Certification of Time for Extended Employment

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entral Office personnel	ach central office employee shall complete and submit this form to the immediate supervisor for each p
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NC=Non Contract Day				d· 3/21/18	Review/Revised: 3/71/18
H=holiday S=sick J=jury U=unpaid M=military/disaster V=vacation	or Date	Signature of Supervisor	Date	mployee	Signature of Employee
LEAVE KI	this pay period.	hereby certify that this time sheet is a correct statement of actual days worked during this pay period.	a correct statement c	ify that this time sheet is	hereby cernify
				TOTAL DAYS WORKED 15	TOTAL
				7	11/2/18
	*			1	11/1/18
				1	10/31/18
				1	10/30/18
			y	7	10/29/18
				1	10/26/18
				1	10/25/18
				7	10/24/18
				7	10/23/18
				7	10/22/18
				1	10/19/18
				1	10/18/18
				7	10/17/18
	1			1	10/16/18
				1	10/15/18
DUNT USED³	LEAVE TYPE/ AMOUNT USED³	Off Campus Site	Off Campus Work Day	On Campus Work Day	DATE
	NOVEMBER 2, 2018	PAY PERIOD ENDING:NO		PAY PERIOD BEGINNING: OCTOBER 15, 2018	PAY PERIOD B
	· Sugarin tendent	POSITION/DEPARTMENT:	ewer	AME: Day Blewer	EMPLOYEE'S NAME: _
)			•	Central Office personnel

Certification of Time for Extended Employment

Central Office personnel

day	H=holiday	Date	isor	Signature of Supervisor	Date	mployee	Signature of Employee
3LEAVE KEY rgency P=personal	E=emergency		ng this pay period.	I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.	a correct statement (that this time sheet is	I hereby certify
						TOTAL DAYS WORKED 7	TOTAL
			,				
						1	11/16/18
						1	11/15/18
						5	11/14/18
						NC	11/13/18
						20	11/12/18
						77	11/9/18
						(11/8/18
						1	11/7/18
						7	11/6/18
		,				7	11/5/18
D ³	OUNT USEI	LEAVE TYPE/ AMOUNT USED³	LEAV	Off Campus Site	Off Campus Work Day	On Campus Work Day	DATE
		018	NOVEMBER 16, 2018	PAY PERIOD ENDING:	BER 5, 2018	PAY PERIOD BEGINNING: NOVEMBER 5, 2018	PAY PERIOD B
		nden t	INT: Superin tendent	POSITION/DEPARTMENT:	rewer	IAME: Jay Brewer	EMPLOYEE'S NAME:
		د)				Cuidai Office personner.

Review/Revised: 3/21/18

J=jury U=unpaid M=military/disaster V=vacation NC=Non Contract Day