Insurance	400.00
Total Expenses		2,165.00
Forward Account Balance		1,485.00

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B DATE: November 30, 2018

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Jimmy Brehm 

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for Southside PTO to host a SPROUT Event with all profits to be used to purchase playground equipment.

IMPACT ON RESOURCES: None

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: Recommended Not Recommended



Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Southside Elementary

Date: 10/31/2018

Person/Club/Organization: Southside PTO

Fund-Raiser Requested: SPROUT

Is this a Service Project per Board Policy 09.33? Yes No

Product to be Sold: Pledges

Number of Students Participating: Total School (556 at this time)

Expected Beginning Date: April 1, 2019 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: May 3, 2019

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>10,000</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>3,000</u>	\$ _____
3. Total Profit:	\$ <u>7,000</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Playground Equipment	\$ 7,000	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

6. Sponsor's Signature: Jonny Brandenburg Date: 10/31/18

7. As Principal, I recommend do not recommend this project.

- Form is typed
- Budget report is attached
- Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date 10/31/18

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date 12/7/18

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

NOV 16 2018

WCPS

18-19 Budget for Southside PTO		
PTO Budget		
Arts Day		\$800.00
Chili Supper		\$400.00
Grandparents Day		\$100.00
KPREP Treats		\$500.00
PTO Ins/Fees		\$800.00
School Events		\$800.00
School Needs		\$1200.00
Stallion Awards		\$500.00
Teacher Appreciation		\$500.00
5th Grade Graduation		\$250.00
Playground		\$5000.00
	Total	\$10,850.00

Congratulations to Maxwell Elementary for more than doubling their goal and raising \$32,295 with Sprout!!



([HTTP://OPERATIONSPROUT.COM/](http://operationsprout.com/))

SPROUT STORY

I am a former teacher and cheerleading coach at Tates Creek High School. As a head coach, I was responsible for raising nearly **\$50,000** a year to ensure that all kids could afford to cheer, compete and travel. Fast forward ten years, and I am now a mother of four children, and the VP of Fundraising at Garden Springs Elementary, my children's school. Throughout my fundraising endeavors, I learned to despise selling cookies, candles, gift wrap, etc. The time invested and the terrible percentage earned is just not worth it.

THUS, THE IDEA OF THE SPROUT WAS BORN.

We just finished our third annual (it was called the walk-a-thon at GSE; I've renamed it for the purpose of my business), and it was a wild success. In fact, as a tiny school (under 500 enrolled) we raised almost 10,000 dollars this year.

A Sprout Day is an afternoon filled with 10-12 stations for the children that include:

Gymnastics, Archery, Dance, Tennis and/or Racquetball, the Urban Ninja Project, Taekwondo, and a variety of other LOCAL businesses that provide activities for children. The students rotate these stations by class and learn about the benefits of each activity. The students get to practice moves, shoot bows, and learn that getting active is both a good choice, and a lot of fun! They grow and Sprout all afternoon! At the end of the day, those businesses provide the children with vouchers for classes, and discounts, etc. for the local activities.

Another component of a Sprout Day is "walking." Each class will also walk for ten to twenty minutes that day. We supply music, and the children have great fun dancing and walking with their friends.

Finally, the day culminates with a pep rally where we invite Scratch the Cat, and local athletes from Centre, Transylvania, and UK to talk with the kids about growing and good health, and distribute prizes for the most money raised per class, per individual, etc. At GSE we've hosted Mayor Gray, MasterChef Dan Wu, the UK Cheerleaders, Football and Softball players, and Councilwoman Amanda Bledsoe.

To thank the teachers and volunteers, we provide a first class hospitality room (during the determined lunch hour) with:

Hot lunch and sides, dessert, drinks and a goodie bag!

Congratulations to Maxwell Elementary for more than doubling their goal and raising \$32,295 with Sprout!!

How is money raised? For two weeks leading up to the event, students are asked to collect pledges from their family, friends, etc. for the Sprout Day. As a school, we also strive for corporate sponsorships. They can collect the old-fashioned way, or use a link via our website for those that would rather use technology. For those two weeks, we track the money raised, and offer incentives for the highest class, highest raised pledges from teachers, etc. At GSE, for example, a student in Kindergarten raised nearly \$500 himself! Clearly he won the \$50 gift card at the Pep Rally at the end of the event!

THE GREAT NEWS IS THAT MY COMPANY RUNS THIS ENTIRE EVENT. ALL THAT IS NEEDED FROM THE SCHOOL ARE JUST A FEW THINGS:

A good cause for raising the funds (School ipads, a new computer lab, gym equipment, etc.)

Oral encouragement from the adults in the building. The more that teachers buy in, the better! And teachers are competing for a visa gift card, too!

Some parent volunteers for the day of the event (we organize everything for you through volunteer spot).

Kids and staff that are ready to have a great day!

WHAT WOULD A SPROUT DAY LOOK LIKE?

