**Regular Meeting Boone County Board of Education**

**November 08, 2018 7:30 PM**

**Ralph Rush Professional Development Center**

**99 Center Street**

**Florence, Kentucky 41042**

**I. CALL TO ORDER**

The Regular meeting of the Boone County Schools Board of Education November 08, 2018 was called to order by Chairperson Ed Massey at the Ralph Rush Staff Development Center.

**Attendance Taken at 7:30 PM:**

Present Board Members:

Dr. Maria Brown

Mr. Ed Massey

Mr. Matt McIntire

Absent Board Members: Informed the board they would be unable to attend.

Ms. Bonnie Rickert

Ms. Karen Byrd

Gerry Dusing attended as Board Attorney

Karen Evans, Board Secretary, recorded the minutes.

**II. VETERANS DAY RECOGNITION**

Mr. Massey asked for a moment of silence in recognition of Veterans Day and asked all service men and women to stand to be recognized.

**III. NATIONAL ANTHEM**

The National Anthem was presented by students from Cooper High School.

**IV. PLEDGE TO THE FLAG**

The Pledge to the Flag was led by students from Florence Elementary.

**V. STUDENT BOARD MEMBER REPRESENTATIVE REPORT**

Student Board Member Representative report was given by Nick Rassenfoss, Interim Student Board Representative. Nick gave the board the highlights of the last Student Advisory Board Meeting and stated Anna Impellitteri would be returning at the next meeting. Nick also reported a Commander and a 1st Class Sargent visited as Community leaders and spoke to the students at the Council meeting on Leadership. Mrs. Hicks lead the Council with an activity on how to analysis priorities. Nick discussed the High School Drug Free Clubs of America and thanked the Florence Freedom for helping to gain sponsorships for the students.

**VI. GOOD NEWS**

VI.A. The board recognized and congratulated the November 2018 Break the Mold Recipient, Ms. Robin Mullins, Kindergarten Pare Educator, Yealey Elementary.

VI.B. The board recognized and congratulated the 2018 Transportation Safety Awards recipients.

Boone County Transportation announced that 61 drivers have qualified for safe driver awards this year.  We are especially proud of two individuals who have qualified for the 10 year award and one individual who has qualified for a 20 year award.  The drivers will be receiving their awards this year at our annual Christmas Luncheon in December.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | |  |
| **1 Year Award** | **5 Year award** | **10 Year Award** | **20 Year Award** |  |
| Debbie Addington | Sheryl Beatty | David Banks | Tim Carrier |  |
| Roberta Banks-Powell | Joe Dean | Deron Jump |  |  |
| Wilson Bennett | Joy Hollon |  |  |  |
| Galen Burns | Kevin Hunter |  |  |  |
| Judy Burns | Shelley Ittig |  |  |  |
| John Burt | Kari Mahan |  |  |  |
| Steve Cable | Cheri Maldonado |  |  |  |
| Carol Casterline | Gregory Clayton |  |  |  |
| June Clevenger |  |  |  |  |
| Jerry Cook |  |  |  |  |
| Jackie Cramer |  |  |  |  |
| Bruce Demoret |  |  |  |  |
| Donna Dillon |  |  |  |  |
| Gary Dugan |  |  |  |  |
| Mike Duggins |  |  |  |  |
| Paul Dusing |  |  |  |  |
| Pam Elder |  |  |  |  |
| Susan Eslager |  |  |  |  |
| Sena Farrell |  |  |  |  |
| Johanna Ferguson |  |  |  |  |
| Michael Foltz |  |  |  |  |
| Tami Gibson |  |  |  |  |
| Paul Goodridge |  |  |  |  |
| Leann Haubner |  |  |  |  |
| Dennis Hoeben |  |  |  |  |
| Becky Holt |  |  |  |  |
| Vickie Kraus |  |  |  |  |
| Kelly Manning |  |  |  |  |
| Rob Marcelina |  |  |  |  |
| Michael Maschmeyer |  |  |  |  |
| Connie Broyhill |  |  |  |  |
| Janice Miskiewicz |  |  |  |  |
| Sean Mulligan |  |  |  |  |
| Denis Oliver |  |  |  |  |
| Kenneth Paratchek |  |  |  |  |
| Lori Phillips |  |  |  |  |
| Jerome Powell |  |  |  |  |
| William Quant |  |  |  |  |
| John Roth |  |  |  |  |
| William Sloan |  |  |  |  |
| Timothy Tepe |  |  |  |  |
| Stephen Thomas |  |  |  |  |
| Angela Vickers |  |  |  |  |
| Charles Vickers |  |  |  |  |
| Glenn Wells |  |  |  |  |
| John Willen |  |  |  |  |
| Ted Wingrove |  |  |  |  |
| Erik Maltener |  |  |  |  |
| Terry Barefoot |  |  |  |  |
| Michael Griffin |  |  |  |  |

