**P*ASSIONATE***

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**PANTHER ACADEMY**

**SITE BASE COUNCIL MEETING**

**October 11, 2018**

**2:30 P.M.**

Members Present: Carla Kuhn; Julia Keathley; Melissa Gregory; Emily Ede; Brandy Armstrong; Kim Druen, Secretary

Guests: None

1. CALL TO ORDER: The meeting was called to order at 2:30 p.m. by Carla Kuhn as all members present.

OPENING BUSINESS:

a.) APPROVAL OF AGENDA: Approved 1st Keathley, 2nd Ede

b.) APPROVAL OF SEPTEMBER 13TH MINUTES: Approved 1st Keathley 2nd Ede

c.) PUBLIC COMMENT: None

d.) GOOD NEWS REPORT: Mrs. Kuhn stated that we have added a 5th Preschool classroom that will start on Oct. 15, 2018 due to increased enrollment numbers. Mrs. Kuhn and Mrs. Ash have an Open House scheduled for the classroom on Friday, October 12, 2018 between 10:00 a.m. to noon. Mrs. Kuhn discussed that the Kids Read Now prizes for the 7 students that completed the program will be given in morning meeting.

1. STUDENT ACHIEVEMENT:

a. Assessing Student Achievement: Mrs. Kuhn commented that the 3rd & 4th grade Math and Reading scores will be shared with her soon so we can see what our teachers can do to help at our grade level. They will collaborate with both Morningside and Helmwood to put some vertical planning in place to assist both schools to improve their assessment scores.

b. Student Achievement Report: Mrs. Kuhn discussed that she will be looking at the sub-categories of the AIMSWEB to review with the council. She mentioned that we currently are working vigorously on letters, sounds and number recognition. This data will continue to be reviewed at the different benchmarks. Mrs. Keathley stated that the Preschool teachers can produce a graph by student available in the ESGI database. Mrs. Kuhn stated that she is in process of creating a google document to see the growth at the 30, 60, 90 day benchmarks.

1. SCHOOL IMPROVEMENT PLANNING: a. Monthly Review: Mrs. Kuhn discussed that the goals have been entered and there is an increased percentages in both reading and math. She stated that Mrs. Truitt and Mrs. Gilkerson are seeing closure in the gaps in progress monitoring which is a positive gain.

Mrs. Kuhn mentioned that the with regards to Goal #2 gap the District RTL Team will be meeting every 6 weeks. The Panther Academy PBIS team consists of Mrs. Valentine, Mrs. Ede, Mr. Frederick and Mrs. Kuhn. The PBIS team is scheduled to meet on Friday, Oct. 12 and will develop and in house meeting schedule. She stated that the PBIS/RTB core is in good shape.

SCHOOL IMPROVEMENT PLANNING (continued): The Tier I includes Second Steps, monthly character words, behavior expectations and “I Can” posters. She added that we are making improvements in reaching out to families about the Born Learning Academy on Social Media. She learned thru a survey that parents are interested in learning how they can help their child to succeed. Mrs. Kuhn will be meeting with our Lead Teachers with regards to Goal #4. She discussed that Goal #5 with regards to Transition Readiness that the first objective is a focus on collecting data to have Preschool students ready for Kindergarten. Mrs. Kuhn stated she is continuing onto the second phase of the new CSIP.

1. BUDGET REPORT:

Mrs. Kuhn and Mrs. Druen provided an updated expenditures spreadsheet of the Section 6 budget report to the SBDM Council. Mrs. Druen explained the expenses since the last SBDM Council meeting. Concerns were expressed regarding the office expense budget line item is almost completely depleted at this point. We will need to continue to be very frugal with office supply expense fund. One way of offsetting expenses is to cancel the service for extra rugs in place throughout the building which has become very costly from Etown Laundry. We are working on purchase rugs from Lowe’s which should prove less costly. We will also be monitoring the laminating cost very closely and limiting document laminating.

5.COMMITTEE REPORTS: There are none to report.

6. BYLAWS/POLICY REVIEW/READINGS/ADOPTION:

a. Emergency Plan: Mrs. Kuhn revised the Emergency Plan Policy and the council completed the final reading. Approved 1st Gregory 2nd Armstrong

b. Consultation Policy: Mrs. Kuhn presented the 2nd reading of the Consultation Policy. It was decided to remove the additional word “to” listed under consultation.

c. Enhancing Student Achievement: Mrs. Kuhn reviewed and presented the Enhancing Student Achievement policy for the 2nd reading. It was decided that there are no changes needed.

d. Alignment with State Standards: Mrs. Kuhn presented and reviewed the Alignment with State Standards Policy for its final reading with the council. Approved 1st Ede 2nd Gregory

e. Bylaw Review: Regular Meetings, Open and Closed Sessions: Mrs. Kuhn presented the Bylaw Review of Regular Meetings, Open and Closed Sessions for review only.

 7. OLD BUSINESS: None to report.

 8. NEW BUSINESS:

a.) New Hires: Mrs. Kuhn stated we have hired Stephanie Ash as the Preschool teacher for the additional fifth classroom that was added to start on October 15, 2018. Abbey Johnson will transfer to that new Preschool classroom as the full time Instructional Assistant. Mrs. Kuhn stated that she will be working with the Cub Club PTO to help run the elections for our SBDM Parent Representative vacancy to get that completed in a timely manner.

 9. ADJOURNMENT: Next SBDM Council meeting is scheduled for November 8th at 2:30 p.m. Adjournment Time: 3:41 p.m. 1st Keathley; 2nd Armstrong