**P*ASSIONATE***

**A*BOUT LOVING TO LEARN***

**PANTHER ACADEMY**

**SITE BASE COUNCIL MEETING**

**November 8, 2018**

**2:30 P.M.**

Members Present: Carla Kuhn; Julia Keathley; Melissa Gregory; Emily Ede; Brandy Armstrong; Phillip Naverrette, Kim Druen, Secretary

Guests: None

1. CALL TO ORDER: The meeting was called to order at 2:30 p.m. by Carla Kuhn as all members present.

OPENING BUSINESS:

a.) APPROVAL OF AGENDA: Approved 1st Gregory, 2nd Ede

b.) APPROVAL OF OCTOBER 11TH MINUTES: Approved 1st Keathley 2nd Armstrong

c.) PUBLIC COMMENT: None

d.) GOOD NEWS REPORT: Mrs. Kuhn stated that in the recent RTL Meeting Mrs. Truitt indicated that some of our Kindergarten students have been released from the RTL program already. Mrs. Ede commented that there are only 2 students in testing at this point. Mrs. Kuhn announces that our Cub Club PTO has had several successful fundraisers so far. She also added that our EHS Trick or Treat event and the Atria residents visit for the PA students on Halloween was a huge hit with the students. Mrs. Kuhn mentioned that all of our Preschool classrooms are almost completely full, including the 5th Preschool classroom that was just added after Fall Break. Mrs. Kuhn welcomed our new parent representative, Mr. Phillip Navarrette, was elected for our SBDM Council to fill the vacancy.

1. STUDENT ACHIEVEMENT:

a. Assessing Student Achievement: Mrs. Kuhn discussed and reviewed with the SBDM Committee the RTL Data Analysis. The data is continually being monitored to make sure the intervention group is continuing to make progress.

b. Student Achievement Report: Mrs. Kuhn discussed in the assessment of our students we primarily only have the Brigance test results. She discussed how our faculty is aware of the overall needs and gaps in our district and how important it is for us to contribute and build a firm foundation to help make improvements in narrowing the gaps. She stated that we know that we can definitely make an impact on those students that are PA State funded, which are the Preschool students who attend Panther Academy.

1. SCHOOL IMPROVEMENT PLANNING:

a. Monthly Review: Mrs. Kuhn stated that Phase I & II have been completed. The Phase III is next which is part of the Continuous Improvement Plan. The SBDM Council reviewed this information presented by Mrs. Kuhn.

1. BUDGET REPORT:

Mrs. Kuhn provided an updated spreadsheet for review of Title I funding. She mentioned that they are seeking out different conference options for the faculty at this time to utilize a good portion of this funding. Mrs. Kuhn further stated that we have the option to realign the funding if necessary to meet our needs. Mrs. Kuhn and Mrs. Druen provided an update of expenditures from the Section 6 budget report to the SBDM Council. Mrs. Druen explained that she has provided an updated spreadsheet to each Kindergarten classroom teacher of the Section 6 classroom instructional fund balances for their reference. We are continuing to be very frugal with office supply expense fund. Mrs. Ede offered her Section 6 Instructional funds to be moved to the office supplies. Mrs. Kuhn mentioned that replacement rugs have been purchased and are in place now as that service from E-town Laundry has been cancelled.

5. COMMITTEE REPORTS: Mrs. Kuhn provided copies of the Social and School Climate Committee meeting minutes as well as a copy of the guidelines that the committee has outlined to properly address the functions of said committee. The notes from the Spirit + Business Incentives/Fundraisers Committee were reviewed. The Global + Character Education/Thanksgiving Committee met but they have not turned in their notes yet. They have reported that everything set for Thanksgiving.

6. BYLAWS/POLICY REVIEW/READINGS/ADOPTION:

a. Consultation Policy: Mrs. Kuhn presented the final copy of the Consultation Policy. Approved 1st Ede; 2nd Gregory

b. Enhancing Student Achievement: Mrs. Kuhn presented the final copy of the Enhancing Student Achievement policy. Approved 1st Ede; 2nd Gregory

c. Writing Policy: Mrs. Kuhn reviewed and presented the Writing policy for the 1st reading. Several revisions were discussed and determined. Mrs. Kuhn will make revisions and present the policy for the 2nd reading at the next council meeting.

 7. OLD BUSINESS: None to report.

 a. Minority Elections: Mrs. Kuhn stated that a Minority Election is not necessary as Mr. Phillip Navarrette

 has filled that need.

 8. NEW BUSINESS:

a.) New Hires: Mrs. Kuhn stated that a Preschool IA Floater, Sarah Kolley, has been hired for this position. She mentioned that there is a job vacancy at Panther Academy for a night shift custodian.

b.) School Profile Report: Mrs. Kuhn presented and reviewed the School Profile Report with the council. All members of the council signed the report as required.

 9. ADJOURNMENT: Next SBDM Council meeting is scheduled for December 13th at 2:30 p.m. Adjournment Time: 4:11 p.m. 1st Gregory; 2nd Keathley