**VI.C. 2018 Energy Star Re-Certification Awards**

As a district, we work hard to be energy efficient. Not only is it important for financial and environmental reasons, but to teach our children the importance of conserving energy, as well. We are excited to announce four schools have earned an ENERGY STAR certification from the US Environmental Protection Agency, for the first time. To be an ENERGY STAR certified school, the school has proven and verified superior energy performance over a 12-month period, performing better than 75% of similar buildings nationwide; saving energy, money and protecting the environment by generating fewer greenhouse gas emissions.

Twelve schools were announced as earning their re-certifications for 2018.

**High Schools:**

Cooper

**Middle School:**

Camp Ernst Conner Gray Jones

**Elementary School:**

Burlington Erpenbeck Florence Kelly

Longbranch Stephens Thornwilde

**VI.D. Boone County Business Association Golf Outing Check Presentation.**

Check will be presented at a later date.

**VI.E. November Parent Power Awards**

Conner High School Nikki Newman

Shari Replogle

Cooper High School Jason Ishmael

Sabrina Ishmael

Ballyshannon Middle School Ashlee Wolf

Kasey Reed-Long

Diane Whalen

Camp Ernst Middle School Jeanette Ridener

Conner Middle School Karen Morelli

Jenny Murray

Mann Elementary School Amy Kremer

Kim Hoffman

**VI.F. Ockerman Middle School Kentucky Green and Healthy School Award**

The Kentucky Green & Healthy Schools (KGHS) is a project-based program involving a team of students, teachers and school administrators working together to improve the campus. The Director of the KGHS recognized Ms. Jennifer Davis of OMS for leading this program and her hard work along with her team.

**VII. RECOMMENDED ACTION - CONSENT AGENDA**

Dr. Poe, Superintendent, recommended the board to approve the Consent Agenda items A -DDD for Board approval as presented.

1. A motion was made by Matt McIntire, seconded by Maria Brown, to approve the consent agenda items A-DDD, as presented. Matt McIntire, Maria Brown, and Ed Massey voted, “aye” MOTION: The motion passed 3-0.

**VII.A. Minutes of the regular board meeting of Regular Board Meeting of October 11, 2018.**

The board approved the minutes of the regular board meeting of October 11, 2018 Regular board meeting , as presented.

**VII.B. Special Board Workshop Kern Book Study October 18, 2018**

The board approved the Special Board Workshop Kern Book Study October 18, 2018, as presented.

**VII.C. Bill List**

**VII.D. Treasurer's Report**  was given by Mrs. Linda Schild.

**VII.E. Leaves of Absence**

The following persons submitted leaves of absence requests were approved:

**Recommended by Principal/Supervisor for approval:**

Ahlman, Molly, Teacher @ Burlington ES 10/22/2018 – EOY

Couch, Michael, Maintenance Worker @ Maintenance 10/22/2018 – 1/3/2019

Dillon, Donna, Bus Driver @ Transportation 10/1/2018 – 1/3/2019

Forte, Dawn, Teacher @ Ryle HS 11/14/2018 – 12/5/2018

Gilliam, Jean, Café Worker @ Boone County HS 10/1/2018 – 10/16/2018

Hibbett, Ashley, Teacher @ ACE 11/5/2018 – 11/30/2018

Jeffries, Melissa, Teacher @ Yealey ES 11/19/2018 – 12/14/2018

Lovins, Marissa, Teacher @ Ockerman MS 10/25/2018 -12/31/2018

Martin, Emily, Teacher @ Conner HS 12/11/2018 – 1/4/2019

Menning, Leo, Bus Driver @ Transportation 10/19/2018 – 3/1/2019

Puff, Samantha, Teacher @ Conner HS 10/29/2018 – 01/02/2019

Ratliff, Dawn, Custodian @ Goodridge ES 10/12/2018 – 10/23/2018

Turner, Melissa, Teacher @ Thornwilde ES 10/22/2018 - EOY

Villari, Izetta, Teacher @ Ryle HS 9/18/2018 – 1/3/2019

Winterman, Elisa, Café Worker @ Conner HS 9/11/2018 – 12/3/2018

Zegarra, Debrorah, Teacher @ North Pointe ES 9/14/2018 – 12/19/2018

**Not Recommended by Principal/Supervisor for approval:**

Nothing to Report

**Amended Leaves:**

Anderson, Elizabeth, Teacher @ Burlington ES 9/18/2018 – 11/9/2018

Focke, Christy, Bus Driver @ Burlington ES 8/14/2018 – 10/30/2018

Hall, Cynthia, Bus Driver @ Transportation 9/28/2018 – 11/7/2018

Jackson, Erin, Café Worker @ Florence ES 8/29/2018 – 10/22/2018

Mcglasson, Kathleen, Teacher @ Stephens ES 8/28/2018 – 10/12/2018

Schneider, Eric, Teacher @ Ballyshannon ES 9/21/2018 – 10/16/2018

Warning, Mark, Custodian, @ Yealey ES 4/23/2018 – 12/10/2018

**Cancelled Leaves:**

Nothing to Report

**VII.F. Bus Request- Union Pointe Academy**

The board approved the bus request from Union Pointe Academy, as presented.

**VII.G. Change Order #1- Central Office HVAC Upgrades BG# 18-036**

The board approved the the Change Order #1 for Central Office HVAC Upgrades, as presented.

**VII.H. Revised BG-1 for Steeplechase- New School BG#19-078**

The board approved the revised BG-1 for Steeplechase, as presented.

**VII.I. Change Order #1- Stephens Campus Bus Garage/Facility Management- Generators BG#17-280**

The board approved the change order for Stephens Campus Bus Garage/Facility Management, as presented.

**VII.J. Declaration of Books as Surplus from R.A. Jones Library**

The board approved the declaration of books as surplus from R.A. Jones library, as presented.

**VII.K. Surplus Technology Equipment**

The board approved certain technology equipment be declared as surplus, as presented.

**VII.L. Surplus Lawn and Garden Equipment**

The board approved certain lawn and garden equipment be declared as surplus, as presented.

**VII.M. Surplus Equipment from Stephens Elementary School**

The board approved the items from Stephens Elementary School be declared as surplus, as presented.

**VII.N. Ballyshannon Middle School Copier/Printer Lease Agreement**

The board approved the Ballyshannon Middle School copier/printer lease agreement, as presented.

**VII.O. Conner High School Copier/Printer Maintenance Agreement**

The board approved the Conner High School copier/printer maintenance agreement, as presented.

**VII.P. Ballyshannon Middle School Copier/Printer Maintenance Agreement**

The board approved the Ballyshannon Middle School copier/printer maintenance agreement, as presented.

**VII.Q. Quote for WeVideo Subscription Renewal at Thornwilde Elementary School**

The board approved the Quote for WeVideo Subscription Renewal at Thornwilde Elementary School, as presented.

**VII.R. Enrollment for Education Solutions Contract Extension**

The board approved the 3 year extension of licensing services from Microsoft, as presented.

**VII.S. Change Order #1- Paving 2018 BG#18-233**

The board approved the change order for paving 2018, as presented.

**VII.T. Executive Charter for Cooper High School Football**

The board approved the agreement with Executive Charter for Cooper High School football, as presented.

**VII.U. Memorandum of Understanding by and Between The Boone County School and the Northern KY Health Department for the Pediatric Abusive Head Trauma Safe Sleep of Infants**

The board approved the Memorandum of Understanding by and Between The Boone County School and the Northern KY Health Department for the Pediatric Abusive Head Trauma Safe Sleep of Infants, as presented.

**VII.V. Kenton County Facility Use Contract with Boone County High School**

The board approved the Kenton County Facility Use Contract with Boone County High School, as presented.

**VII.W. Savings Products Agreement with Ryle High School**

The board approved the agreement with Savings Products Program Agreement and Ryle High School, as presented.