7:45-10:15 Business as usual

10:20-11:30 Kids rotate stations (10 minutes per station) and/or walk

11:30-12:10 Entire school lunch (Students bring/buy sack lunch) Adults served by hospitality room

12:10-1:20 Kids rotate stations (10 minutes per station) and/or walk

1:30-2:00 Pep Rally and Awards

2:15 Back to class for dismissal

As a former teacher, it is of the utmost importance to me that this a fun, painless, and profitable event! I will manage every last detail, from presenting information at the faculty meeting, to feeding your staff a first class lunch! This year at GSE we had Cane's and City BBQ!

UNLIKE ANY OTHER FUNDRAISER, WE DO ALL OF THE WORK, AND GIVE YOU 70% OF THE PROFIT, NOT THE MERE THIRTY CENTS ON THE DOLLAR THAT IS STANDARD.

I'd love the opportunity to chat with you in person about this event. Please contact me at your convenience to get a date set!

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B **DATE:** November 30, 2018

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Jimmy Brehm 

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

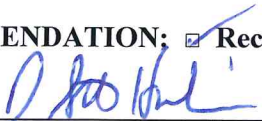
SUMMARY OF MAJOR ELEMENTS:

Request Board approval for the WCMS Baseball team to host Chili Supper/Bake Sale/Silent Auction with all proceeds to be used to purchase equipment and year-end banquet supplies.

IMPACT ON RESOURCES: None

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: Recommended Not Recommended



Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: WCMS

Date: 11/21/18

Person/Club/Organization: Baseball

Fund-Raiser Requested: Chili Supper/Bake Sale and Silent Auction

Is this a Service Project per Board Policy 09.33? Yes No

Product to be Sold: Chili, Baked goods and donated items

Number of Students Participating: 30-40

Expected Beginning Date: 1/8/19 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 1/8/19

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>800</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>300</u>	\$ _____
3. Total Profit:	\$ <u>500</u>	\$ _____
4. Please attach a copy of your organization's budget for this academic year.		
5. Please specify below how the funds raised by <u>this event</u> are to be spent.		

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
	\$ <u>300</u>	\$ _____
<u>Baseballs, End of the year banquet</u>	\$ <u>200</u>	\$ _____
_____	\$ _____	\$ _____

6. Sponsor's Signature: David Bullington Date: 11/21/18

7. As Principal, I recommend do not recommend this project.
 Form is typed Budget report is attached
 Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date 11/26/18

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date 12/7/18

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: IX B **DATE:** November 30, 2018

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Jimmy Brehm 

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

As per Board policy all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

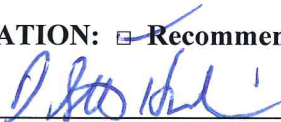
SUMMARY OF MAJOR ELEMENTS:

Request Board approval for WCHS softball to host Softball Clinic with all profits to be used for Spring Break trip to Myrtle Beach, SC.

IMPACT ON RESOURCES: None

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: Recommended Not Recommended



Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County High Schools

Date: 11/30/2018

Person/Club/Organization: Softball Team

Fund-Raiser Requested: Softball Skills Clinic

Is this a Service Project per Board Policy 09.33? Yes No

Product to be Sold: Host Skills Clinic

Number of Students Participating: 25

Expected Beginning Date: 1/1/2019 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 3/9/2019

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 2400.00	\$ _____
2. Expenses/Cost of Goods Sold:	\$ 400.00	\$ _____
3. Total Profit:	\$ 2000.00	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Hotel expenses for team Spring Break 2019	\$ 2000.00	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

6. Sponsor's Signature: [Signature] Date: 11/30/18

7. As Principal, I recommend do not recommend this project.

- Form is typed Budget report is attached
- Dates are not prior to Board Meeting.

RECEIVED

NOV 30 2018

Principal's rationale for not recommending this request:

[Handwritten circle]

Principal's Signature: [Signature] Date: 11-30-18 WCPS

8. As Superintendent, I recommend do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 12/7/18

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

**SCHOOL ACTIVITY FUND
INDIVIDUAL ACTIVITY BUDGET WORKSHEET**

F-SA-4A

School WCHS
Activity Fund Softball

Year 2018-2019

Description	Receipts		Expenditures	
	Prior Year Actual	Budget	Prior Year Actual	Budget
Beginning Cash Balance	1160	500		
Trainer Fees	280	300		
Ticket \$	3500	3000		
Fundraiser-TBD		5000		
District \$	62	75		
Region \$	415	500		
Candy Fundraiser	5200			
Officials			3000	3000
Fundraiser-Candy			2626	
Fundraiser-TBD				1000
Subway	-400		400	500
Banquet-Awards			355	400
Tourney Lodging	-2673		2673	3925
Trainer			280	500
Assigning Fees			225	250
Totals	10617	9375	9559	9375

M Patterson
Club Treasurer
[Signature]
Sponsor

[Signature]
Principal
Date 4/13/18