**T.K. Stone Middle School**

**SBDM Minutes**

**October 18th, 2018**

1. The meeting was called to order at 3:20 pm by Dawne Swank.

Members present: Derisa Hindle, Lori Larkin, Toni Perry, Derek Pfeiffer, Temira Ricks,

Shawn Sizemore, Dawne Swank and Kristin Willett.

Guest: Holly Johnson

1. The council reviewed the current agenda. Shawn Sizemore made the motion to approve the agenda. Derisa seconded the motion. All were in consensus. The council reviewed the September 20th,2018 regular minutes. Shawn Sizemore made the motion to accept the minutes. Lori Larkin seconded the motion. All were in consensus. Sheryl Hamilton provided printed information to Dawne Swank to give to the council as public comment. Mrs. Hamilton wanted to address the issue of reducing class sizes with a new hire.
2. In old business the following financial statements were reviewed: bank reconciliation reports, general ledger, and the TKS reconciliation reports. Derisa Hindle made the motion to accept the financial statements. Lori Larkin seconded the motion. All were in consensus. Ms. Swank informed the council that the concession sales from the State Football Regional (hosted at TKS) will go directly to the Football team. Other concessions are swept into the general athletic fund. Ms. Swank also wanted to remind the council of thinking about moving stipends in the Spring to an hourly rate. She hopes to alleviate the burden of finding replacements for those who are absent from their duties occasionally.
3. Dawne Swank announced that Landon Casey was the October T.K.S. Student of the Month. Landon’s teachers describe him as very polite and responsible. He excels academically and is a model student.

Ms. Swank provided electronic copies of the SBDM Policies and Bylaws to all council members. The council reviewed Policies 2.02, 3.05, 6.06, and 6.07 prior to the meeting. The council members shared the revisions for Policy 2.02, 6.06, and 6.07. Shawn Sizemore moved the reading be accepted as the first reading with minor adjustments being made before the second reading. Kristin Willett seconded the motion. All were in consensus. Policy 3.05 was reviewed and accepted as is by consensus. Moving to the review of the SBDM Bylaws Shawn Sizemore made the motion to accept the review as the first reading with minor adjustments in numbering needing to be made. Toni Perry seconded the motion. All were in consensus.

Dawne Swank then provided the 2017-2018 School Profile Report Card to the council members. After review the council members signed off on the receipt and review of information.

The council then reviewed the Parent Survey concerning School Culture & Climate. The council members discussed how to improve parent and teacher communication. The idea of providing a parent conference request form, attached to progress reports, was one way to provide the opportunity to parents.

Dawne Swank provided the eProve Continuous Diagnostic (Phase One) to the council. After review the council members signed off on receiving the information. She then requested that the council members read and review T.K.S. By-Law Article 4 for the next meeting in November.

1. Ms. Swank shared the following concerning personnel:

The VEX Sponsor is yet to be filled. Due to increase in student enrollment there in a certified instructor position posted.

At 4:27 Shawn Sizemore made the motion to enter closed session. Temira Ricks seconded the motion. All were in consensus. Ms. Holly Johnson left the meeting area.

At 4:35 the council reentered open session. The next regular meeting will be on November 15th at

3:15 pm. Shawn Sizemore made the motion to adjourn. Toni Perry seconded the motion. All were

in consensus.

Council adjourned at 4:36 pm.