**VII.X. Change Order #10- Ballyshannon Middle School BG#15-279**

The board approved the change order #10 for Ballyshannon Middle School, as presented.

**VII.Y. Field Trips**

The board approved the field trip requests, as presented.

|  |  |  |  |
| --- | --- | --- | --- |
| **School** | **Date Of Trip** | **Location** | **Reason** |
| ATC | December 4, 2108 | Lexington | Educational |
| Ryle High School | April 26-30, 2019 | Orlando, FL | Educational |
| Ryle High School\* | November 1, 2018 | Chicago, IL | FBLA National Fall Leadership Conference |
| Ryle High School\* | October 24, 2108 | Indianapolis, IN | FFA National Convention |
| Stephens Elementary | November 16, 2108 | COSI | Educational |
| Thornwilde Elementary | April 18, 2019 | Conner Prairie | Educational |
|  |  |  |  |

* All travel by commercial carrier is due to schedule/cost.

\*Preapproved by Board Chairperson

**VII.Z. Revised BG-1 for Burlington Elementary School- Renovations BG#19-105**

The board approved the revised BG-1 for Burlington Elementary, as presented.

**VII.AA. Memorandum of Agreement by and between Cancer Family Care and Boone County Schools.**

The board approved the Memorandum of Agreement by and between Cancer Family Care and Boone County Schools, as presented.

**VII.BB. Memorandum of Agreement by and Between Fernside and Camp Ernst Middle School**

The board approved the Memorandum of Agreement by and Between Fernside and Camp Ernst Middle School, as presented.

**VII.CC. Agreement between TE21, Inc. and Florence Elementary School**

The board approved the Agreement between TE21, Inc. and Florence Elementary School, as presented.

**VII.DD. Lakefront Lines Transportation for Thornwilde Elementary**

The board approved the Lakefront Lines Transportation for Thornwilde Elementary, as presented.

**VII.EE. The Children's Theatre Performance Contract for Florence Elementary**

The board approved The Children's Theatre Performance Contract for Florence Elementary, as presented.

**VII.FF. Ballyshannon Middle School Copier/Printer Lease Agreement**

he board approved the Ballyshannon Middle School Copier/Printer Lease Agreement, as presented.

**VII.GG. BG-1 Application for Paving 2019**

he board approved the BG-1 Application for Paving 2019, as presented.

**VII.HH. BG-1 Application for Parking Lot Expansion**

The board approved the BG-1 Application for Parking Lot Expansion, as presented.

**VII.II. BG-1 Application North Pointe Elementary Roof**

The board approved the BG-1 Application North Pointe Elementary Roof, as presented.

**VII.JJ. BG-1 Application Central Office Roof and Roof Screens**

The board approved the BG-1 Application Central Office Roof and Roof Screens, as presented.

**VII.KK. BG-1 Application Collins Elementary/Jones Middle Dumpster Enclosures**

The board approved the BG-1 Application Collins Elementary/Jones Middle Dumpster Enclosures, as presented.

**VII.LL. BG-1 Application Jones Middle and Collins Elementary Underground Utilities**

The board approved the BG-1 Application Jones Middle and Collins Elementary Underground Utilities, as presented.

**VII.MM. BG-1 Application Boone County Schools Preschool Playground Barriers**

The board approved the BG-1 Application Boone County Schools Preschool Playground Barriers, as presented.

**VII.NN. BG-1 Application for Conner Middle School Flooring**

The board approved the BG-1 Application for Conner Middle School Flooring, as presented.

**VII.OO. KHSAA Bylaw 25 Coaching Qualifications**

The board approved the utilization of the KHSAA Bylaw 25 Coaching Qualifications, as presented.

**VII.PP. Architectural Services Agreement for Burlington Elementary School Renovations**

The board approved the Architectural Services Agreement for Burlington Elementary School Renovations, as presented.

**VII.QQ. Architectural Services Agreement for Paving 2019**

The board approved the Architectural Services Agreement for Paving 2019, as presented.

**VII.RR. Revised BG-1 for Paving 2018 BG# 18-233**

The board approved the Revised BG-1 for Paving 2018 BG# 18-233, as presented.

**VII.SS. Facility Use Agreement NKY All-Stars with Burlington Elementary**

The board approved the Facility Use Agreement NKY All-Stars with Burlington Elementary, as presented.

