

Board of Education Regular Meeting  
October 22, 2018 6:00 PM  
Professional Development Center  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Lisa Baird  
Mr. Wesley Smith  
Mr. Michael Waller  
Mrs. Tracey Williams

Absent Board Members:

Dr. Sally Sugg

**I. Welcome & Call Meeting to Order**

Discussion:

Mrs. Lisa Baird called the meeting to order.

**I.A. Moment of Silence & Pledge of Allegiance**

Discussion:

After a moment of silence, Ben Payne, Director of Transportation, led the Pledge of Allegiance.

**II. Approval of Agenda**

**Order #55 - Motion Passed:** A motion to approve the agenda as listed passed with a motion by Mrs. Tracey Williams and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**III. Students & Staff Recognition**

**III.A. October Judge's Scholar**

Rationale:

October Judge's Scholar

Ian Hancock - 5th Grade at Bend Gate Elementary

### **III.B. PBIS Fidelity**

Rationale:

The following schools in Henderson County have achieved Fidelity in the implementation of PBIS:

AB Chandler Elementary School - Bronze  
Bend Gate Elementary School - Bronze  
Cairo Elementary - Bronze  
East Heights Elementary - Bronze  
Henderson County High School - Bronze  
Henderson North Middle School - Bronze  
Jefferson Elementary - Bronze  
Niagara Elementary - Bronze  
South Heights Elementary - Bronze  
Spottsville Elementary - Bronze  
The Central Academy - Bronze  
Thelma B. Johnson Early Learning Center - Bronze

### **III.C. Building a Better Graduate PreK to HCHS**

Discussion:

Preschool students field trip to the High School with CTE Culinary students to help build experiences that will make them better graduates.

### **III.D. Kentucky Safe School Week**

Discussion:

As part of Kentucky Safe Schools Week, Mrs. Marganna Stanley recognized all of the students and staff that take direct effort in making sure that our schools are very safe. Mrs. Stanley also recognized Mr. Steve Steiner who has taken on the safe schools initiatives and plans and has implemented them and has taken on a strong partnership with the community.

Mrs. Stanley read the following proclamation:

WHEREAS, schools make substantial contributions to the future of America and to the development of our nation's young people as knowledgeable, responsible, and productive citizens; and

WHEREAS, excellence in education is dependent on safe, secure, and peaceful school settings; and

WHEREAS, the safety and well-being of many students, teachers, and school staff are unnecessarily jeopardized by crime and violence, such as substance abuse, bullying, poor discipline, vandalism, and absenteeism in our schools; and

WHEREAS, all leaders-especially those in education, law enforcement, government, and business-should eagerly collaborate with each other to focus public attention on school safety and identify, develop, and promote answers to these critical issues; and

WHEREAS, numerous schools and school districts throughout the country, along with national programs, are among those innovative answers; and

WHEREAS, the observance of Kentucky Safe Schools Week will substantially promote efforts to provide all our nation's schools with positive and safe learning climates; now, therefore, be it

Now, therefore, we, do hereby proclaim October 21-27, 2018 as

#### **"KENTUCKY SAFE SCHOOLS WEEK"**

And encourage all fraternal, legal, government and professional associations, students and educators in Henderson and in Kentucky to formally adopt similar resolutions and proclamations so that we may enthusiastically work together to make our schools safe, secure, and peaceful places for learning, teaching, and working, free of drugs, alcohol, weapons, and fear.

#### **IV. Public Participation & Recognition of Guests**

Discussion:

The Board recognized HCHS Student Ambassadors in attendance: Elaine Titzer, Sally Stovall and Alex Edwin.

#### **V. Approve Minutes from Prior Meetings**

**Order #56 - Motion Passed:** A motion to approve the Minutes from the September 17, 2018 Regular Meeting passed with a motion by Mr. Michael Waller and a second by Mrs. Lisa Baird.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **VI. Reports**

##### **VI.A. Spottsville Elementary School Update**

Discussion:

Mr. Randall Johnson of Codell Construction Company updated the Board on the new Spottsville Elementary School Project. Mrs. Marganna Stanley reported the following:

- October 30th Kentucky Building Inspector to grant certificate of occupancy after inspections;
- October 30th Sneak Peek for media, board members, central office and principals;
- November 6th Walk Through old building;
- November 7th official day to start move;
- November 9th dismiss Spottsville students at 11:00 a.m. due to the need to shut the power and water off in the old building in order to connect the new sewer line to the new building;
- November 9th connecting new sewer line to building starts at noon;
- November 11th all staff to have belongings and student materials out of old building;
- November 12th students start in new building;
- November 19th Open House of new building 4:30 p.m. to 6:00 p.m.; and
- November 19th hold special board meeting at 6:00 p.m. in the new Spottsville Elementary School building.

**Order #57 - Motion Passed:** A motion to hold the November 19, 2018 Board of Education meeting at the new Spottsville Elementary School building passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**VI.B. Audit Report - Action Required**

Discussion:

Mr. Mack Neel presented the 2017-2018 Audit Report. Mr. Neel said that everything is in good order and the Henderson County School District is on very solid financial footing. Mrs. Marganna Stanley complimented Ms. Cindy Cloutier for her hard work to get us on the correct financial path that we are on at this point.

