**Gallatin County Upper Elementary**

**SBDM Council Minutes**

**November 20, 2018**

**3:30 PM, Library**

**“Maximizing Student Learning & Achievement”**

**Members Present:**Tyler Cardin  
Carrie Epperson  
Amanda Terrell  
Amanda Carroll  
Holly Roberts  
  
  
  
  
**Public Attendance:**   
Mary Beth Flynn  
Larry Hammond

Hannah Noell

Kayla Webster

Chris Olivigni  
Caroline Turner  
Kelly Miller

1. **Opening Business**
2. Approval of the Agenda – motion: Carrie; 2nd Tyler
3. Approval of the Minutes of the Previous Meeting – Motion: Amanda Terrell; 2nd: Holly Roberts
4. Good News Report(s):
   1. Finished Social Studies early, wrote cards to nursing home and tried to start pen pals
   2. Met Canned food drive goal, 1,000 cans
   3. STLP participated in regionals and advanced to state
   4. Mrs. Carroll gets to present at the Board meeting tonight (11/20/18)
   5. Veteran’s Day was amazing
   6. $250 from Kona Ice and will present a check to VFW from Vevay at next Leadership Assembly
5. Public Comment
   1. N/A
6. **Student Achievement Report/Data**
7. MAP testing window starts November 27
8. **School Improvement Planning**
9. CSIP Phase I and Phase II were submitted.
   1. Submitted Phase I and Phase II: Allowed members time to look through. We are combined with the Lower Elementary.
   2. Phase III: we are in the process of working on it now. Similar to the CDIP.
   3. Move SBDM meeting up a week (Dec. 10, 2018) so we can approve Phase III and then present to Board for approval before submitting by Jan 1.
10. **Budget Report**
11. October budget reports
    1. Social Studies standards aren’t sure if they are going to be approved for next year, so not sure about ordering new Social Studies text books.
12. **Committee Reports**
13. Leader In Me – Lighthouse Coaching Day is on 11/28/2018 and 11/29/2018. Ms. Carroll, Ms. Flynn and Ms. Christy will all be attending at Longbranch Elementary School. Dates were confirmed for Lighthouse Review on February 6, 2019.
    1. Coaching to be sure we are ready for Lighthouse Status
    2. February 6th, 2019 is the date of our Lighthouse Status Review
       1. Paint upstairs to help get ready for the review.
       2. Phone conference in December with LIM Coach
14. **Bylaw or Policy Review/Readings/Adoption**
15. Policy: **Second Reading**: Alignment with State Standards
    1. All agree to change KRS last number from 9 to 10
16. Bylaw: **Second Reading**: Open and Closed Sessions: Change wording from “Public Attendance at Meetings” to “Open Session and Public Attendance”
    1. All agree to change of Bylaw
17. **Old Business**
    1. Planning on updating the safety of the schools in state of the art locking mechanisms.
    2. Discussion of what to do with library windows, leave them or cover them with a tint of some sort.
18. **New Business**
19. Principal Vacancy Declaration
    1. Discussion of going the normal process of hiring next year’s principal or using an alternative route.
    2. Be prepared with response by December meeting. Meet with staff and discuss which route we’d like to take.
20. Discussion of Homework policy. Request made to send note home regarding homework policies so all parents know what’s going on.
21. In future, will be reviewing policies relating to wellness and homework that may affect loss of recess.
22. **Ongoing Learning**
    1. N/A
23. **Upcoming Deadlines**
24. January 1, 2019 CSIP Phase III
25. Writing Policy January 15, 2019.
    1. Review the pacing guide and on-demands.
26. December 10, next SBDM policy.
27. 5th grade play, 9:00, 10:30, 1:30 and 6:00 for community on December 18th.
28. **Adjournment** 
    1. Motion: Carrie 2nd: Holly