**VII.TT. Memorandum of Understanding by and between The Boone County Alternative Programs and Common Scents Canine Center, Inc.**

The board approved the Memorandum of Understanding by and between The Boone County Alternative Programs and Common Scents Canine Center, Inc., as presented.

**VII.UU. Letter of Request from Florence Elementary regarding Volunteers through Pet Partners**

The board approved the Letter of Request from Florence Elementary regarding Volunteers through Pet Partners, as presented.

**VII.VV. Cooperative Student Teacher Agreement- University of Louisville**

The board approved the Cooperative Student Teacher Agreement- University of Louisville, as presented.

**VII.WW. KETS 2019 Offer of Assistance**

The board approved the KETS 2019 Offer of Assistance, as presented.

**VII.XX. Queen City Transportation for ATC to Lexington**

The board approved the Queen City Transportation for ATC to Lexington for field trip, as presented.

**VII.YY. Bus Request Hebron Baptist Church**

The board approved the bus request for Hebron Baptist Church, as presented.

**VII.ZZ. Executive Charter for Stephens Elementary to COSI**

The board approved the Executive Charter for Stephens Elementary to COSI, as presented.

**VII.AAA. Facility Use Agreement Boone County Little Rebels with Collins Elementary**

The board approved the Facility Use Agreement Boone County Little Rebels with Collins Elementary, as presented.

**VII.BBB. Declaration of Sale of Surplus Bus**

The board approved and declared sale of surplus bus, as presented.

**VII.CCC. Memorandum of Understanding Thomas More University**

The board approved the Memorandum of Understanding Thomas More University Educator Preparation Program, as presented.

**VII.DDD. Agreement Between Receptions, Inc. and Cooper High School for Football Banquet**

The board approved the Agreement Between Receptions, Inc. and Cooper High School for Football Banquet, as presented.

**VIII. RECOMMENDED ACTION - OLD BUSINESS**

**VIII.A. 09.436 Board Policy Update Search and Seizure 2nd Reading**

Dr. Poe, Superintendent, recommended the board approve the 09.436 Board Policy Update Search and Seizure 2nd Reading, as presented.

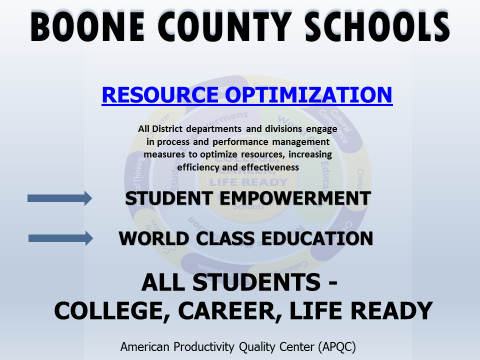
1. A motion was made by Maria Brown, seconded by Matt McIntire, to approve the 09.436 Board Policy Update Search and Seizure 2nd Reading, as presented. Matt McIntire, Maria Brown, and Ed Massey voted, “aye” MOTION: The motion passed 3-0.

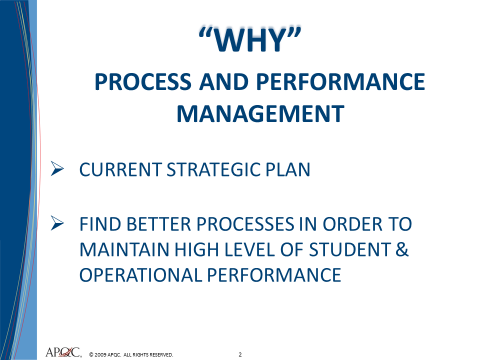
**IX. RECOMMENDED ACTION - NEW BUSINESS**

