



Clinical Affiliation Agreement

This is an agreement entered into this _____ day of _____, 20____ by and between University of the Cumberlands Nursing Program, hereafter referred to as the "University" and _____ hereafter referred to as the "Clinical facility".

Recitals

The University and the Clinical facility share common goals for the education of nurses (RN to BSN) for service to the community.

The University has established a program providing education and training in the field of nursing through a RN to BSN program that requires the fulfillment of certain supervised practical experiences (clinical experiences) for the completion of the education obtained therein and needs the cooperation of the Clinical facility for the training of these individuals.

The Clinical facility has suitable facilities and personnel for clinical training and is willing to allow nursing students of the University access to these resources.

This Agreement is intended, in part, to satisfy the standards set forth in applicable accreditation and other regulatory requirements.

Therefore, the University and the Clinical facility agree as follows:

1. The University.
 - a. The University Provide a School of Nursing Practicum Coordinator to facilitate the guidance of Students during the Clinical Experience. The Coordinator ("Coordinator") will also manage the Clinical Experience and coordinate schedules in collaboration with the Facility's supervising staff member and designated Preceptor, a School of Nursing faculty member who is not required to be physically on-site at Facility ("Faculty") and the Student. All Faculty and Preceptors shall maintain licensure and/or certification and be in good standing with all applicable regulatory and accrediting agencies.
 - b. The University shall be solely responsible for its own negligent acts and omissions and shall be liable for payment of that portion of any and all claims, liabilities, injuries, suits, and damages resulting from the negligence of the University or its employees or agents.
 - c. The University will require its students to abide by existing rules and regulations of the Clinical facility.
 - d. Students will be expected to maintain professional behavior acceptable to the Clinical facility. Any disciplinary problems will be worked out cooperatively between the University and the Clinical facility.
 - f. The University will require each student assigned to the Clinical facility to maintain his or her own medical insurance coverage.

- g. The University will provide the Facility with documentation of the educational requirements to be satisfied during the Students' Clinical Experience and any required evaluation forms for the Facility to assist the University in evaluating Students and the Clinical/Practicum Experience.
- h. The University will advise all Students that they must be prepared to provide the University with written verification of the immunization and diagnostic tests conducted in compliance with Facility's health policy and an overall health status report listing physical limitations, if any, and any other pertinent information in order to participate in the Clinical/Practicum Experience. In accordance with applicable laws, and upon Facility's request, the University will provide this information to the Facility.

2. The Clinical facility.

- a. The Clinical facility shall make its facilities available to the student to observe and gain direct clinical experience at the site.
- b. The Clinical facility shall provide the students access to available information or sources of information which will further their education while they are assigned to the Clinical facility.
- c. The Clinical facility will work collaboratively with the University to plan clinical experiences appropriate for the level of training of the student placed at the Clinical facility.
- d. The Clinical facility shall be solely responsible for its own negligent acts and omissions and shall be liable for payment of that portion of any and all claims, liabilities, injuries, suits, and damages resulting from the negligence of the Clinical facility or its employees or agents.
- e. The Clinical facility will provide the Coordinator, Student and Faculty written information regarding Facility's policies and procedures (and any changes thereof) relevant to the Clinical/Practicum Experience.
- f. The Clinical facility will designate an appropriately credentialed Preceptor who will provide written agreement to serve as Preceptor for one student during the Clinical Experience (1:1 ratio required) and who will function as the responsible clinical supervisor for the assigned nursing student. University maintains the right to review and approve such Preceptor.
- g. The responsible preceptor will assist the University in providing the student:
 - 1. Supervision, direction, and clinical instruction appropriate for a registered nurse.
 - 2. Instruction and opportunity to practice cognitive and manual skills that may include:
 - Obtaining Patient's History
 - Performing Physical Examination
 - Using Laboratory & Diagnostic Studies
 - Establishing the Differential & Most Likely Diagnosis
 - Health Maintenance & Disease Prevention
 - Clinical Intervention
 - Clinical Therapeutics
 - Legal, Ethical, and Healthcare Issues
 - Applying Scientific Concepts (basic clinical science and research data)
 - Medical Record Documentation common to the specialty or field of the preceptor

- h. The responsible preceptor will cooperate with the University in the evaluation of each assigned student's clinical experience throughout the rotation and complete an end-of-rotation evaluation on standard forms provided by the University.
- i. The Clinical facility will orient students to the policies and procedures of the Clinical facility.
- j. The Clinical facility will be solely responsible for the quality of patient care. Although the University is responsible for the overall direction and administration of the Program, the University does not provide patient care and, as such, shall have no responsibility or liability for patient care decisions at Facility.
- k. Students shall not be used in lieu of professional or non-professional staff.
- l. The Clinical facility will allow the University faculty to visit the Clinical facility at appropriate times and with prior notice.

Relationship of the University and the Clinical facility

- a. The University and the Clinical facility are independent contractors in relation to one another and neither party is authorized or permitted to act as an agent or employee of the other.

The University and the Clinical facility agree:

- a. The time, location, and circumstances of all training related to this agreement shall be subject to prior approval of the University and the Clinical facility, to be mutually agreed upon under separate cover.
- b. The University and the Clinical facility shall comply with all applicable federal, state, and local laws, ordinances, and regulations in the performance of this Agreement. Neither the University nor the Clinical facility will engage in or permit any illegal discrimination against a student on the basis of race, color, national origin, sex, disability, or age.
- c. University of the Cumberlands Nursing Program Director shall have sole authority to direct and coordinate the Program's activities at the Clinical facility.
- d. Notices required under this Agreement shall be mailed to the parties at the following address:

THE UNIVERSITY:

University of the Cumberlands
Nursing Program Director
6076 College Station Drive
Williamsburg, Kentucky 40769

THE CLINICAL FACILITY:

This agreement shall become effective immediately upon its signing and may be terminated by either party upon receipt of 60 days prior written notice.

Signature of Authorized Clinical facility Representative: _____ Date: _____

Printed Name of Authorized Clinical facility Representative: _____

Printed Name of Contact Person: _____

Contact's Phone: _____ Email: _____

Dr. Barbara Kennedy, Ed.D
Vice President of Academic Affairs
University of the Cumberlands

Dr. Cailen Wattenbarger Baker DNP, MSN, RN
Nursing Program Director
University of the Cumberlands

The University of the Cumberlands, RN to BSN Program will sign the updated contract and return a copy to you. Any questions concerning the above information should be directed to:

Dr. Cailen Baker DNP, MSN, RN
University of the Cumberlands
6076 College Station Drive
Williamsburg, Kentucky 40769
Phone: (606) 539-4646
Email: cailen.baker@ucumberlands.edu.
Fax: (606) 539-4647
