

Covington Board of Education
MINUTES ~ Regular Meeting

October 11, 2018

6:00 PM

Sixth District Elementary
1901 Maryland Avenue, Covington, Kentucky 41014

I. Call to Order

Ms. April Brockhoff, Board Chair called the meeting to order.

II. Roll Call

Attendance Taken at 6:00 PM:

Present Board Members:

Mr. Jerry Avery
Ms. Julie Geisen Scheper
Ms. Glenda Huff
Mr. Tom Wherry
Ms. April Brockhoff

III. Request to Amend the Agenda

Ms. April Brockhoff, Board Chair is requesting to amend the agenda to move the Addendum Item, Local Education Agency (LEA) Declaration to Informational after the Sixth District Annual Update.

Motion Passed 101118_01: The Covington Board of Education approves the Request to Amend the Agenda passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

IV. Pledge of Allegiance

Sixth District Elementary student led the Pledge of Allegiance.

V. Welcome and Board Chair Comments

Ms. April Brockhoff, Board Chair welcomed everyone to the meeting.

VI. Public Input

No one opted to address the board.

VII. District Recognition and Presentations

a. Sixth District Elementary Student Recognition ~ Coding Club

Derek Winebrenner, Community Learning Center Coordinator introduced their after school program, Coding Club. The club is in partnership with the Kenton County Public Library and Northern Kentucky University. NKU students, Jamarcus McClendon and DJ Johnson lead the Coding Club. They meet with the students after school and teach them how to write code using a program called Micro:bit. They showed a brief demonstration on how to loop code.

b. Sixth District Elementary Certified Employee of the Month ~ Mr. Joe Moran

Mr. Jerry Avery, Board Member, acknowledged Mr. Joe Moran as Certified Employee of the Month.

c. Sixth District Elementary Classified Employee of the Month ~ Ms. Rene Fuson

Ms. Julie Geisen Scheper, Board Member, acknowledged Ms. Renee Fuson as Classified Employee of the Month.

d. Sixth District Elementary Volunteer of the Month ~ Ms. Domonique Cole

Mr. Tom Wherry, Board Member, acknowledged Ms. Domonique Bole as Volunteer of the Month.

VIII. Informational Items

1. Sixth District Elementary Annual Update

Mr. Brian Walz, Principal presented Sixth District Elementary Annual Update. Mr. Walz provided a power point hand out to the board members. They are using team planning to go over assessments, implemented teachers observing teachers, student support team meetings every other Thursday. Participated in Guided Reading training, and enacted Coaching Calls which is helping kids remain in the classroom. Mr. Walz has been looking for evidence based math programs that have been hard to find that will impact learning.

2. Local Education Agency (LEA) Declaration

Ms. Charlene Ball, Assistant Superintendent provided to the board the Local Education Agency (LEA) Declaration of Non-Department Audit or Turnaround Team Form that will designate the Kentucky Department of Education (KDE) as the chosen agency for audit and turnaround guidance for Holmes Middle School, which was identified as a Comprehensive Improvement Support (CSI) School. Both the school and district will receive a diagnostic review in January or February of 2019. KDE will be conducting the audit and providing guidance in the turnaround process. This was brought to the board as an informational item. Glenda Huff requested to move the item for approval so that the form can be submitted to KDE sooner to ensure our request for the chosen agency is met.

Motion Passed 101118_02: The Covington Board of Education approves the recommendation by Glenda Huff, Board Member to move Local Education Agency (LEA) Declaration from informational to approval passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery

Yes

Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

Motion Passed 101118_03: The Covington Board of Education approves the Local Education Agency (LEA) Declaration that designates the Kentucky Department of Education (KDE) as the chosen agency for audit and turnaround guidance for Holmes Middle School passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

3. Proposal for Substitute School Nurse

Director of Health Services, Ms. Jennifer Fowee is requesting a Substitute School Nurse that will provide coverage for schools when the full-time Nurse is absent and/or will assist at various points throughout the school year with health paperwork. Qualifications, job goal and performance responsibilities are listed on the job posting attached. This will be brought back to the board for approval on the October 25, 2018 Board Meeting.