IX.A. No New Business

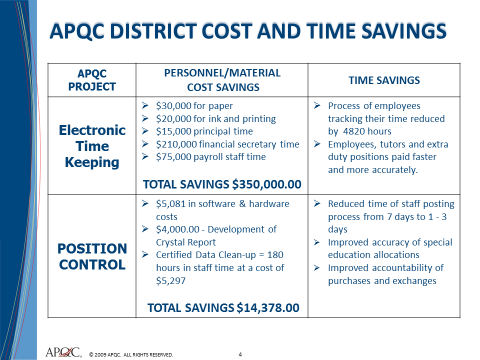
**X. SUPERINTENDENT'S REPORT**

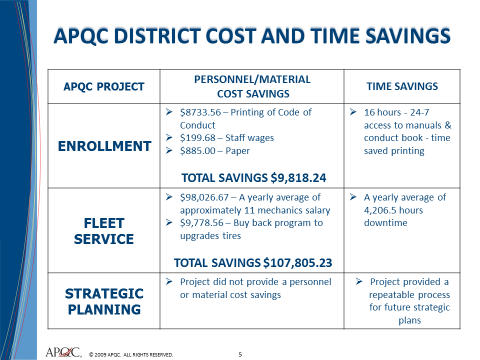
* Mr. Jason Radford, Director of Process and Performance, reported on the district APQC work with the following PowerPoint that was handed to all board members.

