

**Covington Board of Education**  
**MINUTES ~ Regular Meeting**

October 25, 2018

5:00 PM

25 E. 7th Street, Covington, Kentucky 41011

**I. Call to Order**

Ms. April Brockhoff, Board Chair called the meeting to order.

**II. Roll Call**

**Attendance Taken at 5:00 PM:**

Present Board Members:

Mr. Jerry Avery

Ms. Julie Geisen Scheper

Ms. Glenda Huff

Mr. Tom Wherry

Ms. April Brockhoff

**III. Pledge of Allegiance**

The Board of Education led the Pledge of Allegiance.

**IV. Welcome and Board Chair Comments**

Ms. April Brockhoff, Board Chair welcomed everyone to the meeting.

**V. Public Input**

No one opted to address the Board.

**VI. District Recognition and Presentations**

**a. Mr. Fabian Lewis, Covington High School diploma recipient conferred on October 9, 2018**

Mr. Doug Fruchtenicht, Covington Adult High School Head Teacher, presented Mr. Fabian Lewis with his Covington High School diploma that was conferred on October 9, 2018.

**VII. Informational Items**

**1. Monthly Attendance Report ~ Months 1 & 2**

This is a monthly agenda item used to keep the Board and Administration up to date on attendance and enrollment figures. This report contains the membership and percentage of attendance for students by school and compares the current year's enrollment figures with those from previous school years. John G. Carlisle Elementary had the highest attendance in both month one and two.

## **2. Personnel Actions**

The personnel actions listed on the exhibit have taken place since the board meeting of October 11, 2018. Exhibit listed in official board packet.

## **3. Request for Holmes Middle School Custodial Supervisor**

Mr. Eric Neff, Director of Personnel is requesting to add a Custodial Supervisor at Holmes Middle School, due to the number of students and hours (6) spent in the cafeteria each day by the current daytime custodial staff members. The Custodial Supervisor would schedule, lead, supervise, evaluate, and direct the custodians each day at Holmes Middle School to ensure the environment remains safe, secure, and clean for all staff and students. This item was recommended by Board Member, Glenda Huff to be moved from informational to approval to allow the position to be filled so the appropriate training can be conducted in a timely manner.

**Motion Passed 102518\_01:** The Covington Board of Education approves to move the Request for Holmes Middle School Custodial Supervisor from an Informational Item to Approval as requested by Board Member, Glenda Huff passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	No

**Motion Passed 102518\_02:** The Covington Board of Education approves the Request for Holmes Middle School Custodial Supervisor passed with a motion by Ms. Glenda Huff and a second by Ms. Julie Geisen Scheper.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

## **4. Change Policy 10.5, Visitors to the Schools ~ First Reading**

Policy 10.5, Visitors to the Schools, is recommended to be revised by Ken Kippenbrock, Director of Pupil Personnel for student and employee safety. Attached is the draft with recommended changes for the first reading. Board Chair, April Brockhoff, and Board Member, Glenda Huff would like to remove the first sentence of the draft; 'To ensure that school personnel are aware of visitors' presence, visits to classrooms shall be scheduled in advance unless authorized by the Principal/designee'. The suggested sentence will be removed and brought back for the Final Reading on November 8, 2018, Regular Board Meeting.

## **5. 2017-2018 K-Prep Results**

Mr. Bill Grein, District Assessment Coordinator met with each board member about the 2017-2018 K-Prep results just prior to the public release. The purpose of this agenda item is to share in a public meeting the 2017-2018 K-Prep results. The first report list the

scores by school in the appropriate categories and their school designation. The second report identifies why a score is in CSI (Holmes Middle School) or TSI by the individual sub-populations (Holmes High School, Ninth District, and Sixth District).

#### **6. ACT Senior Report and Historical Data**

Mr. Bill Grein, District Assessment Coordinator provided the ACT Senior Report and the ACT Junior and Senior Summary Data that provides a historical perspective from 2008 thru 2018.

### **VIII. Report of the Treasurer**

#### **7. Monthly Financial Report ~ September**

**Motion Passed 102518\_03:** The Covington Board of Education approves the Monthly Financial Report for September passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

#### **8. Warrant Expenditures Report**

**Motion Passed 102518\_04:** The Covington Board of Education approves the Warrant Expenditures Report passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

### **IX. Consent Agenda**

**Motion Passed 102518\_05:** The Covington Board of Education approves the Consent Agenda passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

**9. Leave of Absence Request - Employee # 6056**

**10. Leave of Absence Request - Employee #2570**

**11. Leave of Absence Request - Employee #1047**

**12. Fundraiser Request ~ Sixth District Elementary Slime Kit Fundraiser**

## **X. Individual Approval Agenda Items**

### **13. FRYSC - Contract Modification**

**Motion Passed 102518\_06:** The Covington Board of Education approves the FRYSC ~ Contract Modification passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

### **14. Amend Policy 03.1311, Transfer (Certified) ~ Final Reading**

**Motion Passed 102518\_07:** The Covington Board of Education approves to Amend Policy 03.1311, Transfer (Certified) ~ Final Reading passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

### **15. BG 16-185 Phase II Change Order No.17**

**Motion Passed 102518\_08:** The Covington Board of Education approves the BG 16-185 Phase II Change Order No. 17 passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

### **16. Proposal for Substitute School Nurse**

**Motion Passed 102518\_09:** The Covington Board of Education approves the Proposal for Substitute School Nurse passed with a motion by Ms. Glenda Huff and a second by Mr. Tom Wherry.

Mr. Jerry Avery	Yes
Ms. Julie Geisen Scheper	Yes
Ms. Glenda Huff	Yes
Mr. Tom Wherry	Yes
Ms. April Brockhoff	Yes

**XI. Addendum Agenda**

No addendum agenda items.

**XII. Report of the Attorney**

No report from the Attorney, Mary Ann Stewart.

**XIII. Upcoming Events**

November 1 ~ Fall Beginner Band Concert, HHS Auditorium, 6 p.m.

November 3 ~ Northern Kentucky Branch, NAACP Freedom Fund Gala, 6 p.m.

November 5 ~ Schools Closed

November 6 ~ Election Day, Schools and Offices closed

November 8 ~ Covington Early Learning Initiative Launch - Mayor's F2B Initiative, 4 -5 p.m., location TBA

November 8 ~ Board Meeting, Ninth District, 6 p.m.

November 30 thru December 1 ~ KSBA 2018 Winter Symposium, Marriott Louisville East

February 22 - 24 ~ KSBA 2019 Annual Conference, Galt House

March 30 - April 1 ~ NSBA 2019 Annual Conference, Philadelphia

**XIV. Executive Session**

No Executive Session requested.

**XV. Adjournment**

The Board made a consensus to adjourn at 7:12 p.m.

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April Brockhoff, Board Chair

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Alvin L. Garrison, Superintendent