4. Personnel Actions

The personnel actions listed on the exhibit have taken place since the board meeting of August 30, 2018, exhibit attached.

5. Holmes High School 2018 ACT Profile Report

Mr. Bill Grein presented the Holmes High School 2018 ACT Profile Report for 11th-grade students who took the ACT in the spring of 2018 while enrolled in the 11th grade. The report shows how last year's juniors did compared to the previous five years, the average composite scores of different race/ethnicity groups for the past five years, and the individual subject scores of the different race/ethnicity groups for the 2018 junior class.

6. School Based Decision Making Staff Allocation Adjustment

Mr. Bill Grein, Secondary Director informed the board on the adjustments made to the School Based Decision Making Staff Allocations. Based on current enrollment, one additional teaching position was given to Ninth District Elementary. The projected enrollment in May 2018 for Ninth was 373 students. In June, one additional Kindergarten teacher and one Kindergarten Instructional Assistant were allocated based on the number of students who had completed kindergarten registration. On September 14, Ninth District's enrollment was 435 students. No other school will receive additional staff allocated based on their September enrollment for the 2018-19 school year.

7. Amend Policy 03.1311 ~ First Reading

Kentucky School Board Association (KSBA) recommends amending Policy 03.1311, Transfer (Certified). Attached is a copy of the current policy and the suggested policy, as advised by KSBA. This is the first reading for discussion and will be brought back for approval.

IX. Consent Agenda

Motion Passed 101118_04: The Covington Board of Education approves the Consent Agenda passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

8. Leave of Absence - Employee #6169

9. Leave of Absence - Employee ID #6056

10. Approval of Minutes ~ September 13, 2018 Special Meeting

11. Approval of Minutes ~ September 13, 2018 Regular Meeting

12. Approval of Minutes ~ September 27, 2018 Special Meeting

13. Fundraiser Request ~ Glenn O. Swing Fall Festival

14. Fundraiser Request ~ Sixth District Basket Raffle at Breakfast with Santa

15. Fundraiser Request ~ Ninth District Friday Coffee Cart

16. Fundraiser Request ~ John G. Carlisle Basketball Concessions

17. Surplus Bid Award

X. Individual Approval Agenda Items

18. Technology Activity Report (TAR)

Motion Passed 101118_05: The Covington Board of Education approves the Technology Activity Report (TAR) passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

19. Two Head Teacher Positions Eliminated and Two School Administrative Managers (SAM) Positions Created

Motion Passed 101118_06: The Covington Board of Education approves the Two Head Teacher Positions Eliminated and Two School Administrator Managers (SAM) Positions Created passed with a motion by Mr. Tom Wherry and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	No
Mr. Tom Wherry	Yes

XI. Addendum Agenda

The Addendum Agenda Item, Local Education Agency (LEA) Declaration was moved to the informational section upon recommendation of the Board Chair, April Brockhoff.

XII. Report of the Attorney

No report from the Attorney, Mr. Bryce Rhoades.

XIII. Upcoming Events

October 16 ~ Term 1 ends

October 17 ~ Term 2 begins

October 19 ~ Pre K / K Conference, James E. Biggs, all day

October 24 ~ Term 1 Report Cards go home and posted to the parent portal

October 25 ~ Regular Board Meeting, Central Office, 5 p.m.

November 8 ~ Covington Early Learning Initiative Launch, Mayor's F2B Initiative, 4-5 p.m., location TBA

November 30 thru December 1 ~ KSBA 2018 Winter Symposium, Marriott Louisville East

February 22 - 24 ~ KSBA 2019 Annual Conference, Galt House

March 30 - April 1 ~ NSBA 2019 Annual Conference, Philadelphia

XIV. Executive Session

No Executive Session requested.

XV. Adjournment

The Board made a consensus to adjourn at 7:42 p.m.

April Brockhoff, Board Chair

Alvin L. Garrison, Superintendent