**Order #58 - Motion Passed:** A motion to approve the 2017-2018 Audit Report as presented passed with a motion by Mr. Michael Waller and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **VI.C. Assessment Data**

Discussion:

Mrs. Marganna Stanley presented 2017-2018 assessment data for the Board to review.

## **VII. Old Business**

## **VIII. New Business**

### **VIII.A. Board Attorney**

Discussion:

Due to Mrs. Elizabeth Bird, Board Attorney, leaving Stoll Keenon Ogden effective October 1, 2018, the Board needed to make the decision to continue with Stoll Keenon Ogden or move over to Elizabeth Bird's personal law firm in Henderson, KY. Mrs. Lisa Baird said that Dr. Sally Sugg asked her to remind the Board that this is effective October 1, 2018 through February 2019 and, according to Policy 01.7, the board may vote to renew the existing contract, negotiate a new contract, or issue a Request For Proposal for the position.

**Order #59 - Motion Passed:** A motion to terminate Stoll Keenon Ogden as Board Attorney and establish a relationship with Mrs. Elizabeth Bird's private law practice passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VIII.B. Essential Workplace Ethics Program**

Discussion:

In response to updated Policy 08.1341, Mrs. Marganna Stanley presented the Henderson County Schools Essential Workplace Ethics Program document for approval.

**Order #60 - Motion Passed:** A motion to approve the Henderson County Schools Essential Workplace Ethics Program document as presented passed with a motion by Mrs. Lisa Baird and a second by Mrs. Tracey Williams.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VIII.C. Review and Accept 03.16 AP.2 (Grievance Initiation Form) and 03.162 AP.21 (Harassment/Discrimination Investigation and Appeals)**

Discussion:

Mrs. Jinger Carter presented administrative procedures 03.16 AP.2 (Grievance Initiation Form) and 03.162 AP.21 (Harassment/Discrimination Investigation and Appeals) for Board review. KSBA recommended these revisions in order for the procedures to match the policy.

### **VIII.D. Consent Agenda**

**Order #61 - Motion Passed:** A motion to approve the Consent Agenda as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Michael Waller.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **VIII.D.1. Approve Retiree Resolutions**

Rationale:

Martina Crowley - Teacher, South Heights Elementary - 27 years of service

Charla "Lynn" McCormick - Instructional Monitor, Spottsville Elementary - 25 years of service

#### **VIII.D.2. Approve School Activity Fund Fundraiser Requests**

Rationale:

HCHS Account #355 (Classroom Creations - Crafts) to raise money to spend on students for CBI, haircuts, clothes, Christmas and items for classroom;

HCHS TSA (Game Night) to raise funds for regional, state, and national competitions, as well as leadership development; and

HCHS Construction (Rustic Signs) to raise money for program and Skills USA.

#### **VIII.D.3. Approve Overnight Student Trip Requests**

Rationale:

Retroactive approval for HCHS Academic Team to attend the UK Fall Invitational October 12-13, 2018 in Lexington, KY;

HCHS Academic Team to travel to St. Louis, MO to compete in the Washington University Invitational November 9-10, 2018; and

South Middle School KYA students to attend the KYA Assembly December 9-11, 2018 in Louisville, KY.

#### **VIII.D.4. Approve Bid Recommendations**

Rationale:

Bid Recommendations:

Art Supplies Bid #9-18-6-10

#### **VIII.D.5. Approve One Adjunct Instructor**

#### **VIII.D.6. Approve Technology Surplus**

#### **VIII.D.7. Approve Transportation Request**

Rationale:

Request the use of two (2) school buses to help transport people for the Halloween Trunk or Treat Extravaganza October 27, 2018 from 2:00-6:00 p.m.

### **IX. Financial**

#### **IX.A. Treasurer's Report**

Discussion:

Mrs. Marganna Stanley presented the Treasurer's Report for the month ending September 30, 2018 for Board approval.

**Order #62 - Motion Passed:** A motion to approve the Treasurer's Report for the month ending September 30, 2018 passed with a motion by Mrs. Tracey Williams and a second by Mrs. Lisa Baird.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **IX.B. Paid Warrant Report**

Discussion:

Mrs. Marganna Stanley presented the Paid Warrant Report for payments made between September 18, 2018 and October 22, 2018 for Board approval.

**Order #63 - Motion Passed:** A motion to approve the Paid Warrant Report for payments made between September 18, 2018 and October 22, 2018 passed with a motion by Mr. Michael Waller and a second by Mr. Wesley Smith.

#### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **X. Personnel Actions**

Discussion:

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

## **XI. Adjourn**

**Order #64 - Motion Passed:** There being no further business to come before the Board, a motion to adjourn the meeting at 7:03 p.m. passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

### **4 Yeas - 0 Nays.**

Mrs. Lisa Baird	Yes
Mr. Wesley Smith	Yes
Dr. Sally Sugg	Absent
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

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Lisa Baird, Chairperson

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Marganna Stanley, Superintendent