



Bullitt County Public Schools

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DATE: October 24, 2018

TO: Mr. Jesse Bacon, Superintendent *JB*

FROM: Angela Voyles, Director of School Food Service *AV*

RE: Request to Solicit Bids for a Walk-in Freezer at North Bullitt High School

School Food Service (SFS) is requesting permission to solicit bids for a walk-in freezer for North Bullitt High School. The current freezer is unreliable, often unable to maintain temperature, and has aged to the point that parts for repair are no longer available. SFS will collaborate with the Director of Facilities and the Supervisor of Maintenance to develop equipment specifications to ensure all departmental needs are met (ease of maintenance, installation, etc.).

School Food Service is a self-sustaining department within the school district as the program generates revenue from household meal payments and federal reimbursement. There is adequate funding in the program's budget to cover the costs of the freezer without district assistance.

Please let me know if you need any additional information regarding this request.

JB