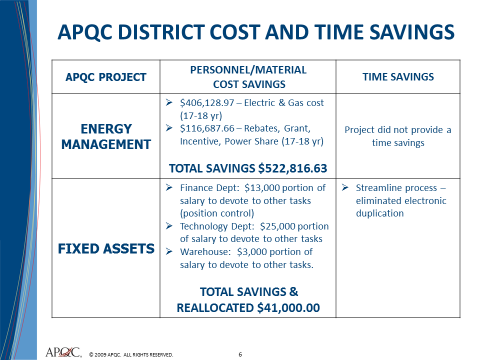


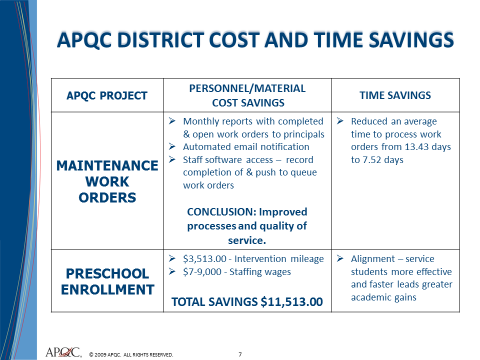


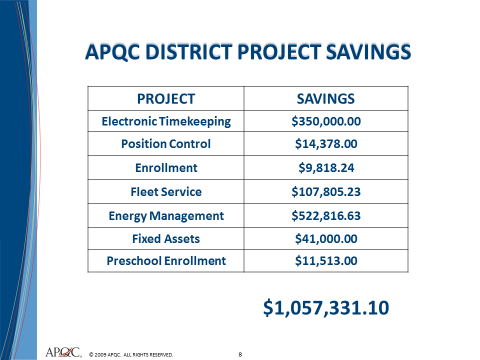


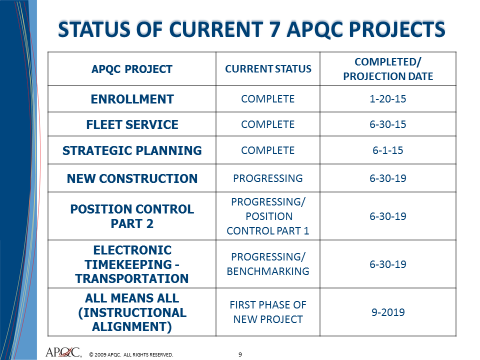


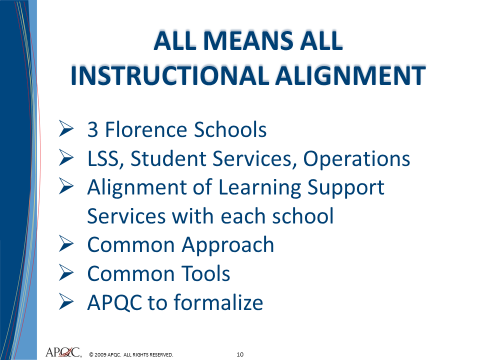




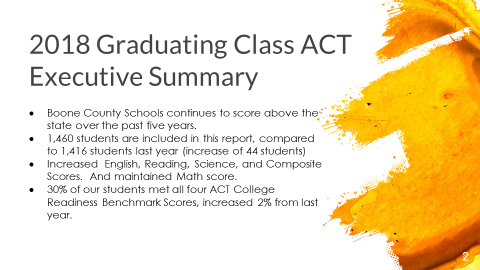


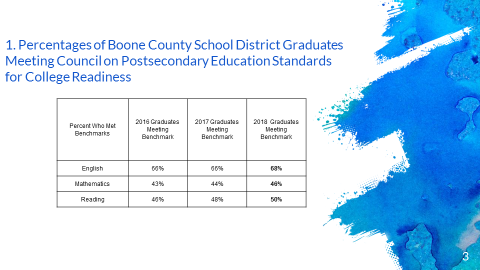


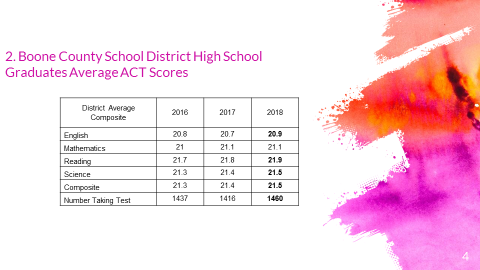


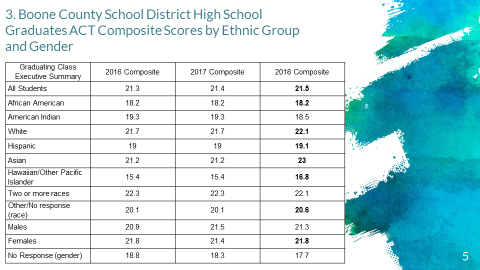


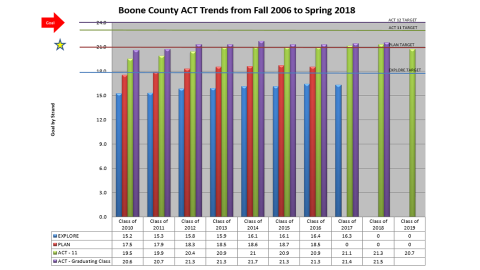
* Mrs. Barbara Kincaid, Director of Food Services, reported to the board on the annual District Wellness Report with the schools that participated. Mrs. Kincaid, reported on the Food Services Goals – Fall and Spring events in the cafeterias to promote nutrition education, increase number of breakfast served by 10% and seasonal menu varieties. Mrs. Kincaid gave highlights of the 2018-2019 School year which were unlimited fruits and vegetables, paid breakfast is .75 and new menu items. The full District Wellness Report can be found on the District website.
* Mrs. Krista Decker, LSS Director of Assessment, presented the board with the 2018 Graduating Class ACT data. Each board member received a copy of the following PowerPoint presentation.











* Dr. Poe announced November 12-17, 2018 will be American Education Week. In celebration of American Education week the board will deliver cakes to the staff support at each school as Thank you for all they do for our district.

**XI. INFORMATION, PROPOSALS, COMMUNICATIONS**

XI.A. Human Resource Actions

XI.B. Worker's Compensation Claims

XI.C. Overtime Report

XI.D. Construction Status Report

XI.E. Energy Management Report

XI.F. 2018-2019 Boone County Schools District Energy Plan

Ed Massey congratulated Julia Pile and Karen Byrd for being elected to the Boone County Board of Education and thanked both Julia for her commitment to education and Karen Byrd for her continued work and commitment to the school board.

Dr. Poe, Congratulated Ed Massey for being elected as the District 66 State Representative in Kentucky.

**XII. AUDIENCE OF CITIZENS**

The following education major students attended the board meeting: NKU Students: Elysia Curry, Annie Smith, Breanna Massey, Robert Fausz, Sarah Stetter, Jessica Spenlay, Megan Timmerding, Gracie Compton, Lindsay Knollman, Andrea Moreno-Garza, Megan Huff, Rachel Six, Rebecca Peterson, Emily Dodd, Nicole Byrns. Cumberland School Students: Kristina Gutzwiller.

**XIII. CLOSED EXECUTIVE SESSION PER KRS 61.810**

**XIII.A. No closed session**

**XIV. ADJOURN**

1. A motion was made by Matt McIntire, seconded by Maria Brown, to adjourn the meeting. Matt McIntire, Maria Brown, and Ed Massey voted, “aye” MOTION: The motion passed 34-0.

Meeting was adjourned at approximately 8:27 pm

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Bonnie Rickert/Chairperson

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Karen Evans/Secretary