

Application for Equipment Assistance Grant (Round 5)

Deadline: Dec. 20, 2018

One Application Per School Per Piece Of Equipment

1. Name of LEA/SFA: Marion County Schools
2. School Name: Marion County Middle School
3. Equipment Needs for this School Walk In Freeze

Equipment Needed	Focus (1,2,3,4,5,6)	Approximate Cost
		\$
	2	\$29,000

Criteria/Focus Areas:

1. Equipment that improves the nutrition and quality of meals (E.g. replacing fryers with combinatic steamer-ovens).
2. Equipment that improves the safety of food served in the school meal programs (E.g. equipment that hold food at appropriate temperatures)
3. Equipment that improves the overall energy efficiency of the school food service operations (E.g. replacing current equipment with more energy efficient)
4. Equipment used to improve or expand participation in the NSLP and/or the School Breakfast Program (E.g. mobile carts for alternative meal service options)
5. Equipment that promotes smarter lunchroom (e.g. lunchroom changes that provide more convenience and appeal to the student population, highlighting healthier choices.)
6. Age of current food service equipment or lack of appropriate equipment (e.g. current equipment outdated and limited, and limits menu variety)

Write a paragraph:

- 1) Explain the need and describe how this piece of equipment will change current program

operations.

- 2) Identify the difference that the equipment will make in the school nutrition program.
- 3) Share how the equipment will improve participation, food safety, energy efficiency, nutrition and quality of meals, or promote smarter lunchrooms.
- 4) Identify how the equipment will be utilized in the School Breakfast or National School Lunch program.
- 5) Share the process conducted for selecting the school and piece of equipment needed.
- 6) Identify your timeline to complete the procurement and expenditure activities by Sept. 30, 2020.

This must relate to the criteria/focus area you choose.

In the 2017-18 school year, Marion County Public Schools embarked on a venture to create a "Whole New World" of education systems in order to provide equal opportunities for all of our students. We moved away from having two traditional 6-8 middle schools and a traditional 9-12 high school to having a centralized 6/7, a centralized 8/9 center and the high school being grades 10-12. Though this transition has been awesome for our students, it has not been without some growing pains one being that it has created food storage issues at our 6/7 center. The building that houses the 6/7 center -- Marion County Middle school -- has nearly doubled in enrollment going from having 259 students in 2017-17 to 486 last year to 511 this year and roughly 15 more staff members. Though the building has the space for the children, this building was not equipped with space for food storage -- particularly frozen foods -- causing us to overfill the current walk-in to the point of it being a safety hazard and adding additional chest freezers that are not energy efficient and take up additional space.

The addition of a walk-in freezer would provide the needed storage space, allowing us to eliminate the use of the less efficient chest freezers and no longer overfill the current walk-in. Not only would the freezer service Marion County Middle, it could also be utilized by the entire district as a centralized freezer. This option becomes needed when we receive large quantities of commodities, for summer feeding and in the case of freezer going down in another school.

This would increase safety for students and staff alike as well as increasing energy efficiency. Along with the fact that the additional chest freezers take up space and are energy suckers there is always concern that even with constant monitoring they may not continually hold temperature as well as the walk-in which then creates a safety hazard for everyone. Staff would be able to organize the freezer in a way so that they could reduce moving product around multiple times which causes strain on their bodies and minimizing the risk of boxes in an over-packed freezer falling on them.

To compand our storage issues we went full CEP this year and have seen a spike in participation in that building especially for breakfast. On a daily basis Marion County Middle serves over 300 breakfast with 58% of its students eating and 470-plus lunches which is over 90% of its student as well as feeding an average of 20 staff members (a little over half) a day. With that many meals there is a lot of food to be stored in a freezer that was installed to accommodate roughly 300 students. The goal is to make the new freezer large enough that it can be used not only by Marion County middle bu also as a central freezer for the district in the event that we have an issue with a freezer in another building or have large quantities of commodities.

In determining equipment needs to write this grant, I looked at our district holistically by analyzing our equipment inventory, repair bill and getting feedback from our district maintenance director as well as cafeteria managers. As a district we have replaced some equipment and have rearranged equipment in order to accommodate our "Whole New World". Freezer space for this building is a priority for us, but freezer space is tight in many of our buildings. With the possibility of grant funding for at least part of the project and the space we have at Marion County Middle a larger freezer that will serve that building but could also be used to accommodate other needs in the county is a win-win.

Our timeline for procurement and expenditure activities will follow all state and federal guidelines with the intent to order and install the freezer as quickly s possibly without disrupting normal daily operations. Within two weeks of receiving notification of the award, I will post a request for bid in local media and bid specifications on our district website. i will then allow 30 days for bids to come in, with them being opened at the designated time and place. Bid acceptance and approval would then be on our next scheduled board agenda. Once approved, I would order the freezer wit hopes of installation during the next school break.

APPLICATION CHECKLIST AND SCORING FOR EQUIPMENT
ASSISTANCE (Round 5)

LEA/SFA: Marion County Schools

Total Score

SCHOOL: Marion County Middle

Summary of Required Information:

We are requesting assistance in order to install a large walk-in freezer that can be used both for the school where it will be located and as a central freezer for the district.

Percent of F/R for October 2017 63.37%

Scoring Criteria (Circle the applicable number of points):

Criteria		Points Possible	Points Awarded
Percentage of F/R for Oct. 2017 (Qualifying data/free and reduced information found here.)	50 - 59 percent 60 - 69 percent 70 - 79 percent 80 - 89 percent 90 - 99 percent 100 percent	1 3 5 7 10 11	
Priority of Focus			
1. Equipment that improves the nutrition and quality of meals.		9	
2. Equipment that improves the safety of food served in the school meal programs		8	
3. Equipment that improves the overall energy efficiency of the school food service operations		7	
4. Equipment used to improve or expand participation in the NSLP and/or the SBP.		6	
5. Equipment that promotes smarter lunchrooms		5	
6. Age of current food service equipment or lack of appropriate equipment		4	
Paragraph (s(scorirubricatatataattached))	30 points total	30	
Total Points	50 Points Max		

I certify that all the information provided in this application is true and correct and that all local, state, and federal regulations regarding procurement and expenditures will be followed. I certify that these purchases are subject to desktop audit and review by USDA and KDE. I certify that all funds will be expended by September 30, 2020, and will be tracked separately from other School Nutrition Program funds. I certify that all USDA required reporting will be completed and maintained on file. I certify that no bids will be piggybacked off of another bid for this equipment.

Signature of Superintendent

Date

Signature of Food Service Director

Date

