



ARCHITECTURE • INTERIORS • LANDSCAPE ARCHITECTURE • CIVIL ENGINEERING

100 MALLARD CREEK ROAD • SUITE 151 • LOUISVILLE, KY 40207-5133

February 11, 2009

**PROGRESS MEETING MINUTES #7**

Re: North Middle School  
SCB Project No. 0719

Date: February 10, 2009

Present: See attached Sign-In Sheet

**Review of previous minutes**

Previous meeting minutes were reviewed; there were no comments.

**Schedule**

The current estimated completion date is the week of September 28, 2009. Alliance advised that no work was performed 10 days in December 2008, 22 days in January 2009 and 5 days in February 2009, due to inclement weather (Alliance will provide written confirmation regarding these days). Alliance further advised that a review of the revised estimated schedule for the next six months will be discussed at the next scheduled progress meeting.

**Work completed to date**

Refer to Alliance Corporation's February 10, 2009, Project Summary (copy attached).

**Anticipated work**

Refer to Alliance Corporation's February 10, 2009, Project Summary (copy attached).

**Delivery dates**

Alliance requested that VCT floor tile, ceramic tile and carpet be selected to allow for timely delivery. SCB will further review this issue.

**Shop drawings**

None at this time.

### **Change Orders/ASI**

1. Alliance advised that KDE has requested additional documentation regarding Change Order No 1. Alliance will provide SCB with that documentation, which SCB will forward to KDE.
2. SCB referred to their October 30, 2008, "Change Order #2 Request Itemization" (copy attached).
3. SCB referred to "ASI Itemization" (copy attached).

### **Pay request**

SCB advised that Application and Certificate for Payment No. 8 was processed by SCB on January 30, 2009, and forwarded to Hardin County Schools.

### **Record drawings**

John DeBrabander, of Alliance Corporation, is responsible for maintaining "as-built" documents throughout this project.

### **Daily clean-up**

SCB and Alliance advised that all affected areas must be kept secure and free of excess debris. Alliance advised of the following issues requiring attention:

- a. Friday, February 13, 2009, will be a designated "clean-up" day on the project site.
- b. Breaks are to be in designated areas – no food in the building.
- c. Keep all debris from CMU cavities.

Alliance further advised that sub-contractor debris not removed when requested will be removed by Alliance at the sub-contractor's expense.

### **Safety issues**

Alliance reminded all present of the importance regarding safety during the ongoing inclement weather.

### **New business**

1. Owner's comments:
  - a. Gary Milby inquired if the CMU walls were covered at the close of each workday. Alliance assured Mr. Milby that all open CMU is covered accordingly.
  - b. David Wyatt advised that the North Hardin High School spring sports program is underway. Alliance advised they were already aware of this issue and will be clearing materials from the adjacent site to avoid any conflict.
2. Architect's comments: Brian Ashley advised that a Pre-Roofing Conference will be performed after this progress meeting.
3. Consultants' comments: None at this time.
4. Contractor's/Subcontractors' comments: Alliance discussed the following issues.
  - a. All sub-contractors are to have current ASI and RFI documents.
  - b. All sub-contractors are to verify equipment use on second floor with regard to equipment weight.
  - c. Alliance will schedule "pre-inspection" of masonry prior to final inspection.

**Next scheduled meeting**

The next progress meeting will be held Thursday, February 26, 2009, at 9:30 a.m., at the project site.

End of meeting minutes.

If you have questions or comments regarding these minutes, please contact this office.

Yours truly,

Brian T. Ashley

c: All present (Alliance to distribute to subs), Phil Gayhart, Myra Vaughn, Kenny Stanfield

Sherman Carter Barnhart PSC

PARTNERS IN ARCHITECTURE

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## SIGN-IN SHEET

Project North Middle School (Hardin County)

Project No. 0719

Date 1/29/09

(IMPORTANT: PLEASE PRINT CLEARLY!)

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GRAYHAWK LLC

COLIN FEETS

# **Hardin County Schools**

**North Middle School**

**Vine Grove, Kentucky**

**Alliance Corporation Job #08-060**

## **Project Summary – February 10, 2009**

### **Work completed since December 18, 2008 :**

- Continued installation of domestic water and fire lines (90% complete)
- Completed underground sanitary, including tie-in to Vine Grove system at Joe Prather Hwy.
- Place and finished concrete slab-on-deck for “Area C South Classroom wing & Area “D” 2<sup>nd</sup> Floor” (19,340 sq.ft./206 cu.yds) – (98 % Complete)
- Continued load bearing C.M.U. Area “A” (35% complete)
- Continued in wall rough-in for plumbing & electrical
- Continued brick installation (15% complete)
- Continued installation of floor joist and deck Area “C” (98% complete)
- Completed above ceiling plumbing in locker rooms
- Started above ceiling plumbing Areas “C & D” (25% Complete)
- Started duct work in Locker Rooms(75% complete)
- Started ductwork Area “C” (10% Complete)
- Started above ceiling electrical rough-in “Area C” (35% complete) and Area “D”
- Started 2<sup>nd</sup> floor C.M.U. walls – Area “C” (33% complete) & Area “D” (10% Complete)
- Started setting roof trusses –Area ”B” (25% complete)

- Started fire protection piping Area “C”
- Completed floor joist and deck in Areas “C & D”

**Anticipated work in the next 30 days:**

- Complete Slab-on-deck in Areas “C & D”
- Complete Slab-on-Deck Mezzanine Areas “C & D”
- Complete 2<sup>nd</sup> floor load bearing C.M.U.
- Continue C.M.U. in “Area A”
- Continue brick installation
- Continue plumbing and electrical in-wall rough-ins
- Complete site water and fire line services
- Excavate and pour transformer pad and footings
- Excavate and pour maintenance building footings
- Set primary transformer
- Complete roof trusses & deck in Area “B”
- Start duct installation Area “B” Gymnasium
- Start roofing Area “B”
- Start roof trusses Area “C”
- Form and pour structural slab Area “A”
- Complete underground plumbing in Kitchen
- Start Geo-Thermal well field