

MEMORANDUM OF UNDERSTANDING

Between

COUNCIL ON POSTSECONDARY EDUCATION, GEAR UP KENTUCKY

and

Marion County School District

This Memorandum of Understanding between the Council on Postsecondary Education, GEAR UP Kentucky, 1024 Capital Center Drive, Frankfort, Kentucky 40601, herein referred to as "the Council" or "GUK," and **Marion County School District**, hereinafter referred to as "School District" is entered into as of the date this agreement is signed by both parties.

WHEREAS, in September 2018 the Council received its fourth (GEAR UP) Gaining Early Awareness and Readiness for Undergraduate Program, a seven-year \$24.5 million award to support college readiness outreach and strengthen postsecondary partnerships;

WHEREAS, GEAR UP encourages at-risk middle and high school students to stay in school, study hard, and take the right courses to go to college. This GEAR UP state grant project, known as GUK Kentucky (GUK), is designed to support the shared goals of the GEAR UP program, CPE Strategic Agenda, and increase graduation rates and postsecondary enrollment and reduce the need for remediation at the postsecondary level;

WHEREAS, School District meets the federal and state requirements for participation, and was recently selected by GUK to participate in its program;

WHEREAS, the parties desire to enter into a memorandum of understanding that outlines the general parameters of the services to be provided in the schools and the relationship between GUK and School District; and

NOW, THEREFORE, it is hereby and herewith mutually understood by and between the parties as follows:

1. As proposed and approved by the U.S. Department of Education and outlined in the Seven-Year Service Timeline document GUK will provide for all participating schools and audiences services in the following general areas.

Student Services

- Curricula
- Advising & Assessments
- Campus Experiences
- Leadership Development

Family Services

- Curricula
- Advising & Support
- Campus Experiences
- Leadership Development

Institutional Services

- Professional Development
- Leadership Development
- Peer Learning
- Assessment & Technology

Community Services

- Communication Campaign
- Partnership Development
- Statewide
- Leadership Development

Direct resources include, but are not limited to:

- CERT Assessments for every student in every GUK cohort, every year (up to 3 per year)
 - Access to CERT online data analysis tools and student remedial instruction; CERT training provided annually for every student in every cohort of the program.
 - Up to \$2000 annually per school for professional development.
 - Two classrooms (1 science, 1 math) of Texas Instruments TI-Nspire technology with training & support (middle schools).
 - Two classrooms of Texas Instruments TI-Inspire technology with training and support (high schools).
 - Participation in National Council for Community and Education Partnership's 10-month District Leadership Institute for superintendent or designee (one per district)
 - Free participation in annual Institute for a College-Going Commonwealth event
 - Free participation in regional GEAR UP Teacher Leader Academy
2. GEAR UP Kentucky is a federal reimbursement grant. GUK services are provided to participants (students, families, schools, and communities) at no cost. Whenever possible, services provided and the associated costs will be the direct responsibility of the Council; however, any approved local costs associated with the GUK program that the district or school pays will be directly reimbursed by CPE as part of a routine cost reimbursement process. The district reimbursement process shall be detailed in a separate agreement between each participating district and the CPE. All expenditures must meet the Federal, State and program-specific regulations and limitations.
 3. The participating school districts agree to the following:

- Work in good faith with local, regional and GUK staff to identify and support the best implementation model;
- Maintain open, two-way channel communication;
- Provide secure, regular in-school workspace for GUK staff;
- Serve as the purchasing agent for appropriate in-school staff technology to be reimbursed by GUK;
- Work with local, state and regional staff to secure transportation to grant-funded enrichment opportunities.
- Identify a Single Point of Contact at each level (school and district).
- Commit to sending staff to GUK's Teacher Leader Academy (x3 teachers for each academy)
- Commit to participation in GUK's District Leadership Academy (1 representative from each district office will successfully complete the academy *ONCE* during the grant cycle)
- Commit to participation at the annual Institute for College Going Culture (x5 district and school representatives per Institute)
- Provide opportunity/access for all students to complete GUK's annual survey (x2)
- Provide opportunity for GUK to administer CERT assessment twice annually to all participating cohorts


Having Seen and Agreed:


District Superintendent

12-4-18
Date


High School Principal

12-4-18
Date


Middle School Principal

12/4/18
Date

Dr. Aaron Thompson, President
Council on Postsecondary Education

Date